



UNITED STATES GOVERNMENT

NATIONAL LABOR RELATIONS BOARD

Washington, D.C. 20570

August 22, 2000

SOLICITATION NUMBER 00-CRS-00196

ATTENTION PROSPECTIVE BIDDERS:

Enclosed is a copy of Solicitation 00-CRS-00196, dated August 22, 2000, covering requirements for verbatim reporting and transcription services for a two (2) year period. The base year will be one year from date of award. The Government may exercise the mandatory option for one additional year. Separate contracts, which offer the best value to the Government, will be awarded for each Regional Office (including all geographical boundaries for that particular region) as outlined in the Schedule of Rates (see Section J, Attachment II). No deviations to the solicitation will be accepted.

The acquisition strategy for this requirement will be full and open competition under a 100 percent small business set-aside, with the use of Parts 12, 13, and 15 of the Federal Acquisition Regulation (FAR). FAR Part 13 will have precedent over FAR Parts 12 and 15. The closing date and time for receipt of offers is September 19, 2000 by 3:00 pm (see Block 9 of the Standard Form (SF) 33 cover sheet).

There have been a number of revisions from our previous solicitation. The changes appear throughout the solicitation in **bold** print. Bidders are cautioned to **read the solicitation** thoroughly and familiarize themselves with each aspect of it.

The majority of the changes are highlighted below:

- (1) Section B, paragraph 4, has been changed to require offerors to submit offer on a floppy diskette in addition to the original paper copy.
- (2) Section B, paragraph 5, has been changed to clarify the number of floppy diskettes for each day of hearing.
- (3) Section C, paragraph 2(i), has been changed to include 'Northampton, MA; Knoxville, TN; and Missoula, MT,' as official duty stations where the Board is located.
- (4) Section C, paragraph 2(j), has added resident agents.
- (5) Section C, paragraph 2(m), has added the definition for "best value".
- (6) Section C, paragraph 6, has been changed to add resident agents.

- (7) Section, C, paragraph 10, has been changed to clarify corrections to transcripts and prohibit the Contractor from making changes from the request of persons other than Regional, Subregional, Resident Offices, Administrative Law Judge, or the Board.
- (8) Section C, paragraphs 11 and 14, have been changed to require all transcripts be computer generated using a professional Computer Aided Transcription Software (CATS) application (see Section C, paragraph 14(e)(2)) and be printed with laser printer quality.
- (9) Section C, paragraphs 12 (g) through (i) have changed to insert the word "judge" before the word official.
- (10) Section F, paragraphs 2(a) through (c), have added language for delivering transcripts.
- (11) Section L, has changed to provide new instructions to the offeror for submitting offers.
- (12) Section M, paragraph 2, has changed to provide new evaluation factors.

Offerors are advised to submit their offer on a 3 1/2" floppy diskette, formatted in Microsoft Word for Windows, version 6.0, and Microsoft Excel (Schedule of Rates), in addition to the paper original offer. The diskette must be an exact image of the paper original copy. The information required by the cover sheet, SF33; Schedule of Rates for each Fiscal Year (Section J, pages 62-66); the information required in Section H, paragraph 2(c); sample transcript pages; and the Representation and Certifications (Section K) must be on the same floppy diskette. The Evaluation Criteria Factors (Section M) must be provided on a separate floppy diskette, excluding required information that is not computerized (such as taxes). The offeror must provide a paper copy of any information that cannot be copied on a floppy diskette. The offeror must provide a written explanation of any information that is not contained on the floppy diskette(s). Failure to submit all requested information may eliminate your offer from this process.

If you have any questions concerning this solicitation, you may call Linda Blake on (202) 273-4212 or Henrietta Brox on (202) 273-4216.

Your interest in the Board's work is appreciated.

Angela F. Crawford
Contracting Officer

AUGUST 22, 2000

**NLRB
SOLICITATION**

00-CRS-00196

SOLICITATION, OFFER AND AWARD		1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING		PAGE 1 OF 174	
2. CONTRACT NUMBER		3. SOLICITATION NUMBER 00-CRS-00196		4. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFP)		5. DATE ISSUED 8/22/2000	
7. ISSUED BY NATIONAL LABOR RELATIONS BOARD PROCUREMENT AND FACILITIES BRANCH 1099 14TH ST., NW, STE. 6100, WASH., DC 20570		8. ADDRESS OFFER TO (If other than item 7)		6. REQUISITION/PURCHASE NUMBER			

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and 2 paper copies for furnishing the supplies or services in the Schedule will be received at the place specified in item 8, or if handwritten, in the depository located in 1099 14TH ST., NW, STE. 6100, WASH., DC 20570 until 3PM local time 9/19/2000

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section I, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME LINDA BLAKE OR HENRIETTA BROX	B. TELEPHONE (NO COLLECT CALLS) AREA CODE NUMBER EXT. 202 273-4210		C. E-MAIL ADDRESS Linda.Blake@nlrb.gov or Henrietta.Brox@nlrb.gov
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OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within calendar days 150 calendar days unless a different period is inserted by the offeror from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the prices set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT	10 CALENDAR DAYS (%)	20 CALENDAR DAYS (%)	30 CALENDAR DAYS (%)	CALENDAR DAYS (%)
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offers and related documents numbered and dated:)	AMENDMENT NO.	DATE	AMENDMENT NO.	DATE

15A. NAME AND ADDRESS OF OFFEROR	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)
18B. TELEPHONE NUMBER AREA CODE NUMBER EXT.	15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.
17. SIGNATURE	18. OFFER DATE

AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(a) () <input type="checkbox"/> 41 U.S.C. 253(c) ()	23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise)	ITEM
24. ADMINISTERED BY (If other than item 7) CODE	25. PAYMENT WILL BE MADE BY CODE	
26. NAME OF CONTRACTING OFFICER (Type or print)	27. UNITED STATES OF AMERICA (Signature of Contracting Official)	28. AWARD DATE

IMPORTANT - Award will be made on this form, or on Standard Form 26, or by other authorized official with notice.

PART I

THE SCHEDULE

SECTION B

SUPPLIES OR SERVICES AND PRICES/COSTS

B1. NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE

The clause 52.219-6, entitled "Notice of Total Small Business Set-Aside," contained in Section I apply to this procurement. The applicable Standard Industrial Classification Code is 7338, and the applicable Small Business Size Standard is \$5,000,000.00.

B2. DESCRIPTION OF SERVICES

This contract provides for verbatim reporting and transcription services, for the period of one (1) year from date of award, (see Section I, paragraph 4 for Option to Extend the Term of Contract) for coverage in the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico and the Virgin Islands.

B3. DELIVERY PRICES

Prices to the Government must include all recordings, transcribing, and necessary postage or other transportation charges to deliver the required number of copies of completed transcripts, original exhibits, duplicate exhibits, floppy diskettes and transcript reports to the destination(s) prescribed in this contract. Prices also include all travel expenses to any location inside or outside the geographical boundaries of the region (see Section J, Attachment I, pages 51-59). The Contractor will not use penalty privileges for mailing free of postage, transcripts, exhibits, letters, supplies, etc.

B4. BIDDING INSTRUCTIONS

Offerors are requested to review the award criteria (see Section M) prior to entering bid prices on the Schedule of Rates for the base and option years (see Section J, Attachment II, pages 60-64).

Bids may be submitted for any region shown in the Schedule of Rates. Where a bid is received for any region, it will obligate the Contractor to provide service for the entire region (see Section J, Attachment I, pages 51-59).

Offerors must enter a price in each blank space (sub item) provided for the region for which a bid is submitted. If no price is intended for a sub item, the offeror must insert NC (no charge). Failure to enter either a price or NC will indicate that no charge is intended. Offerors are expected to bid a competitive price for floppy diskettes. The price bid for floppy diskettes may not exceed the ceiling price set by the Government of \$3.00 per diskette.

The Offeror is to submit their offer on 3 1/2" floppy diskettes, formatted in Microsoft Word for Windows, version 6.0, and Microsoft Excel (Schedule of Rates), in addition to the paper original copy. The diskette must be an exact image of the paper original copy. The information required by the Solicitation, Offer and Award document (SF33), Schedule of Rates (Section J), Section H, paragraph 2(c), as appropriate, and the Representations and Certifications (Section K) must be on the same floppy diskette. The Evaluation Criteria Factors (Section M) must be provided on a separate floppy diskette, excluding required information that is not computerized (such as taxes). The offeror must provide a paper copy of any information that cannot be copied on a floppy diskette. The offer must provide

a written explanation of any information that is not contained on the floppy diskette(s). All required information must be submitted with the offer to the address in item 9 of the SF33 by the closing date and time listed.

B5. FLOPPY DISKETTE

The estimated number of floppy diskettes shown in Attachment III (see Section J, page 65) is based upon allotting **one (1)** floppy diskette for each day the hearing is held as reported by the Regional and Subregional offices.

B6. DUPLICATED COPY

The estimated number of duplicated copy pages SOLD shown in Attachment III (see Section J, page 65) is based upon figures as reported by the Contractors, for 12 months with an appropriate adjustment made for anticipated case increase. These figures are estimates based on the past year experience and could vary from month to month.

SECTION C

DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

The Contractor will furnish the necessary personnel, materials, and services and otherwise do all things necessary for and incidental to the performance of the requirements as set forth herein.

C1. SCOPE OF CONTRACT(S)

This Solicitation covers requirements for the verbatim reporting and related services of:

- (a) All Board case hearings and pretrial conferences held in the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and the Virgin Islands, before a duly designated administrative law judge, hearing officer, agent, person or persons;
- (b) All oral arguments and rule making hearings held before the Board in Washington, DC;
- (c) All court conferences, hearings and trials, including, but not limited to, Contempt and bankruptcy proceedings, in any case where the Board is required to pay for recording and transcribing in full or in part, in the first instance, except where an official reporter is prescribed by the Court;
- (d) All investigative and discovery depositions taken by Board attorneys; and
- (e) All other miscellaneous or administrative hearings held at any designated location, which may include but are not limited to:
 - (i) personal presentations
 - (ii) adverse actions
 - (iii) agency employee-union grievances
 - (iv) equal employment opportunity complaint hearings
 - (v) Labor-Management hearings before a third party at the request of the Board
 - (vi) proceedings under the Rehabilitation Act
 - (vii) conferences and meetings, such as press conferences, advisory panel meetings, etc. (if ordered to be recorded and transcribed at the option of the Board).

C2. DEFINITIONS

As used in this Solicitation, unless otherwise required:

- (a) The "Board" means the National Labor Relations Board.
- (b) "Board representatives" means any person other than the Contracting Officer (CO) designated and authorized to act for the Board.
- (c) "Complete transcript" means the required number of copies of transcripts, original exhibits, duplicate exhibits, floppy diskettes, Proceeding and Transcript Deficiency Report, and transcript reports, as specified in Section F.

- (d) "Ordinary copy" means the complete transcript of an administrative or court hearing as well as an investigative or discovery deposition that is delivered within 10 calendar days after the close of the hearing or deposition.
- (e) "Expedited copy" means the complete transcript of an administrative or court hearing as well as an investigative or discovery deposition hearing that is delivered within five (5) calendar days after the close of the hearing or deposition.
- (f) "Prompt copy" means the complete transcript of an administrative or court hearing as well as an investigative or discovery deposition that is delivered within three (3) calendar days after the close of the hearing or deposition.
- (g) "Daily copy" means the complete transcript of a day's administrative or court hearing as well as investigative or discovery deposition that is delivered by 9:00 a.m. the following day.
- (h) "Duplicated copy" means an additional copy of a transcript of an administrative hearing or a portion thereof including floppy diskettes when ordered by the administrative hearing official or other presiding official prior to the start of the administrative hearing (see Section F, paragraph 1). Duplicated copy ordered before the close of an administrative hearing must be delivered as follows (also see Section F, paragraph 2):
 - (i) ordinary copy - - - - - 10 days
 - (ii) expedited copy - - - - - 5 days
 - (iii) prompt copy - - - - - 3 days
 - (iv) daily copy - - - - - 9 a.m. the following day

Duplicated copy ordered after the hearing closes must be delivered within 15 days after the order date.

- (i) "In the Regional Office City" means any city or town in which a regional, subregional, resident office, or **resident agent** of the Board is located, or will be opened during the term of this contract, or in **Northampton, MA; Missoula, MT; Providence, RI; Knoxville, TN; El Paso, TX; and Salt Lake City, UT, which are the official duty station of resident agents**, including the Washington, DC, headquarters office (see Attachment IV, Section J, page 66).
- (j) "Outside the Regional Office City" means any city or town in which no regional subregional, resident office, or **resident agent** of the Board is located.
- (k) "Hearing" means any administrative or court proceeding, including, but not limited to, Board case hearing, oral argument or rule making hearing before the Board, court hearing, court conference, court trial, evidentiary hearing, bankruptcy meeting of creditors, and/or other miscellaneous or administrative hearing, conferences or meetings.
- (l) "Deposition" means any investigative or discovery deposition taken by any Board attorney.

(m) “Best Value” means the expected outcome of a competitive negotiation acquisition, where the Government evaluates both price and non-price factors and awards the contract to the offeror that provides the greatest overall benefit considering all of the factors in response to the requirement. (See Section M for best value requirements of this acquisition).

C3. NOTICE OF HEARING AND DEPOSITIONS

The Board will, when practicable, give the Contractor at least three (3) days' prior notice of time and place of contemplated hearings depositions and/or conferences covered by this contract. In emergencies all possible prior notice will be given.

C4. ATTENDANCE FEES

(a) A single attendance fee as awarded in the applicable Schedule of Rates will be paid for each complete hearing or deposition. A hearing or deposition is not considered complete until closed, except as provided in 4(b) below.

(b) A hearing or deposition which is adjourned five (5) or more calendar days will be considered a complete hearing or deposition.

C5. SETTLEMENT FEES

(a) In the event that a settlement is reached in a “C” case or an election agreement is reached in an “R” case, the Board will pay a settlement fee, as awarded in the Schedule of Rates, for each day the reporter appears for a hearing or deposition that is held and the Board decides not to request a copy of the transcript. The Contractor will be notified, by the appropriate office, within 24 hours of the settlement or election agreement to stop any transcription work, which may have been started for the hearing or deposition. If a case is settled or election agreement reached where the hearing or deposition is set to resume, but which has not begun for that day and is not otherwise canceled timely, the Board will pay a settlement fee, as awarded in the Schedule of Rates, for that day, in lieu of a cancellation fee or an attendance fee.

C6. CANCELED OR POSTPONED HEARINGS OR DEPOSITIONS

(a) Whenever a notice of cancellation or postponement of a hearing or deposition that is scheduled to be held in a regional office city is not received by the designated local reporter of the Contractor by 3:00 p.m. local time at the Regional, Subregional, Resident Office, **or Resident Agent** where the transcript is to be delivered on the business day preceding the day of the scheduled hearing or deposition, the Board will pay the Contractor the applicable cancellation fee awarded in the Schedule of Rates.

(b) Whenever a notice of cancellation or postponement of a hearing that is scheduled to be held outside a regional office city is not received by the designated local reporter of the Contractor by 2:00 p.m. local time at the Regional, Subregional, Resident Office, **or Resident Agent** where the transcript is to be delivered on the business day preceding the day of the scheduled hearing, the Government will pay the Contractor the applicable cancellation fee awarded in the Schedule of Rates.

(c) Whenever the Contractor provides a reporter who appears at a hearing, which is canceled or postponed, outside or inside, without opening the record for that day, the reporter will be paid the applicable cancellation fee awarded in the Schedule of Rates.

(d) A "Report of Cancellation or Postponement" form will be used to document and support all cancellation fees (see Exhibit A, Section J).

C7. DEPOSITION AND BANKRUPTCY EXAMINATION HANDLING FEE

A deposition and bankruptcy examination handling fee in the amount of \$30 will be paid for each deposition or examination handled in accordance with Section C, paragraph 13, and Section F, paragraph 1(f). The Deposition and Bankruptcy Examination Handling Fee which is in addition to the normal attendance fee is intended to cover additional administrative costs associated with having the witness(es) read and sign the transcript and filing the transcript in court. The normal attendance fee will be paid for all other hearings for which transcripts are taken (see paragraph 4 of this Section).

C8. ADDITIONAL SERVICE FEES

Whenever an Administrative Law Judge (ALJ), Hearing Officer, or other presiding official requires the services of a reporter at a hearing which continues after 6 p.m. or on a Saturday, Sunday or a Federal holiday, a reporter will be provided and the Board agrees to pay the Contractor an additional fee of \$3.00 per quarter hour rounded up to the nearest quarter hour for services performed after 6 p.m. or on Saturday, Sunday or Federal holiday upon submission of "Report of Overtime at Scheduled Hearing" form duly signed by the Hearing Officer or Board Attorney (see Exhibit B, Section J).

C9. SPECIFICATIONS - GENERAL

(a) The Contractor agrees to provide as many competent reporters in proper attire consistent with professional protocol as necessary for the prompt furnishing of satisfactory transcripts in all scheduled hearings or depositions. The contracted reporter must be proficient in grammar, vocabulary and punctuation, and must be familiar with legal terminology and court or hearing procedures. The contracted reporter must report and furnish transcripts of oral arguments before the Board and all hearings and trials held before the Board, its agents, or any person or persons designated by the Board or the Court to take testimony and conduct hearings or depositions.

(b) The Contractor agrees that the assigned reporter must perform all the work in accordance with the Federal Rules of Civil Procedure and other applicable rules and regulations in a business manner and according to the best standard practices of the reporting profession. At all times, the Contractor must provide as many competent reporters and stenographers (reference a section necessary), and maintain such staff and equipment for the prompt furnishing of satisfactory transcripts in accordance with the specifications and delivery requirements of the contract.

When electronic sound recording devices are used, they must be of quality as to ensure against error, misinterpretation, or loss of voice. Equipment must be operator monitored from a separate monitor head to ensure a proper recording and include simultaneous playback, listening, pre-amplification, and speaker identification facilities. Regardless of the method of recording or transcription, it is mandatory that a backup system operate simultaneously throughout the hearing.

(c) The Contractor must agree that the assigned reporter must: (1) report to the hearing or deposition facility and install any necessary equipment prior to the designated starting time of the hearing or deposition; (2) present himself/herself to the ALJ or other presiding official at the time and place of hearing or deposition designated; (3) at all times be governed by the instructions of the presiding judge or official in matters affecting the composition of the record, adjournment to other times or places, the hours of hearing or deposition, and matters of like character; (4) report everything spoken while a hearing or deposition is in session unless the presiding official

directs an off-the-record discussion; and (5) do not omit from the record any part of a proceeding hearing or deposition for which notes have been taken, as required, unless the Board or the presiding judge or official so directs.

(d) The Contractor is required to assure either directly or through its subcontractors: (1) that each reporter is fully aware of the Board's occasional need for extending a hearing or deposition session beyond the normal work (i.e. day); (2) that each reporter is aware of the additional compensation available when such services are required; and (3) that, benefits do accrue to the reporter when these after-hours services are required. (See Section C, paragraph 8 Additional Services Fee.)

C10. ACCURACY OF TRANSCRIPT

The Contractor must be responsible for furnishing complete transcripts which accurately reflect the full and complete verbatim record of the hearing or deposition. In hearings or depositions where a translator is used, or where language other than English is spoken, the Contractor is required to report the actual words as translated into English except the Contractor must report the correct foreign word or phrase in all cases where they cannot be translated into English, particularly as they relate to proper names, places, and things. **For transcripts received that do not include all pages, the Contractor must furnish any missing items at the direction of the Regional, Subregional, or Resident Offices.** Where errors attributable to the Contractor's performance appear in the transcript (i.e., those which change or obscure the meaning of the testimony, but not including typographical errors or misspelling if the intended meaning is clearly evident, such as "thier" for "their" or "teh" for "the", etc.), **the Contractor is to make the corrections to the transcript only upon issuance and receipt of an approved stipulation or motion by the ALJ or the Board.** The Contractor is to furnish the corrected transcript within five (5) calendar days after receipt of notification, and without additional cost to the Board, regardless of the delivery time and the original order specified. **Corrections of the transcript are not to correct mistakes actually made at the hearing, but to insure that the testimonies are accurately reflected in all material aspects. The Contractor is prohibited from making any changes to the transcript at the direction of persons other than the Regional, Subregional, Resident Office, ALJ or the Board.** Acceptance of a transcript that is subsequently corrected by stipulation or motion will not be construed to abrogate the performance requirements of this solicitation. Failure of the Contractor to compare the transcript to the reporting or recording transcribed at the hearing or deposition, or failure to furnish a complete transcript which accurately reflects the full and complete verbatim record of the proceeding hearing or deposition may be considered a reason for default, and subjects the Contractor to the default provisions of this solicitation. (See Section H, paragraph 5, and Section I)

C11. SPECIFICATIONS - PREPARATION OF TRANSCRIPTS

(a) **All transcripts must be computer generated using a professional Computer Aided Transcription Software (CATS) application (see Section C, paragraph 14(e)(2)) and be printed with laser printer quality. The CATS application should be formatted in Courier font, 12 point, double spacing, and permits only 25 lines per page (8 1/2 x 11" paper). The numbers indicating each line of transcript upon each page, i.e., 1 to 25, inclusive, should be generated automatically to the left of the left marginal line of original transcript and all copies. At the end of the 25th line of text, the text should automatically wrap to the first line of each**

succeeding page. The ruled margins are to be set as follows: left at 1.7", right at .4", top at 1", and bottom at 1.6", as well as headers and footers at .49". Each document is to contain a header with the page number, which must be located in the upper right corner above line 1. Footers are to reflect the Contractor's name, address, and telephone number. When a new transcript is begun, a notice is given to enter the beginning page number of the volume, which should be automatically inserted into the header. The software should also contain setup pages for the cover sheet, appearances, index, exhibits, and the first page/line of the proceeding. If copies reproduced by another method acceptable to the CO are to be furnished, a good quality paper must be used, copies must be completely legible, and must conform to the above instructions with regard to size of paper, margins, and line numbers.

(b) The Contractor is to use normal typing, which provides six (6) vertical line spaces per inch, or 66 lines per standard page (11 inches long). Whenever testimony is continuous, requiring more than one (1) line, the typing must begin as close as possible to the left ruled marginal line, words to be properly hyphenated when necessary. No payment will be made for lines in excess of 25 lines to a page. Typing shall begin as close to the left margin as possible. The testimony is to be identified by **the abbreviation "Q."** to identify a question, **the abbreviation "A."** to identify an answer, or the name of the speaker **followed by a colon**. Positioning of the Q, A, or name of the speaker will be as close to the left margin as possible. The first line of each question, answer, or name of the speaker will be indented five (5) spaces from the letter Q., or A., **or speaker name and colon**. Whenever a question, answer, or statement is continuous, requiring more than one line, the second and each succeeding line will begin as close as possible to the left ruled marginal line. All lines must be typed as close to the right ruled marginal line as possible using proper hyphenation when necessary. No more than one (1) line must be used to indicate that an exhibit has been received, rejected, or withdrawn. (See Exhibit C, Section J) In addition to showing the starting time, the closing time must appear on the last page of all transcripts.

(c) Each volume of the original transcript must be authenticated by the Official Reporter with a certification page in the following form:

CERTIFICATION

This is to certify that the attached proceedings before the
National Labor Relations Board (NLRB), Region _____
(case number and name)
(place and date of hearing)

was held according to the record, and that this is the original, complete, and true and accurate transcript that has been compared to the reporting or recording, accomplished at the hearing, that the exhibit files have been checked for completeness and no exhibits received in evidence or in the rejected exhibit files are missing.

(Signature of Reporter)
Official Reporter

(d) For a transcript which contains more than one (1) volume, in the first volume only, the title page showing name, case number, place and date of hearing, appearances, etc., must be included. Each volume of transcript after the title page must be succeeded by a page or pages of distinctive color indexing, the witnesses and exhibits to testimony. Each volume of transcript must include an index of witnesses and exhibits identified and/or received for that volume only. For unfair labor practice hearings, the appearances listed in each volume of the transcript must be in the following order: (i) General Counsel, (ii) Charging Party, (iii) Respondent, and (iv) Other.

(e) Witnesses must be indexed in five (5) columns and double spaced: The first column, headed "Witnesses," must contain the full names of witnesses; the second column, headed "Direct," must contain the numbers of the pages devoted to direct examination of the witness; the third column, headed "Cross," must contain the numbers of the pages devoted to cross-examination of the witness; the fourth column, headed "Redirect," must contain the numbers of the pages devoted to redirect examination; the fifth column, headed "Recross," must contain the numbers of the pages devoted to further cross-examination. Witnesses must be listed on the index as called, even when called more than once to testify at a hearing or deposition.

(f) Exhibits must be indexed in three (3) columns, double spaced, and grouped by party: the first column, headed "Exhibits," must contain the numbers of the exhibits preceded in each instance by the identifying capital letter, (i.e. B. for Board's exhibits, GC for General Counsel's exhibits, R for Respondent's exhibits, P or CP for exhibits of the Petitioner or Charging Party), as the case may be, and similar identification letters for other parties or intervenors, if any; the second column, headed "For Identification," must contain the numbers of the pages at which exhibits are marked for identification; the third column, headed "In Evidence," must contain the numbers of the pages at which exhibits are received in evidence. When a marked exhibit is "Not Offered," type that phrase in the "In Evidence" column. When a marked exhibit is withdrawn, or rejected, type the page number in the "In Evidence" column followed by "Withdrawn" or "Rejected".

(g) Each copy of the transcript furnished to the Board must be bound with covers made of 140-pound index paper of buff or similar light color, as used for the cover and back of this solicitation, punched with three (3) holes at the left side; the upper and lower holes to be two (2) inches from top and bottom of page, third hole in center of resulting interval, and must be tied with 3/8 inch cotton twill (red notary tape) or equal to in such a manner that it can be disassembled and reassembled with ease.

(h) Covers for transcripts must be printed, and in the format of Section J, Exhibit D, page 46. When there is more than one (1) volume of transcripts, include the volume number on the cover (see Exhibit D, Section J), and show the volume number in Arabic, style.

(i) **A diskette is required to be provided with each transcript volume in a protective, reusable, container** to adequately protect the diskette(s) from being damaged or lost. The container must be capable of housing a 3.5 (3-1/2 inch) diskette (i.e., container must be capable of being opened and securely closed without adhesive seal). Each container must be clearly labeled to identify the contents by case name, docket number, date and number of diskette(s). Each container furnished to the Board must be bound inside the back cover of the transcript by two (2) punched holes at the bottom of the container and tied with the cotton twill (red notary tape) as part of the transcript, in such a manner that the diskette can be easily removed and reinserted with ease. Example of acceptable containers are: Stayflats, manufactured by Calumet Carton Company, South Holland, Illinois; Polaroid, stock number PID 618083, or any other brand of equal quality.

C12. SPECIFICATIONS - EXHIBITS

(a) Exhibits referred to in a transcript must be numbered and tabbed by the reporter in a single series of consecutive numbers for B, GC, R, P, or CP, etc. respectively. Such single series of consecutive numbers and tabs must be used for an entire proceeding, regardless of the number, duration, or place of hearings. The Reporter must mark exhibits near the bottom edge of the front page on the right-hand side. Tabs must be marked with the corresponding exhibit number as identified on the bottom of the page. The first tab must be attached in the upper right hand corner of the first exhibit in each series, with each succeeding tab placed in a descending format on the remaining exhibits.

(b) "Single series of consecutive numbers" must include all exhibits; whether marked for identification and not introduced or rejected; whether introduced without previous marking for identification; or whether marked for identification and later introduced.

(c) Exhibits received in evidence or rejected exhibits directed to be placed in the Rejected Exhibits file must be authenticated by the reporter, on the lower right-hand side of the reverse side of the front page, using a stamp, approximately 3" x 1¼" insize, in the following format:

EXHIBIT NO.	RECEIVED	REJECTED
CASE NO.	CASE NAME	
NO. OF PAGES	DATE	REPORTER

Disposition of the exhibit must be indicated by the reporter by a check mark in the appropriate space on the stamp.

(d) Whenever exhibits received in evidence are presented in duplicate, the duplicates must be stamped "DUPLICATE" on the face and must be identified in the manner provided for identification of exhibits. All duplicate exhibits must be maintained in a separate file marked "Duplicate Exhibits" in the same manner provided for original exhibits. All duplicate exhibits must be delivered to the appropriate regional office with the second copy of the transcript.

(e) Only black ink must be used for stamp pads and for pens used in marking exhibits. All appropriate spaces in the stamp must be filled in, for example, fill in the exhibit number, check if received or rejected, and use the number of the lead case only. Abbreviate the name of the respondent company or employer. If a union is the respondent and no company is involved, the popular name of the union may be used. (See Attachment V, pages 67-70 for list of Popular Names and Official Names of AFL-CIO national and international unions.) Give the number of pages in the exhibit, state the date it was received or rejected, and sign the reporter's initials. The tabs must be plastic, self-adhesive, and have the capability of being marked on with permanent black ink. Examples of acceptable tabs and permanent markers are Redi-Tag, manufactured by BTE, Seal Beach, CA, stock number 31000 and Sharpie, Industrial Super Permanent Ink Marker, manufactured by Sanford, Item Number 13801, or any other brand of equal quality.

(f) The first page bearing the official or authentic stamp referred to above will indicate the number of pages in each exhibit.

(g) Exhibits marked for identification must remain in custody of counsel until received in evidence or directed to be placed in the Rejected Exhibits file, unless the presiding **judge or** officer otherwise directs. Before being delivered to the Board, exhibits must be arranged by the reporter in numerical order in each series, properly marked and bound in separate covers for each series. If the numerical sequence is broken by exhibits having been withdrawn, or by absence of any exhibits for any reason, a memorandum 8½ x 11" must be inserted by the reporter in the place of each missing exhibit, stating the nature of the exhibit, how the exhibit was numbered and marked, the reason for the exhibits absence, and the exhibits custodian. The rejected Exhibit file must contain all rejected exhibits in numerical order and be separated by parties.

Securely staple small documents in the file; for example, postal return receipt, FedEx receipts, etc. If multi-paged small documents (such as a printed agreement) will spread open flat, staple the back cover to a piece of cardboard (such as part of a manila folder), punch the two (2) holes in the upper end of the cardboard, and place in the exhibit file with the exhibit spread open (so it can be read as a book). If possible, fold large sheets of paper so they can be read without taking the exhibit file apart. Carefully center the holes at the top of exhibits so the documents will stack evenly and not become frayed on the edges. Avoid punching holes in an exhibit which will

obscure or disfigure the written words. Do not allow any exhibit file to exceed one and one-half (1 1/2) inches in depth.

(h) Exhibits received in evidence and rejected exhibits directed to be placed in the Rejected Exhibits file must remain in the custody of the assigned reporter during the course of the hearing. During the hearing, the reporter must not release any exhibit except upon the direction of the presiding **judge or** officer, in which case the reporter will be furnished a receipt for the same. In no case must any exhibit be released until it has been properly stamped and noted by the reporter. During the time between the close of the hearing and the forwarding of exhibits, no person will be permitted to withdraw exhibits except upon direction of the presiding **judge or** officer.

(i) Exhibits must not be copied into the record, nor will photostat copies of exhibits for inclusion in the record be made by the Contractor, unless the presiding **judge or** officer so directs. The price per page for copied exhibits must be the same as for other pages of the same transcript. The price per page for photostat copies of exhibits must not exceed the price for duplicated copy.

(j) Prior to transmitting the exhibits to the Board, the Contractor must certify that the exhibit files have been checked for completeness and that no exhibits received in evidence or in the rejected exhibit files are missing. The certification must specify the case number and name. If the exhibit folders are combined after a resumption, the certification must bear a date subsequent to the close of the hearing in the case.

C13. SPECIFICATIONS-DEPOSITIONS AND BANKRUPTCY PROCEEDINGS

Notwithstanding, and in addition to, any other provisions of this contract, the Contractor must, in the case of all contempt and other ancillary and supplementary federal court proceedings, including the Merit Systems Protection Board (MSPB) depositions and bankruptcy examinations, furnish the necessary personnel, materials and services in conformity with the following requirements:

- (a) The Contractor agrees to furnish reporting services in compliance with all provisions and requirements of the Federal Rules of Civil Procedure and Federal Rules of Criminal Procedure ("Federal Rules") and, where applicable, the local United States district court and bankruptcy court rules, including, but not limited to, and supplemented by the following:
 - (1) The assigned reporter furnished by the Contractor must be authorized to administer oaths in the state and, if required by state law, in the county in which the deposition is being conducted. The Contractor reporter must provide the Board Attorney responsible for the case with the name, license number, and telephone number of the reporter attending the deposition or bankruptcy proceedings at least 24 hours in advance of the date of the deposition or bankruptcy proceeding.
 - (2) The reporter must put the witness on oath and must personally, or by someone acting under the reporter's direction and in the reporter's presence, record the testimony of the witness.
 - (3) Under Rule 30 of the Federal Rules of Civil Procedure, a deposition may be recorded by sound, sound-and-visual, or stenographic means. However, a number of federal courts have decided not to adopt this provision of the Federal Rules of Civil Procedure, and under certain circumstances the Board will require stenographic recording of testimony, even in courts where Rule 30 has not been modified by local rule. Accordingly, the Contractor will be prepared to provide, at the request of the Board attorney, either stenographic or non-stenographic means of taking depositions (mechanical, electronic or photographic means, including stenomask, are not

stenographic). It is anticipated that approximately 50% of the depositions will be covered by stenographic means and the other 50% by non-stenographic means. However, a Contractor must be prepared to provide a stenographer in every case if instructed by the CO or the Board attorney taking the deposition. Contractors may not discourage Board attorneys from requesting stenographic reporters.

- (4) The assigned reporter must upon request, mark all exhibits for identification in the manner directed by Board counsel, and affix them to the deposition transcript in a manner consistent with the practice for federal court depositions in the district where the deposition is held. Covers and cover pages of the deposition transcripts must correctly reflect the nature of the proceedings and must be prepared consistent with the practice for federal court depositions in the district where the deposition is held. Deposition transcripts and exhibits must be bound consistent with the practice for federal court depositions in the district where the deposition is held.
- (5) Following transcription of the deposition, the reporter must proceed as provided by the Federal Rules, any applicable rules, and any stipulations made by the participants regarding review and signature of the deposition. Attached is a cover letter that may be used to transmit the deposition transcript, and all exhibits, to the witness for his or her review and signature (see Exhibit E, Section J). The Contractor must not insist or require the deponent to purchase a copy of his or her deposition testimony before providing a copy of the transcript, and all exhibits, to the witness for his or her review and signature. If, as a result of local rule or controlling court order, the reporter does not file the original deposition with the court, the reporter must furnish the transcript, including all exhibits, to the attorney who took the deposition. A copy of any statement under Rule 30(e) of the Federal Rules of Civil Procedure of the failure or refusal of the witness to sign the transcript must be provided to the Board attorney taking the deposition. If the reporter files the transcript and/or a statement that the witness has not signed the transcript with the court pursuant to Rule 30(f) of the Federal Rules of Civil Procedure, the reporter must promptly notify the Board attorney taking the deposition of the date of such filing.

C14. SPECIFICATIONS - COMPUTER READABLE COPY OF TRANSCRIPT

The Contractor must produce a computer readable copy of the official transcript **using a professional (CATS) application or an approved Summation compatible software application (see specifications below)**, in addition to the paper original and copy(ies) specified by the contract.

(a) The Contractor must provide the computer readable copy in the form of floppy diskettes, as specified below.

(b) Electronic copies of documents must be provided to the Government on the same schedule specified by the Government for the paper original and copy(ies).

(c) Computer readable diskettes will be used for computer searching and must guarantee to be 100% equivalent to the official printed transcript (**i.e., formatting, page, and line numbers matching the hard copy**). If the official printed transcript is not created from the floppy diskette, the production of the floppy diskette from the printed copy must include appropriate key verification, proofreading, editing and/or updating to guarantee 100% equivalency on a page-by page, line-by line, basis.

(d) The Board may require the Contractor to produce evidence of its ability to produce satisfactory diskette copies prior to contract award.

(e) The Contractor will conform to all of the following specifications:

- (1) Recording Medium. Data must be on a high density IBM compatible 3.5 inch diskette formatted to 1.44 megabytes.
- (2) File Format. The floppy diskette must contain transcript(s) **created using a professional CATS application such as Case CATalyst (all versions), CAT nip (all versions), Cimarron PC (version 4.2), DigitalCAT (all versions), OmniCAT (version 4.1), OZPC (version 2.0), Premier Power (version 1.0), ProCAT (all versions but must use CaseView cables from Stenograph), StenoCAT (version 4.1 and higher), TurboCAT (version 6.0 and higher), or an approved, Summation compatible software application,** with formatting, page, and line numbers matching the hard copy document.

The floppy diskette must also contain the same transcript documents **created using a professional CATS, such as those listed above, and saved as a TEXT (ASCII) file.**

- (3) External Diskette Labeling.

Each diskette will be clearly labeled to identify the transcript contents by:

Case number
Case name
Date or hearing
Volume and page numbers
ASCII file name identified by a .TXT extension

Where a transcript volume spans more than one diskette, the diskettes will be labeled in sequential order (i.e. diskette 1 of 6, 2 of 6, etc.).

- (4) Protective Container.

Floppy diskettes are required to be provided in a protective, reusable container, to adequately protect the diskette from being damaged or lost. The container must be capable of housing a 3.5 (3½ inch) diskette and must be reusable (i.e., container must be capable of being opened and securely closed without adhesive seal). Each container must be clearly labeled to identify the contents by case name, docket number, date and number of diskette(s). Each container furnished the Board must be bound inside the back cover of the transcript by two (2) punched holes at the top of the container, and tied with the cotton twill (red notary tape) as part of the transcript and in such a manner that the diskettes can be easily removed and reinserted into the container. Inexpensive containers such as Stayflats, manufactured by Calumet Carton Company, South Holland, Illinois or the ones by Polaroid, stock number PID 618083 or any other brand of equal quality, is acceptable.

- (f) Each diskette will contain only the file for one (1) single volume of a transcript.

Any offeror who intends to submit an offer in response to this solicitation must be familiar with the requirements and provide two (2) sample pages of transcript, created in the CATS or Summation compatible software application proposed to be used for this contract(s), with the submission of the offer.

C15. SALE OF DUPLICATED COPY OF TRANSCRIPT

(a) Pursuant to Public Law 92-463, and the Freedom of Information Act, as amended, the Government reserve the right to make additional copies of transcript, including floppy diskettes, available to the public. The Government also reserves the right to reproduce additional copies, or portions thereof, as it deems necessary for its own use or, upon approval of the CO, to order additional copies from the contractor at the price preset by the Government for duplicated copy.

(b) Contractors are required to sell copies of transcripts to the public provided that such copies are sold at a price that does not exceed the price preset by the Government for duplicated copy or the ceiling price set by the Government for floppy diskettes (see Section J, Attachment II, Footnotes 1 and 4). Floppy diskettes can not be sold unless ordered in accordance with delivery requirements in Section F. Also, floppy diskettes can not be sold independently from the rest of the transcript, although the written portion of the transcript may be sold without selling the corresponding diskette(s). Copies of transcripts ordered by persons other than the Board must be prepared for delivery to the requesting party at the same time and in comparable manner as the Board's copies are prepared for delivery. The requestor and the Contractor may agree upon some form or means of delivery and the contractor may charge for this service, provided that the charge shall not exceed the actual cost of such service.

(c) The Contractor agrees that all stationery, advertising material, or sales methods using the name of the National Labor Relations Board or in any way expressing the reporter's connection therewith must be subject to the approval of the CO, and must be modified or discontinued as the CO may direct.

(d) The Contractor is precluded from selling any copy of transcript of those hearings described in paragraph 1(e) of this Section, unless directed to do so by the CO, and he/she is responsible for specifically so instructing each subcontractor and reporter assigned to handle such a matter.

(e) The Contractor is required to submit to the National Labor Relations Board, Attention: Contract and Procurement Section, 1099 14th Street, NW, Suite 6100, Washington, DC 20570, by the tenth of the following month, a monthly report of the number of all duplicated copy pages sold to parties other than the Board for the previous month. The report must separately identify by each classification those pages sold that are oral argument, rule making, press conferences, advisory panel meetings, contempt or MSPB depositions, arbitration, Equal Employment Opportunity Commission (EEOC), C-case, and R-case, etc. The report must show the number of pages for which receipts have been received, regardless of the month in which the order was taken (see Exhibit F, Section J).

(f) The Contractor agrees to keep open for the Board's inspection all records and accounts of sales of transcripts and payments by type and delivery category.

C16. SCHEDULING OF HEARINGS

"C" case hearings for the most part will be scheduled according to the weeks listed in Attachment III (Section J, page 65). Except hearings may be continued without regard to the schedule upon direction of the ALJ and all other cases will be scheduled as required.

C17. RETENTION OF NOTES AND TRANSCRIPT

(a) The Contractor agrees that all stenographic notes, or their equivalent, taken in connection with the services rendered under this contract, and storage media made therefrom, including floppy diskette(s), must be filed and held by the contractor, subject to the authority and control of the Board for a period of one (1) year from the dates of delivery of transcript.

(b) The Board will, as appropriate, make one (1) copy of each "C" Case and "R" Case Hearing transcript and each deposition and bankruptcy proceeding available to the Contractor for responding to post-transcript duplicated copy orders. Nothing in this provision is intended to supersede the requirements of paragraph 15 of this Section.

SECTION D

PACKAGING AND MARKING

Not Applicable

SECTION E

INSPECTION AND ACCEPTANCE

E1. 52.252-2 CLAUSES INCORPORATED BY REFERENCE (JUN 1988)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://www.gsa.gov/far/current/html/toc.html>.

(End of Clause)

E2. FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) CLAUSES

52.246-02	INSPECTION OF SUPPLIES - FIXED PRICE	AUG 1996
52.246-04	INSPECTION OF SERVICES - FIXED PRICE	AUG 1996
52.246-16	RESPONSIBILITY OF SUPPLIES	APR 1984

SECTION F

DELIVERIES OR PERFORMANCE

F1. DELIVERY REQUIREMENTS

The Contractor will furnish to the Government the required copies of transcripts, original exhibits, duplicate exhibits, Proceeding and Transcript Deficiency Report, transcript reports, and floppy diskettes as specified below, at the rates awarded in the schedule of rates. One transcript report and one Proceeding and Transcript Deficiency Report will accompany delivery of transcripts to each delivery point:

(a) "C" Case Hearings

The Contractor will furnish to the Board an original and one copy of the transcripts in all "C" case hearings, including 10(k), as well as in all UC cases. The original, together with the original exhibits, will be mailed via first class to the Division of Judges, Washington, DC, San Francisco, California, Atlanta, Georgia, or New York City, New York depending on the official duty station of the ALJ, simultaneously with the mailing of the copy, together with the duplicate exhibits, to the appropriate Regional, Subregional, or Resident Office. The envelopes transmitting the copy to the Division of Judges must be clearly marked that a transcript for a given case is enclosed. (For example: TRANSCRIPT 44-CA-12345.)

The Contractor will furnish one (1) copy of the floppy diskette with the transcript that will be mailed to the official duty station of the ALJ, and one (1) copy of the floppy diskette with the delivery of the copy of the transcript to the appropriate Regional, Subregional, or Resident Office, simultaneously with the mailing of one (1) copy of the floppy diskette(s) to National Labor Relations Board, Attention: Case Records Unit, 1099 14th Street, NW, Suite 7620, Washington, DC, 20570, in lieu of a copy of the transcript, in accordance with the requirements under Section C, paragraph 11(i).

(b) Oral Arguments and Rule Making Hearings

The Contractor will furnish to the Board an original and two (2) copies of transcripts in all oral arguments and rule making hearings. These transcripts will be delivered to the National Labor Relations Board, Attention: Office of Executive Secretary, 1099 14th Street, Suite 11600, Washington, DC 20570.

The Contractor will furnish one (1) copy of the floppy diskette with the transcript delivered to the Office of the Executive Secretary.

(c) Pretrial Conference

The Contractor will furnish to the Board an original and two (2) copies of transcripts or conference notes in all pretrial conferences. These transcripts will be delivered to the appropriate Regional, Subregional, or Resident Office.

When ordered by the hearing official or other presiding **judge or** official prior to the start of pretrial conferences, the Contractor will furnish one (1) copy of the floppy diskette with the transcript delivered to the appropriate Regional, Subregional, or Resident Office.

(d) "R" Case Hearings

The Contractor will furnish to the Board an original and one (1) copy of transcripts in all "R" case hearings. These transcripts and exhibits will be delivered to the appropriate Regional, Subregional, or Resident Office.

When ordered by the hearing official or other presiding **judge or** official prior to the close of the hearing, the Contractor will furnish one (1) copy of the floppy diskette with the transcript delivered to the appropriate Regional, Sub regional, or Resident Office.

(e) Contempt, Merit Systems Protection Board (MSPB), Bankruptcy and Other Federal Court Proceedings

(i) Federal and Local U.S. District Court and Bankruptcy Court Rules:

In all contempt MSPB, and other ancillary and supplementary Federal court proceedings to which the Federal Rules of Civil Procedure, the Federal Rules of Criminal Procedure, and/or local United States district court and bankruptcy court rules apply, either expressly by their terms, or by court order, the Contractor must furnish the necessary personnel, materials and services to assure full compliance with all procedures and requirements specified by such Rules.

(ii) Hearings:

Unless otherwise directed by the Special Master or other presiding **judge or** official, the Contractor must furnish to the Board an original and one (1) copy of each of the transcripts and exhibits of contempt hearings and hearings incident to other ancillary or supplementary Federal court proceedings involving the Board. The original must be delivered to the Special Master or other presiding **judge or** official designated by Board Counsel. In proceedings involving the Contempt Litigation and Compliance Branch of the Board, the copy of the transcript and exhibits must be delivered to the National Labor Relations Board, Attention: Contempt Litigation and Compliance Branch, 1099 14th Street, NW, Suite 10700, Washington, DC. 20570. In all other proceedings, the copy must be delivered to the appropriate office or branch of the Board, which conducted the hearing. When ordered by the Board Counsel prior to the start of the hearing, the Contractor will furnish one (1) copy of the floppy diskette with the transcript delivered to the Contempt Litigation and Compliance Branch, Special Counsel, or the appropriate office or branch which conducted the hearing.

(f) Depositions and Bankruptcy Examinations:

The Contractor must, as directed by the Board in accordance with the Federal Rules, any applicable local rules or controlling order of court, either file the original transcript and exhibits with the court or furnish them to the appropriate office or branch of the Board that conducted the deposition or examination. In addition, the Contractor must furnish one (1) copy of each transcript and exhibit to the appropriate office or branch.

For MSPB depositions, the copy of the transcript and exhibits must be delivered to the National Labor Relations Board, Attention: Special Counsel, Suite 10200, 1099 14th Street, NW, Washington, DC 20570.

(1) Original:

Where reading, examination, and signature are waived as provided in the Federal Rules, the Contractor must, at the same time it furnishes a copy to the appropriate office or branch that conducted the deposition or examination, either file the original with the court or furnish the original to the appropriate office or branch. In all other cases, the Contractor must, at the same time it furnishes a copy to the appropriate office or branch, submit the original to the witness for reading and signing. Where the original is submitted to the witness for reading and signing, and the witness returns the original to the Contractor, the Contractor must, within two (2) business days of receipt, either file the original (including the signature of the witness and any changes made) with the court or furnish the original to the appropriate office or branch. Where the original is submitted to the witness for reading and signing, and the witness fails to sign and return the original to the Contractor within the 30-day period (or such other time as may be stipulated to), the Contractor must proceed as set forth in Rule 30(e) and, within two (2) business days of the expiration of the review period, either file the original or a substitute including the signature of the reporter and the Rule 30(e) statement with the court (with a copy to the appropriate office or branch).

(2) Copy:

In all proceedings being conducted by the Contempt Litigation and Compliance Branch of the Board, the copy of the transcript of deposition or examination, together with the annexed exhibits shall be delivered to the National Labor Relations Board, Attention: Contempt Litigation and Compliance Branch, 1099 14th Street, NW, Suite 10700, Washington, DC, 20570. In all other proceedings, the copy shall be delivered to the appropriate office or branch of the Board that conducted the deposition or examination. Delivery of the Board's copy shall not await signature of the original copy of the deposition or examination of transcript by the deponent but shall promptly be transmitted to the Board in accordance with the time specified by paragraph 2 of this Section. The Contractor will furnish one (1) copy of the floppy diskette with the transcript delivered to the Contempt Litigation and Compliance Branch, or the appropriate office or branch which conducted the hearing. Copies of all correspondence between the Contractor and the deponent or the Court, including the signed jurat, errata sheets, and notice of filing, must be served on the Board's Contempt Litigation and Compliance Branch or other appropriate office or branch of the Board in the same manner provided above for delivery of the Board's copy of depositions.

Preservation, packaging, and packing for all items delivered hereunder must be in accordance with commercial practice and adequate to ensure acceptance by common carrier and safe arrival at destination.

(3) Compliance With Miscellaneous Court Orders

The Contractor must comply with such other orders directed to the reporter, concerning the deposition, as may be made by any court having jurisdiction over the deposition or examination.

(g) Administrative Hearings

The Contractor will furnish to the Board an original and three (3) copies of transcripts in all Administrative Hearings, Conferences or Meetings. These transcripts must be delivered as specified in this paragraph and paragraph (h) below or as directed by the hearing official or other presiding **judge or** official. When ordered by the hearing official or other presiding official prior to the start of administrative hearings, conferences, or meetings, the Contractor must furnish one (1) copy of the floppy diskette with the transcript that will be mailed as directed.

(h) Arbitration Hearings

The Contractor will furnish to the Board an original and three (3) copies of transcripts in all Arbitration hearings. One (1) copy of the floppy diskette will accompany each transcript. The original must be mailed via first class to the Arbitrator, simultaneously with the mailing of the first copy via first class to Counsel for the Board, the mailing of the second copy via first class to Counsel for the Union, and the delivery of the third copy to the appropriate Regional, Subregional, Resident, or Washington Headquarters office involved in the proceeding. The Contractor must be advised that there are no sales of transcripts in this type of hearing.

(i) Equal Employment Opportunity Complaint Hearings (EEOC)

The Contractor will furnish to the Board an original and three(3) copies of transcripts in all EEOC hearings. The original and three (3) copies of the transcripts, together with the exhibits and the transcript report, will be mailed via first class to the presiding EEOC Administrative Judge.

(j) Conferences and Meetings

When services are ordered at the option of the Government, the Contractor will furnish to the Board an original and three (3) copies of transcripts in all conferences and meetings. When ordered by the Board prior to the start of the conference or meeting, the Contractor will furnish one (1) copy of the floppy diskette with the transcript that will be mailed as directed.

(k) Page Limitation

It is not expected that transcript pages for the Region 5, Baltimore (Washington, DC), office will exceed 2500 in oral argument, rule making, other miscellaneous or administrative hearings, conferences or meetings. However, the Contractor will not be obligated to accept an order that will result in work in excess of 2500 pages provided the Contractor notifies the Government when a notice of hearing has been received and it is anticipated that the number of transcript pages, along with the previous transcript pages, will exceed the 2500 page limitation. In such cases, any additional requirements of the Board will be procured on an "open market" basis. If the Contractor fails to provide the required notification or otherwise accepts the order, the Contractor will be obligated to furnish the transcript at the contract price for ordinary copy. It is the sole obligation of the Contractor to maintain a record of the pages that count towards the 2500 page limit.

F2. DELIVERY TIME

The required copies of completed transcripts, including all exhibits, Transcript Report (Exhibit G, Section J), Proceeding and Transcript Deficiency Report (Exhibit H, Section J), and floppy diskettes as required must be delivered as specified in (a) through (d) below. All deliveries must be received by the close of business (5:00 pm) of the Regional, Subregional, or Resident office, or Washington Headquarters office where the transcript is to be delivered.

Whenever a hearing continues for more than one (1) day, and there is no continuance, recess, or adjournment for five (5) or more calendar days, the date of delivery of the transcript for the last day of the hearing determines the time of delivery of the entire transcript.

Whenever a hearing is continued, recessed, or adjourned for a period of five (5) or more calendar days, that portion of the transcript of hearing held prior to such continuance, recess, or

adjournment must be considered a complete hearing for the purpose of computing time for delivery of the transcript, rates per page, attendance fees, deposition and bankruptcy handling fee, or liquidated damages. If the reporter is directed by the Hearing Official to retain the exhibits until the hearing reconvenes, the reporter must obtain a receipt from the Hearing Official and attach the receipt to the transcript report accompanying the transcript delivered to the region.

(a) Ordinary Copy:

Ordinary copy must be delivered within 10 calendar days after close of the hearing. The period of 10 calendar days begins on the first day following the date of closing of the hearing. The tenth day of the period will be counted unless it is a Saturday, Sunday, legal holiday, **or any other day designated by Federal Statute, Executive Order, or Presidential proclamation**, in which event the tenth day is the next business day which follows a Saturday, Sunday, legal holiday, **or any other day designated by Federal Statute, Executive Order, or Presidential proclamation**. Ordinary copy must be furnished to the Board or its representative on all proceedings covered by this contract except as provided in (b), (c), and (d) below.

(b) Expedited Copy:

Expedited copy must be delivered within five (5) calendar days after close of the hearing. The fifth day of the period will be counted unless it is a Saturday, Sunday, legal holiday, **or any other day designated by Federal Statute, Executive Order, or Presidential proclamation**, in which event the fifth day is the next business day which follows a Saturday, Sunday, legal holiday, **or any other day designated by Federal Statute, Executive Order, or Presidential proclamation**.

Expedited copy must be furnished to the Board or its representatives only upon order of the CO. If authorized expedited copy is not delivered within the time specified, the Contractor will bill and be paid at the ordinary copy rates.

The reporter must deliver expedited copy to the Board at the rates for whatever service the Board ordered and would have received in all hearings, where one (1) or more Expedited Duplicated Copy of transcript is sold to the parties or the public.

(c) Prompt Copy

Prompt copy must be delivered within three (3) calendar days after close of the hearing, except in the event a hearing, held outside the Regional Office city, is held beyond 6:00 p.m. The period of three (3) calendar days begins on the first day following the date closing the hearing. The third day of the period will be counted unless it is a Saturday, Sunday, legal holiday, **or any other day designated by Federal Statute, Executive Order, or Presidential proclamation**, in which event the third day is the next business day which follows a Saturday, Sunday, legal holiday, **or any other day designated by Federal Statute, Executive Order, or Presidential proclamation**. Except, that whenever a hearing closes on Friday, delivery of transcript on the second business day of the following week will be considered Prompt copy delivery; and, whenever a hearing closes on Saturday, delivery of transcript on the third business day of the following week will be considered Prompt copy delivery. Whenever a hearing that is held outside the Regional Office city closes after 6:00 pm, the period of three (3) calendar days begins the second day following the date of closing the hearing.

Prompt copy will be furnished to the Board or its representatives only upon order of the CO. Except, transcripts in all RC, RM and RD case hearings are automatically designated prompt copy and are required to be delivered in three (3) days. If the required Prompt copy is not delivered within the time specified, the Contractor will bill and be paid at the copy rate applicable to service rendered.

The reporter must deliver prompt copy to the Board at the rates for whatever service the Board ordered and would have received in all hearings, where one (1) or more Prompt Duplicated Copy of transcript is sold to the parties or the public.

(d) Daily Copy:

Daily copy must be furnished to the Board or its representatives only upon order of the CO. When daily copy is ordered the original transcript of each day's proceedings, related exhibits, except those retained by Counsel, must be delivered to the ALJ, Hearing Officer, or other presiding **judge or** official not later than 9:00 a.m. the following business day, and the second copy must be delivered to counsel for the Board. At the same time, the first copy of the transcript and the transcript report in triplicate must be forwarded to the appropriate regional office of the Board, except in such instances as the CO may direct delivery to be made otherwise. Within 24 hours after the close of the hearing or deposition, all exhibits must be forwarded to the appropriate regional office of the Board. If authorized daily copy is not delivered within the time specified, the Contractor will bill and be paid at the copy rate applicable to service rendered.

The reporter must deliver daily copy to the Board at the rates for whatever service the Board ordered and would have received in all hearings, where one (1) or more Daily Duplicated copy of transcript is sold to the parties or the public.

(e) Any claim by the Contractor for corrections to payments at the copy rate applicable to services rendered must be presented by the Contractor within 30 days after receipt of notice of the Government's adjustment.

F3. FAILURE OF CONTRACTOR TO APPEAR AND LATE ARRIVALS

(a) If, after notice of a proposed proceeding, deposition, or bankruptcy examination the Contractor does not appear at the time and place specified for the proceeding, deposition, or bankruptcy examination, the CO's representative may call in a substitute and the Contractor must reimburse the Government for expenses over and above that which would have been incurred if the Contractor had performed the same work. In addition, the Contractor must reimburse the Government for additional travel and per diem expenses incurred as a result of the Contractor not appearing as scheduled. The Government may deduct such expenses from any other sums due or that may become due the Contractor.

(b) In the event the reporter arrives at any trial, hearing, oral argument, conference, deposition, or bankruptcy examination late, the Board may assess liquidated damages at the rate of \$4.17 per quarter hour or portion thereof that the reporter is late for any R case hearing or \$12.24 per quarter hour or portion thereof that the reporter is late for any C case hearing or any other proceeding. The hearing official or counsel conducting the deposition or bankruptcy examination will notify the reporter at the time of occurrence if penalty is being assessed and the amount of time. In such cases the hearing official or counsel will complete a Proceeding and Transcript Deficiencies Report (see Exhibit H, Section J). One (1) copy of the form must be delivered with the transcript, as specified in paragraph 1 of this Section and the original signed copy must be attached with the invoice.

F4. DELINQUENT TRANSCRIPT

(a) When a transcript is designated ORDINARY, EXPEDITED, PROMPT, or DAILY, such a designation indicates that the Government requires delivery of the transcript within the time prescribed in this contract for the kind of delivery ordered. When transcripts are designated as ORDINARY, EXPEDITED, PROMPT, or DAILY, but not delivered in accordance with the specified period of time for the kind of delivery ordered, payment to the Contractor will be made at the rates applicable to the time of delivery actually achieved; except that if the Contractor, regardless of the type of delivery ordered, fails to deliver the transcript to the Government within

the applicable period prescribed for ORDINARY transcript, a further reduction in price will be made as follows:

- (1) Liquidated damages will be charged at the rate of \$10.00 per business day, or \$.10 per page, per business day, whichever is the greater sum for each day, or portion thereof, that delivery is delayed beyond ordinary copy delivery up to a total of 100% of the ordinary transcript price and attendance fee, if applicable. The Contractor should deduct all such charges from bills submitted for payments.
- (2) The Government reserves the right to cancel any deposition when the Contractor fails to provide the requested services (i.e., stenographer) and reschedule or pay for the actual type of service received if the proceeding continues. If the hearing is rescheduled, the Contractor must reimburse the Government for the additional travel and per diem expenses incurred.

(b) The CO may relieve, in whole or in part, any claim for remission of liquidated damages resulting from extraordinary circumstances or from causes beyond the control and without the fault or negligence of the Contractor. Examples of such causes includes (1) acts of God or the public enemy, (2) acts of the Government in either its sovereign or contractual capacity, (3) fires, (4) floods, (5) epidemics, (6) quarantines or restrictions, (7) strikes, (8) freight embargoes, (9) unusually severe weather, and (10) other extraordinary circumstances. Any claim by the Contractor for remission of liquidated damages charged must be presented, in writing, within 30 days after receipt of notice by the Contractor of the charge and must include sufficient data to support the claim.

(c) Nothing in this section must be construed to abrogate the performance requirements of this agreement or to permit the reporter or his representative to fail to perform or to delay in performing any duties or responsibilities under this agreement. Failure of the Contractor to appear at a proceeding, late arrival to a proceeding, or failure to deliver ORDINARY, EXPEDITED, PROMPT, or DAILY copy in accordance with the specified period of time for the kind of delivery ordered is a default, and subjects the reporter to the default provisions of this agreement and FAR clause 52.249-8, entitled "DEFAULT", Section I.

F5. PERIOD OF PERFORMANCE

The base period of performance under this contract will be one year from date of award. The Board may exercise the mandatory option for one additional year.

F6. 52.211-16 VARIATION IN QUANTITY (APR 1984)

(a) A variation in the quantity of any item called for by this contract will not be accepted unless the variation has been caused by conditions of loading, shipping, or packing, or allowances in manufacturing processes, and then only to the extent, if any, specified in paragraph (b) below.

(b) The permissible variation will be limited to:

0 Percent increase

0 Percent decrease

This increase or decrease must apply to each quantity specified in the delivery schedule.

(End of Clause)

F7. 52.252-2 CLAUSES INCORPORATED BY REFERENCE (JUN 1988)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): <http://www.gsa.gov/far/current/html/toc.html>.

(End of Clause)

F8. FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) CLAUSES

52.242-13	BANKRUPTCY	JUL 1995
52.242-15	STOP WORK ORDER	AUG 1989
52.242-17	GOVERNMENT DELAY OF WORK	APR 1984
52.247-34	F.O.B. DESTINATION	NOV 1991

SECTION G

CONTRACT ADMINISTRATION DATA

G1. PROMPT PAYMENT ACT

(a) The Prompt Payment Act, Public Law 100-496 (102 STAT. 2455, 31 USC 3901) is applicable to payments under this contract and requires the payment to Contractors of interest on overdue payments and improperly taken discounts.

(b) Determinations of interest due will be made in accordance with the provisions of the Prompt Payment Act and Office of Management and Budget Circular A-125 (revised).

G2. PAYMENT DUE DATE

(a) Payments under this contract will be due on the 30th calendar day after the later of:

(1) The date of actual receipt of a proper invoice in the office designated to receive the invoice, or

(2) The date the services are accepted by the Government.

(b) If the services are rejected for failure to conform to the technical requirements of the contract, or for damage in transit or otherwise, the provisions in paragraph (a) of this clause will apply to the new delivery of replacement services.

(c) The date of the check issued in payment or the date of payment by wire transfer through the Treasury Financial Communications System will be considered to be the date payment is made.

G3. INVOICE REQUIREMENTS

(a) Invoices for "C" Case Hearings, Pretrial Conferences and "R" Case Hearings, must be submitted to the appropriate Regional or Subregional Office, Attention: Office Manager. These invoices must be prepared and submitted on a monthly basis, upon completion of transcripts for each month and must itemize each completed case in numerical sequence, by case number.

(b) Invoices for transcripts of completed Oral Arguments and Rule Making Hearings before the Board, court references, court hearings and trials, investigative and discovery depositions, and bankruptcy proceedings must also be submitted separately as services are rendered; and at the rate applicable to the service rendered, including any adjustments for liquidated damages to:

National Labor Relations Board
Division of Administration
Procurement and Facilities Branch
Contract and Procurement Section
1099 14th Street, NW, Suite 6100
Washington, DC 20570

(c) Invoices must be submitted in triplicate to the government office designated in this contract within 90 days after date of close of hearing. To constitute a proper invoice, the invoice must include the following and/or attached documentation:

- (1) Name of business concern and invoice date.
- (2) Contract Number.
- (3) Description, price, and quantity of property and services actually delivered or rendered.
- (4) Name, title, phone number, and complete mailing address where payment is to be sent. The “remit to” address must correspond to the remittance address in the contract.
- (5) Other substantiating documentation or information as required by the contract.

(d) Failure to submit invoices in accordance with this section, failure to bill at the applicable rates(s) and/or failure to apply adjustments for liquidated damages must be considered a defective invoice and must be returned to the Contractor for correction and resubmission as required by the provisions of the Prompt Payment clause FAR 52.232.25. Subsequently, services/supplies, which are rejected for failure to conform to the contract requirements, the provisions of the Prompt Payment clause FAR 52.232.25 must apply to the new acceptance of the replacement services/supplies.

G4. CLAIM(S) AGAINST DISALLOWED CHARGE(S)

Any claim by the Contractor for correction(s) of amount(s) disallowed must be presented, in writing, within 30 days after the receipt of notice by the Contractor of the disallowed charge(s).

G5. CONTRACTING OFFICER’S (CO’S) AUTHORITY

- (a) All contract administration must be effected by the CO. Communications pertaining to contract administration matter must be addressed to the CO. No changes in or deviations from the solicitation are authorized unless directed in writing by the CO.
- (b) The CO is the only person authorized to make or approve any changes in any of the requirements of this contract and notwithstanding any provisions contained elsewhere in this contract. The said authority remains solely with the CO. In the event the Contractor makes any changes at the direction of any person other than the CO, the change will be considered to have been made without the authority and no adjustment will be made in the contract price to cover any increase in costs incurred as a result thereof.
- (c) Angela F. Crawford is hereby designated as the CO. The CO may be changed at any time by the Government without prior notice to the Contractor, but notification of the change, including the name and address of the successor CO, will be promptly provided to the Contractor in writing.

NAME:	Angela F. Crawford
ADDRESS:	National Labor Relations Board 1099 14 th Street, NW

PHONE:

Suite 6100
 Washington, DC 20570
 (202) 273-4040

G6. CONTRACT ADMINISTRATION

This contract shall be administered by:

NAME:

Linda F. Blake and Henrietta V. Brox

ADDRESS:

National Labor Relations Board

1099 14th Street, NW

Suite 6100

Washington, DC 20570

PHONE:

(202) 273-4212 or 273-4216

G7. 52.252-02 CLAUSES INCORPORATED BY REFERENCE

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the CO will make the full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.arnet.gov>.

(End of Clause)

G8. FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) CLAUSES

52.232-25	PROMPT PAYMENT	JUNE 1997
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SECTION H

SPECIAL CONTRACT REQUIREMENTS

H1. OFFEROR'S QUALIFICATION

(a) Offerors must be regularly engaged in the reporting business and have adequate personnel, including employees or affiliates who are experienced stenographers and notaries and have facilities, including proper equipment, to assure satisfactory completion of the terms and conditions of this contract. The service contemplated by this solicitation is of such nature that delays, errors, and other forms of unsatisfactory performance would jeopardize the interests of the parties. Therefore, any offeror submitting an offer, in response to this solicitation, is required to furnish evidence of their experience in satisfactory reporting proceedings of the type covered by this contract, as well as similar contracts, including the capability to: (1) furnish stenographers and notaries, (2) produce satisfactory diskettes, (3) be financially responsible, (4) have business reliability, and (5) have the physical capacity (including equipment) to undertake the job and properly perform the work. Further, the offeror must be able to demonstrate that it can, either with its own forces or through affiliated reporting firms satisfactory to the CO perform work which may be required outside the geographical area in which the Contractor is located and/or the reporting of multiple simultaneous hearings. **(See Section M, Evaluation Criteria Factors)** Since the offeror is required to use stenographic recording of testimony under Rule 30 of the Federal Rules of Civil Procedure (see Section C, paragraph 13(a)(3)), the offeror must furnish the names and addresses of affiliates who are qualified as stenographers and who will be relied upon to record and transcribe testimony using stenographic recording. The offeror should also describe how it intends to use the stenographers to cover dispositions anywhere in the contiguous United States and Alaska, Hawaii, Puerto Rico and Virgin Islands.

(b) An inspection of the offeror's facilities, equipment, etc., may be made by representatives of the Board for the purpose of determining whether the offeror possesses qualifications that are conducive to the production of work that will meet the requirements, specifications and provisions of this solicitation.

H2. SUBCONTRACTS

(a) "Subcontractor," means any supplier, distributor, vendor, or firm that furnishes supplies or services to or for a prime contractor or another subcontractor.

(b) "Subcontract," as used in this clause, means any agreement entered into by a subcontractor to furnish supplies or services for performance of a prime contract or subcontract.

(c) Offerors must not subcontract for the performance of any work covered by this contract without notifying the CO reasonably in advance of entering into any subcontract. Offerors contemplating the use of subcontractors to perform any portion of the work covered by this contract must submit with their bid the information required by this clause.

The following information is required to be submitted to the CO before entering into any subcontract:

- (1) a description of the work and area to be covered by the subcontract;

- (2) identification of the proposed subcontractor and an explanation of why and how the proposed subcontractor was selected, including the determination of responsibility;
- (3) a copy of the technical requirements furnished to the proposed subcontractor, including the requirements for duplicated copy;
- (4) certification that the proposed subcontractor has consented to the terms and conditions of the proposed subcontract; and
- (5) a description of the management control systems for administering contract programs, including payments to subcontractors and internal audit procedures.

If during the course of the contract the Contractor contemplates a change in subcontractors, the Contractor must submit the information required by this clause reasonably in advance of entering into any subcontract.

(d) Unless the consent or approval specifically provide otherwise, consent by the CO to any subcontract must not constitute a determination: (1) of the acceptability of any subcontract price or of any amount paid under any subcontract, or (2) to relieve the Contractor of any responsibility for performing this contract.

(e) The Government reserves the right to review the Contractor's purchasing system as set forth in FAR Subpart 44.301.

H3. CONFIDENTIALITY

The Contractor must hold in the strictest confidence any and all information of an official character, which may be acquired in the performance of this agreement. Also, the Contractor, its agents or employees, must not, during the contract term with the Government, hold any position or official relationship with or own any bonds of or have any pecuniary interest in any participants of any proceeding.

H4. DEFAULT

In the case of default of the Contractor or any of its representatives, the CO reserves the right to obtain reporting services from other available sources. The Contractor must be liable for all loss, damage, expenses, or excess costs over and above the rates specified in the Schedule of Rates occasioned by any default in the performance of this agreement. The CO may deduct the amount of any such loss, damage, expense or excess cost from any amount due or to become due to the Contractor, or recover any additional amount necessary to reimburse the Board for such loss, damage, expense, or excess cost (see Section C, paragraph 10). In addition, the Contractor must be liable for, and must indemnify and hold harmless the Government against, all actions or claims for the loss, expense, or damage to third parties or persons (including damages from the need to hold a second hearing when notes are poorly transcribed or lost) occasioned by any default, negligence, or wrongful act or omission of the Contractor, its agents, or employees.

H5. WAIVER OF DELIVERY SCHEDULE

(a) None of the following will be regarded as an extension, waiver, or abandonment of the delivery schedule or a waiver of the Government's right to terminate for default: (i) delay by the Government in terminating for

default; (ii) acceptance of delinquent deliveries; and (iii) acceptance or approval of transcripts submitted either after default in delivery or in insufficient time for the Contractor to meet the delivery schedule.

(b) Any assistance rendered to the Contractor on this contract or acceptance by the Government of delinquent goods or services hereunder will be solely for the purpose of mitigating damages, and is not to be construed as an intention on the part of the Government to condone any delinquency, or as a waiver of any rights the Government may have under subject contract.

H6. TERMINATION

In addition to Clause 52.249-4, Section I, the following must apply: In case of significant defective or incompetent work done by the Contractor or failure by the Contractor to comply with any condition of the contract, the determination of which is reserved to the CO, the CO may terminate the entire agreement upon 30 days' written notice.

H7. PAYMENT TO SUBCONTRACTORS

It is the policy of the United States Government that prime contractors establish procedures to ensure timely payments due to subcontractors. By submission of an offer and execution of the Contract, the offeror/Contractor agrees that in the event the contract is terminated and the contractor ceases to operate as a business, the Board is expressly authorized to pay outstanding monies due to its subcontractors from any monies due the prime contractor for work performed by the subcontractor.

H8. WARRANTY AGAINST DUAL COMPENSATION

The Contractor warrants that no part of the total contract amount provided herein must be paid directly or indirectly to any officer or employee of the Board as wages, compensation, or gifts for acting as officer, employee, subcontractor, or consultant to the Contractor in connection with the work or performance required under this contract.

H9. LABOR STANDARDS CLAUSE FOR FEDERAL SERVICE CONTRACTS EXCEEDING \$2,500

This contract is subject to the provisions of the Service Contract Act and to current wage determinations included in this contract in Section I and Section J.

H10. EXAMINATION OF RECORDS

The CO or his authorized representative must, until the expiration of three (3) years after payment for the last hearing under this contract, have access to and the right to examine any directly pertinent books, documents, papers, and records of the Contractor.

H11. FAILURE TO DELIVER TRANSCRIPT(S)

Upon the failure of the Contractor or its subcontractor(s) to deliver completed transcripts, exhibits, floppy diskette(s) (if applicable), and audio tapes, within 10 days from any cure and/or show cause notice, it is agreed that the transcript(s), exhibit(s), floppy diskette(s), audio tapes, and/or stenographic notes or their equivalent become the property of the Board at the expiration of the cure and/or show cause period. Upon direction from the CO, the Contractor must immediately release to the Board the transcript(s), exhibit(s), floppy diskettes, audio tapes, and/or stenographic notes or their equivalent. It is further agreed that in the event the Contractor fails or refuses to release immediately the transcript(s), exhibit(s), floppy diskette(s), audio tapes, and/or stenographic notes or their equivalent, the Board without further notice may file suit for injunctive relief in the appropriate U.S. District Court where the Contractor maintains its official business operations, seeking the transcript(s), exhibit(s), floppy diskette(s), audio tapes, and/or stenographic notes or their equivalent. The Contractor, by entering into and accepting this contract, agrees to the entry of a court order directing the Contractor and/or its subcontractor(s) to forthwith release the transcript(s), exhibit(s), floppy diskette(s), audio tapes, and/or stenographic notes or their equivalent to the appropriate agency official(s). However, this will not preclude the Contractor or its subcontractor(s) from maintaining in other forms their claims for entitlement to reimbursement and/or remission of liquidated damages.

PART II
CONTRACT CLAUSES

SECTION I

CONTRACT CLAUSES

II. 52-204-01 APPROVAL OF CONTRACT (DEC 1989)

This contract is subject to the written approval of the CO and shall not be binding until so approved.

(End of clause)

II. 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS – COMMERICAL ITEMS (AUG 2000)

- (a) The Contractor shall comply with the following FAR clauses, which are incorporated in this contract by reference, to implement provisions of law or executive orders applicable to acquisitions of commercial items:
- (1) 52.222-3, Convict Labor (E.O. 11755).
 - (2) 52.233-3, Protest after Award (31 U.S.C. 3553).
- (b) The Contractor shall comply with the FAR clauses in this paragraph (b) which the contracting officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components:

(Contracting Officer shall check as appropriate.)

- ☒ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government, with Alternate I (41 U.S.C. 253g and 10 U.S.C. 2402).
- ☐ (2) 52.219-3, Notice of Total HUBZone Small Business Set-Aside (Jan 1999).
- ☐ (3) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Jan 1999) (if the offeror elects to waive the preference, it shall so indicate in its offer).
- ☐ (4)(i) 52.219-5, Very Small Business Set-Aside (Pub. L. 103-403, section 304, Small Business Reauthorization and Amendments Act of 1994).
- ☐ (ii) Alternate I to 52.219-5.
- ☐ (iii) Alternate II to 52.219-5.
- ☒ (5) 52.219-8, Utilization of Small Business Concerns (15 U.S.C. 637 (d)(2) and (3)).
- ☐ (6) 52.219-9, Small Business Subcontracting Plan (15 U.S.C. 637 (d)(4)).
- ☒ (7) 52.219-14, Limitations on Subcontracting (15 U.S.C. 637(a)(14)).
- ☒ (8)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).
- ☐ (ii) Alternate I of 52.219-23.
- ☐ (9) 52.219-25, Small Disadvantaged Business Participation Program – Disadvantaged Status and Reporting (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
- ☐ (10) 52.219-26, Small Disadvantaged Business Participation Program – Incentive Subcontracting (Pub. L. 103-355, section 7102, and 10

U.S.C. 2323).

- X (11) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).
- X (12) 52.222-26, Equal Opportunity (E.O. 11246).
- X (13) 52.222-35, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C. 4212).
- X (14) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C. 793).
- X (15) 52.222-37, Employment Reports on Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C. 4212).
- ____ (16)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (42 U.S.C. 6962(c)(3)(A)(ii)).
- ____ (ii) Alternate I of 52.223-9 (42 U.S.C. 6962(i)(2)(C)).
- ____ (17) 52.225-1, Buy American Act – Balance of Payments Program – Supplies (41 U.S.C. 10a – 10d).
- ____ (18)(i) 52.225-3, Buy American Act – North American Free Trade Agreement – Israeli Trade Act – Balance of Payments Program (41 U.S.C. 10a – 10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note).
- ____ (ii) Alternate I of 52.225-3.
- ____ (iii) Alternate II of 52.225-3.
- ____ (19) 52.225-5 Trade Agreements (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).
- ____ (20) 52.225-13, Restriction on Certain Foreign Purchases (E.O. 12722, 12724, 13059, 13067, 13121, and 13129).
- ____ (21) 52.225-15, Sanctioned European Union Country End Products (E.O. 12849).
- ____ (22) 52.225-16, Sanctioned European Union Country Services (E.O. 12849).
- X (23) 52.232-33, Payment by Electronic Funds Transfer – Central Contractor Registration (31 U.S.C. 3332).
- ____ (24) 52.232-34, Payment by Electronic Funds Transfer – Other than Central Contractor Registration (31 U.S.C. 3332).
- ____ (25) 52.232-36, Payment by Third Party (31 U.S.C. 3332).
- ____ (26) 52.239-1, Privacy or Security Safeguards (5 U.S.C. 552a).
- ____ (27)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (46 U.S.C. 1241).
- ____ (ii) Alternate I of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, which the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components:

(Contracting Officer check as appropriate.)

- X (1) 52.222-41, Service Contract Act of 1965, As Amended (41 U.S.C. 351 *et seq.*).
- X (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).
- X (3) 52.222-43, Fair Labor Standards Act and Service Contract Act – Price Adjustment (Multiple Year and Option Contracts) (29 U.S.C.

206 and 41 U.S.C. 351, *et seq.*).

- ____(4) 52.222-44, Fair Labor Standards Act and Service Contract Act – Price Adjustment (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).
- ____(5) 52.222-47, SCA Minimum Wages and Fringe Benefits Applicable to Successor Contract Pursuant to Predecessor Contractor Collective Bargaining Agreement (CBA) (41 U.S.C. 351, *et seq.*).
- ____(6) 52.222-50, Nondisplacement of Qualified Workers (Executive Order 12933)

(d) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records—Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c) or (d) of this clause, the Contractor is not required to include any FAR clause, other than those listed below (and as may be required by an addenda to this paragraph to establish the reasonableness of prices under Part 15), in a subcontract for commercial items or commercial components—

- (1) 52.222-26, Equal Opportunity (E.O. 11246);
- (2) 52.222-35, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C. 4212);
- (3) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C. 793); and
- (4) 52.247-64, Preference for Privately-Owned U.S.-Flag Commercial Vessels (46 U.S.C. 1241)(flow down not required for subcontracts awarded beginning May 1, 1996).

(End of clause)

Alternate I –(Feb 2000). As prescribed in 12.301(b)(4), delete paragraph (d) from the basic clause, redesignate paragraph (e) as paragraph (d), and revise the reference to “paragraphs (a), (b), (c), or (d) of this clause” in the redesignated paragraph (D0 to read “paragraphs (a), (b), and (c) of this clause.”

I3. 52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and

states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

*This Statement is for Information Only:
It is not a Wage Determination*

	EMPLOYEE CLASS MONETARY WAGE-FRINGS BENEFITS	
Court Reporters	GS-6/4 to GS-9/4	\$13.69 - \$18.61 23% per hour

Section J, Attachment VI, List the Wage Determinations, for the term(s) of any contract(s) awarded.

(End of clause)

14. 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://www.gsa/far/current/html/toc.html>.

(End of clause)

15. FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) CLAUSES

52.202-1	DEFINITIONS	OCT 1995
52.203-3	GRATUITIES	APR 1984
52.203-5	COVENANT AGAINST CONTINGENT FEES	APR 1984
52.203-7	ANTI-KICKBACK PROCEDURES	JUL 1995
52.203-8	CANCELLATION, RECESSION, AND RECOVERY OF FUNDS FOR ILLEGAL OR IMPROPER ACTIVITY	JAN 1997
52.203-10	PRICE OR FEE ADJUSTMENT FOR ILLEGAL OR IMPROPER ACTIVITY	JAN 1997
52.203-12	LIMITATION ON PAYMENT TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS	JUN 1997
52.204-4	PRINTING/COPY DOUBLE-SIDED ON RECYCLED PAPER	AUG 2000
52.209-6	PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT	JUL 1995
52.212-4	CONTRACT TERMS & CONDITIONS – COMMERCIAL ITEMS	MAY 1999
52.213-2	INVOICES	APR 1984
52.215-2	AUDIT AND RECORDS – NEGOTIATION	JUNE 1999
52.215-8	ORDER OF PRECEDENCE – UNIFORM CONTRACT FORMAT	OCT 1997
52.215-17	WAIVER OF FACILITIES CAPITAL COST OF MONEY	OCT 1997
52.215-19	NOTIFICATION OF OWNERSHIP CHANGES	OCT 1997
52.217-2	CANCELLATION UNDER MULTI-YEAR CONTRACTS	OCT 1997
52.217-8	OPTION TO EXTEND SERVICES	NOV 1999
52.219-6	NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE	JUL 1996
52.219-25	SMALL DISADVANTAGED BUSINESS PARTICIPATION	OCT 1999

	PROGRAM-DISADVANTAGED STATUS AND REPORTING	
52.222-1	NOTICE TO THE GOVERNMENT OF LABOR DISPUTES	FEB 1997
52.222-29	NOTIFICATION OF VISA DENIAL	FEB 1999
52.223-5	POLLUTION PREVENTION AND RIGHT-TO-KNOW INFORMATION	APR 1998
52.223-6	DRUG-FREE WORKPLACE	JAN 1997
52.223-14	TOXIC CHEMICAL RELEASE REPORTING	OCT 1996
52.227-1	AUTHORIZATION AND CONSENT	JUL 1995
52.232-1	PAYMENTS	APR 1984
52.232-8	DISCOUNT FOR PROMPT PAYMENT	MAY 1997
52.232-11	EXTRAS	APR 1984
52.232-17	INTEREST	JUN 1996
52.232-18	AVAILABILITY OF FUNDS	APR 1984
52.232-19	AVAILAIBITY OF FUNDS FOR THE NEXT FISCAL YEAR	APR 1984
52.232-23	ASSIGNMENT OF CLAIMS	JAN 1986
52.232-25	PROMPT PAYMENT	JUN 1997
52.233-1	DISPUTES	DEC 1998
52.236-7	PERMIT AND RESPONSIBILITIES	NOV 1991
52.242-13	BANKRUPTCY	JUL 1995
52.242-17	GOVERNMENT DELAY OF WORK	APR 1984
52.243-1	CHANGES-FIXED PRICE-ALTERNATE I	AUG 1987
52.244-6	SUBCONTRACTS FOR COMMERCIAL ITEMS AND COMMERCIAL COMPONENTS	OCT 1998
52.246-25	LIMITATION OF LIABILITY SERVICES	FEB 1997
52.249-1	TERMINATION FOR CONVENIENCE OF THE GOVERNMENT (FIXED PRICE) (SHORT FORM)	APR 1984
52.249-4	TERMINATION FOR CONVENIENCE OF THE GOVERNMENT (SERVICES) (SHORT FORM)	APR 1984
52.249-8	DEFAULT (FIXED-PRICE SUPPLY AND SERVICE)	APR 1984
52.223-5	POLLUTION PREVENTION AND RIGHT TO KNOW INFORMATION	APR 1998

SECTION J

LIST OF EXHIBITS

EXHIBIT NO.	TITLE	PAGE(S)
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B	REPORT OF OVERTIME AT SCHEDULED HEARING	42
C	PREPARATION OF TRANSCRIPT (SAMPLE)	43
D	OFFICIAL REPORT OF PROCEEDINGS	44
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UNITED STATES GOVERNMENT
NATIONAL LABOR RELATIONS BOARD

REPORT OF CANCELLATION OR POSTPONEMENT
(Instructions on Reverse Side)

FOR N.L.R.B. USE ONLY
1. OBLIGATION DOCUMENT NUMBER

2. HEARING DATE	3. LOCATION	4. LEAD CASE NUMBER	5. LEAD CASE NAME
-----------------	-------------	---------------------	-------------------

CHECK AND COMPLETE ALL APPLICABLE INFORMATION

6. ☐ HEARING CANCELED OR POSTPONED

7. ☐ THE REPORTER WAS CALLED AT _____
(Time) (Date) (Call received by)

8. ☐ THE REPORTER APPEARED ON _____
(Date)

9. ☐ RECORD WAS NOT OPENED

10. ☐ REPORTER WAS RELEASED _____
(Time) (Date)

11. APPROVED: (HEARING OFFICER OR TRIAL ATTORNEY)	
Signature	Date

EXHIBIT A

INSTRUCTIONS FOR COMPLETING FORM NLRB 5385, "REPORT OF CANCELLATION OR POSTPONEMENT"

This form must be completed by the responsible NLRB Hearing Officer or Trial Attorney when a cancellation or postponement occurs at a scheduled hearing or when a Reporter is notified of a cancellation or postponement after 12 noon on the business day preceding the date of scheduled hearing outside a Regional Office city, or after 2 p.m. on the business day preceding the date of a scheduled hearing in a Regional Office city.

The Hearing Officer or Trial Attorney must submit this completed form to the Office Manager for assigning and entering an obligation document number in Block 1. The Office Manager should send a copy of this completed form to the Reporter and retain the original to attach to the invoice received from the Reporting Contractor. 41

UNITED STATES GOVERNMENT
NATIONAL LABOR RELATIONS BOARD

REPORT OF OVERTIME AT SCHEDULED HEARING
(Instructions on Reverse Side)

FOR N.L.R.B. USE ONLY
1. OBLIGATION DOCUMENT NUMBER

2. THE UNDERSIGNED REPORTER APPEARED AT _____ ON _____
(Place)

3. _____ TO REPORT PROCEEDINGS IN THE MATTER OF:
(Date)

4. LEAD CASE NUMBER	5. LEAD CASE NAME
---------------------	-------------------

6. AND WORKED ☐ AFTER 6 p.m. WEEKDAYS ☐ SATURDAY/SUNDAY

7. REPORTER RELEASED *(Time)* _____ *(Date)* _____ NUMBER OF OVERTIME HOURS WORKED _____
(Round Up to Nearest Quarter Hour)

8. SIGNATURE <i>(REPORTER)</i>	9. APPROVED <i>(HEARING OFFICER OR TRIAL ATTORNEY)</i>
	<div style="display: flex; justify-content: space-between;"> <div>_____ Signature</div> <div>_____ Date</div> </div>

10. REASON FOR OVERTIME:

INSTRUCTIONS FOR COMPLETING FORM NLRB 5384 "REPORT OF OVERTIME AT SCHEDULED HEARING"

This form must be completed by the responsible NLRB Hearing Officer or Trial Attorney whenever overtime occurs for the Reporter at a scheduled hearing.

The Hearing Officer or Trial Attorney must submit this completed form to the Office Manager for assigning and entering an obligation document number in Block 1. The Office Manager should send a copy of this completed form to the Reporter, and retain the original to attach to the invoice received from the Reporting Contractor.

EXHIBIT B

1 addressing the employees, correct?

2 A. I don't honestly remember.

3 MR. VELASTEGUI: May we go off the record?

4 JUDGE POLLACK: Off the record.

5 (Off the record)

6 JUDGE POLLACK: On the record

7 JUDGE POLLACK: 2(T) is received.

8 (General Counsel Exhibit 2(t) received into evidence)

9 Q. BY MR. VELASTEGUI: A couple of questions. would you tell
10 us what Lupe, Theresa and Carmen told you about the card? Use
11 your best recollection with respect to the words they used.

12 A. I donate remember. All I remember is that they told me
13 that it was for the union.

14 Q. In response to some questions you were given by the
15 company attorney, you said they said something about an
16 election. What was it that they said?

17 A. I don't remember very well, they didn't say anything.

18 Q. So they didn't say anything about an election to the best
19 of your recollection?

20 MR. REDIGER: I'm going to object. Misstates the
21 evidence. Misstates the testimony.

22 JUDGE POLLACK: We will take a short recess.

23 (A short recess ensued.)

24 JUDGE POLLACK: Back on the record.

25 MR. VELASTEGUI: I was asking a question.

EXHIBIT C

EXHIBIT D

OFFICIAL REPORT OF PROCEEDINGS
Before the
NATIONAL LABOR RELATIONS BOARD

Case Number and Name

Place:
Date:
Volume:
Pages:

(Name)

(Address)

Official Reporting Firm

EXHIBIT E

**SAMPLE COVER LETTER FOR SUBMITTING DEPOSITION TO DEPONENT FOR
REVIEW AND SIGNATURE**

NAME
ADDRESS

RE:

Dear Deponent:

Enclosed please find a copy of your deposition taken on [date] in the referenced matter, along with the original errata sheet and signature page of this deposition.

Since the signing of this deposition was not waived, please read your deposition and make any changes on the original errata sheet and sign the original signature page before a Notary Public of the State of [].

Whether or not you make any changes to your deposition, the original signature page (notarized) and the errata sheet must be returned along with the transcript to the office of [Board attorney taking deposition] in the self-addressed envelope provided.

If you have any further questions concerning this matter, please contact us.

Sincerely,

NAME OF REPORTING COMPANY

Enclosures

cc: [Name of Board Attorney taking deposition]

UNITED STATES GOVERNMENT
NATIONAL LABOR RELATIONS BOARD
**REPORT ON RECEIPTS FOR
DUPLICATED COPY**

1. REGIONAL OFFICE AND LOCATION

2. REPORTING MONTH

3. DATE OF REPORT

4. RECEIPTS (NUMBER OF PAGES)

OCT	NOV	DEC	JAN	FEB	MAR
APR	MAY	JUN	JUL	AUG	SEP

5. CONTRACTOR'S NAME AND ADDRESS

6. REMARKS

NOTE: The report shall show the number of pages for which receipts have been received, regardless of the month in which the order was taken.

UNITED STATES GOVERNMENT
NATIONAL LABOR RELATIONS BOARD
TRANSCRIPT REPORT

(Instructions on Reverse Side)

2. HEARING DATE(S)

3. LOCATION

4. LEAD CASE NUMBER

5. LEAD CASE NAME

7. HEARING CLOSED (Check One) ☐ YES ☐ NO (If "NO", HEARING RESUMES _____)

8. TO: National Labor Relations Board

FROM: (Name of Reporting Company)

Region _____

(City) _____

THERE HAS BEEN FORWARDED TO YOU TODAY _____ COPIES OF TRANSCRIPT AND EXHIBITS AS INDICATED BELOW.

9. HEARING DATE(S)

10. PAGE NUMBERS
(LIST "A" AND "DASHED" PAGES SEPARATELY)

FOR NLRB, USE ONLY
1. OBLIGATION DOCUMENT NUMBER

FOR NLRB, USE ONLY

6. OFFICIAL NLRB DATE AND TIME STAMP

SIGNATURE: _____

NLRB OFFICE RECEIVING TRANSCRIPT AND EXHIBITS WILL
DATE AND TIME STAMP RECEIPT IN ABOVE SPACE. TRUE
SIGNATURE OF NLRB DESIGNATED OFFICIAL IS REQUIRED.

11. EXHIBITS

BOARD'S EXHIBIT NOS. _____

OR

GCS EXHIBIT NOS. _____

RESPONDENTS EXHIBIT NOS. _____

EXHIBIT NOS. (OTHER PARTY) _____

12. FOR NLRB, USE ONLY ALL EXHIBITS RECEIVED OR ACCOUNTED FOR ☐ YES ☐ NO
(IF NO, EXPLAIN)

INSTRUCTIONS FOR COMPLETING FORM NLRB-5383, "TRANSCRIPT REPORT"

This Transcript Report must accompany each Transcript being submitted. The Reporter will enter the appropriate information on this form as follows:

Reporter (DO NOT COMPLETE BLOCKS 1, 6, and 12 - FOR NLRB USE ONLY)

Block

- 1 For NLRB Use Only
- 2 Date(s) hearing held
- 3 City and State where hearing held
- 4 Lead Case Number
- 5 Lead Case Name
- 6 For NLRB Use Only
- 7 Check whether hearing closed; if "no" enter date hearing resumes
- 8 Enter appropriate Region number and city; Name of Reporting Company; and the number of copies of Transcript being submitted
- 9 Hearing date(s)
- 10 List page numbers of Transcript covering each day's hearing
- 11 List Exhibits separately, e.g., Board's Nos. 1(a)-1(e), 2-6, or GC's Nos. 1(a)-1(h), 2-12, Respondent's 1-10, etc. If the Reporter is directed to retain Exhibits or release any Exhibits to one of the parties, the Reporter must obtain a receipt from the Hearing Official and attach the receipt to the Transcript Report.
- 12 For NLRB Use Only

NLRB Official

The NLRB Official receiving the Transcript in the Regional Office will check the accuracy of all information entered on this form, including the page numbers of the Transcript and whether all Exhibits were received or accounted for. The NLRB Official will also enter the requested information in Block 12, the Obligation Document Number in Block 1, and will date and time stamp and sign the Report in Block 6. The NLRB Official will then return a copy of the Transcript Report to the Reporter and forward the original to the Office Manager. The Office Manager will retain the original Transcript Report to attach to the Invoice received from the Reporting Contractor.

All items noted above must be completed before payment can be made to the Reporting Firm. The date and time stamp showing receipt of the Transcript and all Exhibits in the appropriate Regional Office determines the page rate applicable for services rendered.

EXHIBIT G

TRANSCRIPT DEFICIENCIES:

- ☐ Contractor failed to deliver transcript, exhibits or diskettes in a timely manner.

(Date Hearing Closed)

(Date Transcript(s) Due)

(Date Transcript(s) Received)

- ☐ Contractor failed to deliver transcript, exhibits or diskettes in proper physical condition in accordance with the contract specifications.

(Specify Defects in Physical Condition)

- ☐ Contractor failed to provide accurate and completeness in transcript, exhibits or diskettes.

(Specify Defects in Accuracy or Completeness)

- ☐ Other deficiencies in reporting service.

Signed:

(Regional Office Manager)

(Date)

Signed:

(NLRB Board Agent)

(Date)

ATTACHMENT I REGIONAL AND SUBREGIONAL OFFICES

Alphabetical list of States showing location in relation to regions and subregions. (Note that respective region number follows subregion number to facilitate locating areas serviced.)

Alabama.....	10, 15
Alaska.....	19
Arizona.....	28
Arkansas.....	16, 26
California.....	20, 21, 31, 32
Colorado.....	27
Connecticut.....	34
Delaware.....	4, 5
District of Columbia.....	5
Florida.....	12, 15
Georgia.....	10, 12
Hawaii.....	S-37 (20)
Idaho.....	19, 27
Illinois.....	13, 14, 33
Indiana.....	9, 13, 25
Iowa.....	1, 7, 18, 33
Kansas.....	17
Kentucky.....	9, 25, 26
Louisiana.....	15
Maine.....	1
Maryland.....	5
Massachusetts.....	1
Michigan.....	7, 30
Minnesota.....	18
Mississippi.....	15, 26
Missouri.....	14, 17
Montana.....	19, 27
Nebraska.....	17, 27
Nevada.....	28, 32
New Hampshire.....	1
New Jersey.....	4, 22
New Mexico.....	28
New York.....	2, 3, 29
North Carolina.....	11
North Dakota.....	18
Ohio.....	8, 9
Oklahoma.....	17
Oregon.....	S-36(19)
Pennsylvania.....	4, 5, 6
Rhode Island.....	1
South Carolina.....	11
South Dakota.....	18
Tennessee.....	10, 11, 26
Texas.....	6, 28
Utah.....	27
Vermont.....	1
Virginia.....	5, 11
Washington.....	19, S-36(19)
West Virginia.....	5, 6, 9, 11
Wisconsin.....	18, 30
Wyoming.....	27
Puerto Rico.....	24
U.S. Virgin Islands.....	24

ATTACHMENT I
Areas Served By Regional and Subregional Offices
(State and County Coverage)

Areas Served by Regional and Subregional Offices (Listed in numerical order except that Subregions appear directly under respective Regions.)

Region 1 - Boston, Massachusetts: Services, Maine, New Hampshire, Vermont, Massachusetts, and Rhode Island.

Region 2 - New York, New York, in New York: Services, the boroughs of Manhattan and the Bronx, in New York City; and Orange, Putnam, Rockland, and Westchester Counties.

Region 3 - Buffalo, New York: Services, all New York State Counties except the New York City metropolitan area counties serviced by Regions 2 and 29.

Persons may also obtain service at the Resident Office located in Albany, New York.

Region 4 - Philadelphia, Pennsylvania, in Pennsylvania: Services, Berks, Bradford, Bucks, Carbon, Chester, Columbia, Dauphin, Delaware, Juniata, Lackawanna, Lancaster, Lebanon, Lehigh, Luzerne, Lycoming, Monroe, Montgomery, Montour, Northampton, Northumberland, Perry, Philadelphia, Pike, Schuylkill, Snyder, Sullivan, Susquehanna, Tioga, Union, Wayne, and Wyoming Counties; in New Jersey, services Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, Ocean, and Salem Counties; and in Delaware, services New Castle County.

Region 5 - Baltimore, Maryland: Services Maryland and the District of Columbia; in Delaware, services Kent and Sussex Counties; in Pennsylvania, services Adams, Cumberland, Franklin, and York Counties; in Virginia, services Accomack, Albemarle, Amelia, Arlington, Augusta, Brunswick, Buckingham, Caroline, Charles City, Chesterfield, Clarke, Culpeper, Cumberland, Dinwiddie, Essex, Fairfax, Fauquier, Fluvanna, Frederick, Gloucester, Goochland, Greene, Greenville, Hanover, Henrico, Highland, Isle of Wight, James City, King and Queen, George, King William, Lancaster, Loudoun, Louisa, Lunenburg, Madison, Mathews, Middlesex, Nelson, New Kent, Northampton, Northumberland, Nottaway, Orange, Page, Powhatan, Prince Edward, Prince George, Prince William, Rappahannock, Richmond, Rockingham, Shenandoah, Southampton, Spotsylvania, Stafford, Surry, Sussex, Warren, Westmoreland, and York Counties, and the independently incorporated Virginia cities, not part of, but located within or adjacent to, the territory defined by these Virginia counties; and in West Virginia, services Berkeley, Grant, Hampshire, Hardy, Jefferson, Mineral, Morgan, and Pendleton Counties.

Persons may also obtain service at the Resident Office located in Washington, D.C.

ATTACHMENT I
Arcas Served By Regional and Subregional Offices

Region 6 - Pittsburgh, Pennsylvania in Pennsylvania: Services Allegheny, Armstrong, Beaver, Bedford, Blair, Butler, Cambria, Cameron, Centre, Clarion, Clearfield, Clinton, Crawford, Elk, Erie, Fayette, Forest, Fulton, Greene, Huntingdon, Indiana, Jefferson, Lawrence, McKean, Mercer, Mifflin, Potter, Somerset, Venango, Warren, Washington, and Westmoreland Counties; and in West Virginia, services Barbour, Braxton, Brooke, Calhoun, Doddridge, Gilmer, Hancock, Harrison, Lewis, Marion, Marshall, Monogalia, Ohio, Pleasants, Pocahontas, Preston, Randolph, Ritchie, Taylor, Tucker, Tyler, Upshur, Webster, Wetzel, Wirt, and Wood Counties.

Region 7 - Detroit, Michigan, in Michigan: Services, Alcona, Allegan, Alpena, Antrim, Arenac, Barry, Bay, Benzie, Berrien, Branch, Calhoun, Cass, Charlevoix, Cheboygan, Chippewa, Clare, Clinton, Crawford, Eaton, Emmet, Genesee, Gladwin, Grand Traverse, Gratiot, Hillsdale, Huron, Ingham, Ionia, Iosco, Isabella, Jackson, Kalamazoo, Kalkaska, Kent, Lake, Lapeer, Leelanau, Lenawee, Livingston, Luce, Macomb, Mackinac, Manistee, Mason, Mecosta, Midland, Missaukee, Monroe, Montcalm, Montmorency, Muskegon, Newaygo, Oakland, Oceana, Ogemaw, Osceloa, Oscoda, Otsego, Ottawa, Presque Isle, Roscommon, Saginaw, St. Clair, St. Joseph, Sanilac, Schoolcraft, Shiawassee, Tuscola, Van Buren, Washtenaw, Wayne, and Wexford Counties.

Persons may also obtain service at the Resident Office located in Grand Rapids, Michigan.

Region 8 - Cleveland, Ohio, in Ohio: Services, Allen, Ashland, Ashtabula, Auglaize, Belmont, Carroll, Columbiana, Coshocton, Crawford, Cuyahoga, Defiance, Delaware, Erie, Fulton, Geauga, Guernsey, Hancock, Rardin, Harrison, Henry, Holmes, Huron, Jefferson, Knox, Lake, Licking, Logan, Lorain, Lucas, Mahoning, Marion, Medina, Monroe, Morgan, Morrow, Muskingum, Noble, Ottawa, Paulding, Portage, Putnam, Richland, Sandusky, Seneca, Stark, Summit, Trumbull, Tuscarawas, Union, Van Wert, Washington, Wayne, Williams, Wood, and Wyandot Counties.

Region 9 - Cincinnati, Ohio, in Ohio: Services, Adams, Athens, Brown, Butler, Champaign, Clark, Clermont, Clinton, Darke, Fairfield, Fayette, Franklin, Gallia, Greene, Hamilton, Highland, Hocking, Jackson, Lawrence, Madison, Meigs, Mercer, Miami, Montgomery, Perry, Pickaway, Pike, Preble, Ross, Scioto, Shelby, Vinton, and Warren Counties; in Indiana, services Clark, Dearborn, and Floyd Counties; and in West Virginia, services Boone, Cabell, Clay, Fayette, Jackson, Kanawha, Lincoln, Logan, McOowell, Mason, Mingo, Nicholas, Putnam, Raleigh, Roane, Wayne, and Wyoming Counties; and in Kentucky, services Anderson, Bath, Bell, Boone, Bourbon, Boyd, Boyle, Bracken, Breathitt, Bullitt, Campbell, Carroll, Carter, Casey, Clark, Clay, Elliott, Estill, Fayette, Fleming, Floyd, Franklin, Gellatin, Garrard, Grant, Greenup, Hardin, Harlan, Harrison, Henry, Jackson, Jefferson, Jessamine, Johnson, Kenton, Knott, Knox, Larue, Laurel, Lawrence, Lee, Leslie, Letcher, Lewis, Lincoln, McCreary, Madison, Magoffin, Marion, Martin, Mason, Meade, Menifee, Mercer, Montgomery, Morgan, Nelson, Nicholas, Oldham, Owen, Owsley, Pendleton, Perry, Pike, Powell, Pulaski, Robertson, Rockcastle, Rowan, Scott, Shelby, Spencer, Taylor, Trimble, Washington, Whitley, Wolfe, and Woodford Counties.

ATTACHMENT I

Areas Served By Regional and Subregional Offices

Region 10 - Atlanta, Georgia, in Georgia: Services Baker, Baldwin, Banks, Barrow, Bartow, Ben Hill, Berrien, Bibb, Bleckley, Bryan, Bulloch, Burke, Butts, Calhoun, Candler, Carroll, Catoosa, Chatham, Chattahoochee, Chattooga, Cherokee, Clarke, Clay, Clayton, Cobb, Colquitt, Columbia, Cook, Coweta, Crawford, Crisp, Dade, Dawson, De Kalb, Dodge, Dooley, Dougherty, Douglas, Early, Effingham, Elbert, Emanuel, Evans, Fannin, Fayette, Floyd, Forsyth, Franklin, Fulton, Gilmer, Glascock, Gordon, Greene, Gwinnett, Habersham, Hall, Hancock, Haralson, Harris, Hart, Heard, Henry, Houston, Irwin, Jackson, Jasper, Jefferson, Jenkins, Johnson, Jones, Lamar, Laurens, Lee, Liberty, Lincoln, Long, Lumpkin, McOuffie, McIntosh, Macon, Madison, Marion, Meriwether, Miller, Mitchell, Monroe, Montgomery, Morgan, Murray, Muscogee, Newton, Oconee, Oglethorpe, Paulding, Peach, Pickens, Pike, Polk, Pulaski, Putnam, Quitman, Rabun, Randolph, Richmond, Rockdale, Schley, Screven, Spalding, Stephens, Stewart, Sumter, Talbot, Talieferro, Tattnall, Taylor, Telfair, Terrell, Tift, Toombs, Towns, Treutlen, Troup, Turner, Twiggs, Union, Upson, Walker, Walton, Warren, Washington, Webster, Wheeler, White, Whitfield, Wilcox, Wilkes, Wilkinson, and Worth Counties; in Tennessee, services Anderson, Blount, Bradley, Campbell, Carter, Claiborne, Cocke, Grainger, Greene, Hamblen, Hamilton, Hancock, Hawkins, Jefferson, Johnson, Knox, Loudon, McMinn, Meigs, Monroe, Morgan, Polk, Rhea, Roane, Scott, Sevier, Sullivan, Unicoi, Union, and Washington Counties; and in Alabama, services Autauga, Bibb, Blount, Calhoun, Chambers, Cherokee, Chilton, Clay, Cleburne, Colbert, Coosa, Cullman, De Kalb, Elmore, Etowah, Fayette, Franklin, Greene, Hale, Jackson, Jefferson, Lamar, Lauderdale, Lawrence, Lee, Limestone, Madison, Marion, Marshall, Morgan, Perry, Pickens, Randolph, St. Clair, Shelby, Sumter, Talladega, Tallapoosa, Tuscaloosa, Walker, and Winston Counties.

Persons may also obtain service at the Resident Office in Birmingham, Alabama.

Region 11 - Winston-Salem, North Carolina: Services North Carolina and South Carolina, in Tennessee, services the city of Bristol in Sullivan County, in Virginia, services Alleghany, Amherst, Appomattox, Bath, Bedford, Bland, Botetourt, Buchanan, Campbell, Carroll, Charlotte, Craig, Dickenson, Floyd, Franklin, Giles, Grayson, Halifax, Henry, Lee, Mecklenburg, Montgomery, Patrick, Pittsylvania, Pulaski, Roanoke, Rockbridge, Russell, Scott, Smyth, Tazewell, Washington, Wise and Wythe Counties, and the independently incorporated Virginia cities, not part of, but located within or adjacent to, the territory defined by these Virginia counties; in West Virginia, services Greenbriar, Mercer, Monroe, and Summers Counties.

Region 12 - Tampa, Florida, in Florida: Services Alachua, Baker, Bradford, Brevard, Broward, Charlotte, Citrus, Clay, Collier, Columbia, Dade, DeSota, Dixie, Duval, Flagler, Gadsden, Gilchrist, Glades, Hamilton, Hardee, Hendry, Hernando, Highlands, Hillsborough, Indian River, Jefferson, Lafayette, Lake, Lee, Leon, Levy, Madison, Manatee, Marion, Martin, Sonroe, Nassau, Okeechobee, Orange, Osceola, Palm Beach, Pasco, Pinellas, Polk, Putnam, St. Johns, St. Lucie, Sarasota, Seminole, Sumter, Suwannee, Taylor, Union, Volusia, and Wakulla Counties; and in Georgia, services Appling, Atkinson, Bacon, Brantley, Brooks, Camden, Charlton, Clinch,

ATTACHMENT I
Areas Served By Regional and Subregional Offices

Coffee, Oecatur, Echols, Glynn, Grady, Jeff Davis, Lattier, Lowndes, Pierce, Seminole, Thomas, Ware, and Wayne Counties.

Persons may also obtain service at the Resident Offices in Miami and Jacksonville, Florida.

Region 13 - Chicago, Illinois: Services, Cook, DuPage, Lane, Lake and Will Counties in Illinois, and Lake County in Indiana.

Region 14 - St. Louis, Missouri, in Illinois: Services, Adams, Alexander, Bond, Brown, Calhoun, Christian, Clark, Clay, Clinton, Coles, Crawford, Cumberland, Edgar, Edwards, Effingham, Fayette, Franklin, Gallatin, Greene, Hamilton, Hardin, Jackson, Jasper, Jefferson, Jersey, Johnson, Lawrence, Macoupin, Madison, Marion, Massac, Monroe, Montgomery, Perry, Pike, Pope, Pulaski, Randolph, Richland, St. Clair, Saline, Scott, Shelby, Union, Wabash, Washington, Wayne, White, and Williamson Counties; and in Missouri, services Audrain, Bollinger, Butler, Callaway, Cape Girardeau, Carter, Clark, Crawford, Dent, Dunklin, Franklin, Gasconade, Iron, Jefferson, Knox, Lewis, Lincoln, Madison, Maries, Marion, Mississippi, Monroe, Montgomery, New Madrid, Oregon, Osage, Pemiscot, Perry, Phelps, Pike, Ralls, Reynolds, Ripley, St. Charles, St. Francois, St. Louis, St. Genevieve, Scotland, Scott, Shannon, Shelby, Stoddard, Warren, Washington, and Wayne Counties, and the Independent City of St. Louis.

Region 15 - New Orleans, Louisiana: Services, Louisiana, in Mississippi, services Adams, Amite, Claiborne, Clarke, Copiah, Covington, Forrest, Franklin, George, Greene, Hancock, Harrison, Hinds, Issaquena, Jackson, Jasper, Jefferson, Jefferson Davis, Jones, Kemper, Lamar, Lauderdale, Lawrence, Leake, Lincoln, Madison, Marion, Neshoba, Newton, Pearl River, Perry, Pike, Rankin, Scott, Sharkey, Simpson, Smith, Stone, Walthall, Warren, Wayne, Wilkinson, and Yazoo Counties; in Alabama, services Baldwin, Barbour, Bullock, Butler, Choctaw, Clarke, Coffee, Conecuh, Covington, Crenshaw, Dale, Dallas, Escambia, Geneva, Henry, Houston, Lowndes, Macon, Marengo, Mobile, Monroe, Montgomery, Pike, Russell, Washington, and Wilcox Counties; and in Florida, services Bay, Calhoun, Escambia, Franklin, Gulf, Holmes, Jackson, Liberty, Okaloosa, Santa Rosa, Walton, and Washington Counties.

Region 16 - Fort Worth, Texas: Services, the entire State of Texas with the exception of El Paso, Culberson, and Hudspeth Counties. Services Miller County in Arkansas.

Persons may also obtain service at the resident offices located in Houston and San Antonio.

Region 17 - Kansas City, Kansas: Services, Oklahoma and Kansas, in Missouri, services Adair, Andrew, Atchison, Barry, Barton, Bates, Benton, Boone, Buchanan, Caldwell, Camden, Carroll, Cass, Cedar, Chariton, Christian, Clay, Clinton, Cole, Cooper, Dade, Dallas, Daviess, De Kalb, Douglas, Gentry, Greene, Grundy, Harrison, Henry, Hickory, Holt, Howard, Howell, Jackson, Jasper, Johnson, Laclede, Lafayette, Lawrence, Linn, Livingstone, McDonald, Macon, Mercer, Miller, Moniteau, Morgan, Newton, Nodaway, Ozark, Pettis, Platte, Polk, Pulaski, Putnam,

ATTACHMENT I
Areas Served By Regional and Subregional Offices

Randolph, Ray, St. Clair, Saline, Schuyler, Stone, Sullivan, Taney, Texas, Vernon, Webster, Worth, and Wright Counties; in Iowa, services Fremont, Mills, and Pottawattamie; and in Nebraska, services Adams, Antelope, Arthur, Blaine, Boone, Boyd, Brown, Buffalo, Burt, Butler, Cass, Cedar, Chase, Cherry, Clay, Colfax, Cuming, Custer, Dakota, Dawson, Dixon, Dodge, Douglas, Dundy, Filmore, Franklin, Frontier, Furnas, Gage, Garfield, Gosper, Grant, Greeley, Hall, Hamilton, Harlan, Hayes, Hitchcock, Holt, Hooker, Howard, Jefferson, Johnson, Kearney, Keith, Keya Paha, Knox, Lancaster, Lincoln, Logan, Loup McPherson, Madison, Merrick, Nance, Nemaha, Nuckolls, Otoe, Pawnee, Perkins, Phelps, Pierce, Platt, Polk, Red Willow, Richardson, Rock, Saline, Sarpy, Saunders, Seward, Sherman, Stanton, Thayer, Thomas, Thurston, Valley, Washington, Wayne, Webster, Wheeler, and York Counties.

Persons may also obtain service at the Resident Office in Tulsa, Oklahoma.

Region 18 - Minneapolis, Minnesota: Services, North Dakota, South Dakota, and Minnesota, in Iowa, services Adair, Adams, Allamakee, Appanoose, Audubon, Benton, Black Hawk, Boone, Bremer, Buchanan, Buena Vista, Butler, Calhoun, Carroll, Cass, Cedar, Cerro Gordo, Cherokee, Chickasaw, Clarke, Clay, Clayton, Crawford, Dallas, Davis, Decatur, Delaware, Dickinson, Emmett, Fayette, Floyd, Franklin, Greene, Grundy, Guthrie, Hamilton, Hancock, Hardin, Harrison, Henry, Howard, Humboldt, Ida, Iowa, Jasper, Jefferson, Johnson, Jones, Keokuk, Kossuth, Linn, Lucas, Lyon, Madison, Mahaska, Marion, Marshall, Mitchell, Monona, Monroe, Montgomery, O'Brien, Osceola, Page, Palo Alto, Plymouth, Pocahontas, Polk, Poweshiek, Ringgold, Sac, Shelby, Sioux, Story, Tama, Taylor, Union, Van Buren, Wapello, Warren, Washington, Wayne, Webster, Winnebago, Winneshiek, Woodbury, Worth, and Wright Counties; and in Wisconsin, services Ashland, Barron, Bayfield, Buffalo, Burnett, Chippewa, Clark, Douglas, Dunn, Eau Claire, Iron, Jackson, Pepin, Pierce, Polk, Price, Rusk, St. Croix, Sawyer, Taylor, Trempealeau, and Washburn Counties.

Persons may also obtain service at the Resident Office located in Des Moines, Iowa.

Region 19 - Seattle, Washington: Services, Alaska and all counties in Washington except Clark, in Idaho, services Adams, Benewah, Bonner, Boundary, Clark, Clearwater, Custer, Fremont, Idaho, Kootenai, Latah, Lemhi, Lewis, Nez Perce, Shoshone, and Valley Counties; and in Montana, services Beverhead, Broadwater, Cascade, Oer Lodge, Flathead, Gallatin, Glacier, Granite, Jefferson, Lake, Lewis and Clark, Liberty, Lincoln, Madison, Meagher, Mineral, Missoula, Pondera, Powell, Ravalli, Sanders, Silver Bow, Teton, and Toole Counties.

Subregion 36 - Portland, Oregon: Services, Oregon and Clark County in Washington.

Persons may also obtain service at the Resident Office located in Anchorage, Alaska.

Region 20 - San Francisco, California: Services, Butte, Colusa, Del Norte, Glenn, Humboldt, Lake, Lassen, Marin, Mendocino, Modoc, Napa, Nevada, Placer, Plumas,

ATTACHMENT I
Areas Served By Regional and Subregional Offices

Sacramento, San Francisco, San Mateo, Shasta, Sierra, Siskiyou, Solano, Sonoma, Sutter, Tehama, Trinity, Yolo, and Yuba Counties.

Subregion 37 - Honolulu, Hawaii: Services, Hawaii.

Region 21 - Los Angeles, California, in California: Services, Imperial, Orange, Riverside, and San Diego, and that portion of Los Angeles County lying east of Harbor Freeway and Gaffey Street, south and east of Pasadena Freeway and Arroyo Parkway, and south of Foothill Freeway and Baseline Road (State Route 30).

Persons may also obtain service at the Resident Office located in San Diego, California.

Region 22 - Newark, New Jersey, in New Jersey: Services, Bergen, Essex, Hudson, Hunterdon, Mercer, Middlesex, Monmouth, Morris, Passaic, Somerset, Sussex, Union, and Warren Counties.

Region 24 - San Juan, Puerto Rico: Services, Puerto Rico and the U.S. Virgin Islands.

Region 25 - Indianapolis, Indiana: Services Indiana, with the exception of Lake, Clark, Dearborn, and Floyd Counties; and in Kentucky, services Daviess and Henderson Counties.

Region 26 - Memphis, Tennessee: Services, all of Arkansas except for Miller County, in Tennessee, services Bedford, Benton, Bledsoe, Cannon, Carroll, Cheatham, Chester, Clay, Coffee, Crockett, Cumberland, Davidson, Decatur, DeKalb, Dickson, Dyer, Fayette, Fentress, Franklin, Gibson, Giles, Grundy, Hardeman, Hardin, Haywood, Henderson, Henry, Hickman, Houston, Humphreys, Jackson, Lake, Lauderdale, Lawrence, Lewis, Lincoln, Marion, McNairy, Macon, Madison, Marshall, Maury, Montgomery, Moore, Obion, Overton, Perry, Pickett, Putnam, Robertson, Rutherford, Sequatchie, Shelby, Smith, Stewart, Sumner, Tipton, Trousdale, Van Buren, Warren, Wayne, Weakley, White, Williamson, and Wilson Counties; in Mississippi, services Alcorn, Attala, Benton, Bolivar, Calhoun, Carroll, Chickasaw, Choctaw, Clay, Coahoma, De Soto, Grenada, Holmes, Humphreys, Itawamba, Lafayette, Lee, Leflore, Lowndes, Marshall, Monroe, Montgomery, Noxubee, Oktibbeha, Panola, Pontotoc, Prentiss, Quitman, Sunflower, Tallahatchie, Tate, Tippah, Tishomingo, Tunica, Union, Washington, Webster, Winston, and Yalobusha Counties; and in Kentucky, services Adair, Allen, Ballard, Barren, Breckenridge, Butler, Caldwell, Calloway, Carlisle, Christian, Clinton, Crittenden, Cumberland, Edmondson, Fulton, Graves, Grayson, Green, Hancock, Hart, Hickman, Hopkins, Livingston, Logan, Lyon, Marshall, McCracken, McLean, Metcalfe, Monroe, Muhlenberg, Ohio, Russell, Simpson, Todd, Trigg, Union, Warren, Wayne, and Webster Counties.

Persons may also obtain service at the Resident Offices in Little Rock, Arkansas, and in Nashville, Tennessee.

ATTACHMENT I
Area Served By Regional and Subregional Offices

Region 27 - Denver, Colorado: Services Wyoming, Colorado, and Utah. In Nebraska, services Banner, Box Butte, Cheyenne, Dawes, Deuel, Garden, Kimball, Morrill, Scotts Bluff, Sheridan, and Sioux Counties; in Idaho, services Ada, Bannock, Bear Lake, Bingham, Blaine, Boise, Bonneville, Butte, Camas, Canyon, Caribou, Cassia, Elmore, Franklin, Gem, Gooding, Jefferson, Jerome, Lincoln, Madison, Minidoka, Oneida, Owyhee, Payette, Power, Teton, Twin Falls, and Washington Counties; and in Montana, services Big Horn, Blaine, Carbon, Carter, Chouteau, Custer, Daniels, Dawson, Fallon, Fergus, Garfield, Gold Valley, Hill, Judith Basin, McCone, Musselshell, Park, Petroleum, Phillips, Powder River, Prairie, Richland, Roosevelt, Rosebud, Sheridan, Stillwater, Sweetgrass, Treasure, Valley, Wheatland, Wibaux, and Yellowstone Counties.

Region 28 - Phoenix, Arizona: Services, Arizona and New Mexico, in Texas, services Culberson, El Paso, and Hudspeth Counties; and in Nevada, services Nye, Lincoln, and Clark Counties. Persons may also obtain service at the Resident Offices in Albuquerque, New Mexico; El Paso, Texas; and Las Vegas, Nevada.

Region 29 - Brooklyn, New York, in New York: Services, the boroughs of Queens, Brooklyn and Staten Island in New York City; and Kings, Nassau, Queens, Richmond, and Suffolk Counties.

Region 30 - Milwaukee, Wisconsin, in Wisconsin: Services, Adams, Brown, Calumet, Columbia, Crawford, Dane, Dodge, Door, Florence, Fond du Lac, Forest, Grant, Green, Green Lake, Iowa, Jefferson, Juneau, Kenosha, Kewaunee, La Crosse, Lafayette, Langlade, Lincoln, Manitowoc, Marathon, Marinette, Marquette, Menominee, Milwaukee, Monroe, Oconto, Oneida, Outagamie, Ozaukee, Portage, Racine, Richland, Rock, Sauk, Shawano, Sheboygan, Vernon, Vilas, Wallworth, Washington, Waukesha, Waupaca, Waushara, Winnebago, and Wood Counties; and in Michigan, services Alger, Baraga, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Marquette, Menominee, and Ontonagon Counties.

Region 31 - Los Angeles, California, in California: Services, Inyo, Kern, San Bernardino, San Luis Obispo, Santa Barbara, and Ventura Counties and that portion of Los Angeles County lying west of Harbor Freeway and Gaffey Street, north and west of Pasadena Freeway and Arroyo Parkway, and north of Foothill Freeway and Baseline Road (State Route 30).

Region 32 - Oakland, California, in California: Services, Alameda, Alpine, Amador, Calaveras, Contra Costa, El Dorado, Fresno, Kings, Madera, Mariposa, Merced, Mono, Monterey, San Benito, San Joaquin, Santa Clara, Santa Cruz, Stanislaus, Tulare, Tuolumne Counties; and in Nevada, services Churchill, Douglas, Elko, Esmeralda, Eureka, Humboldt, Lander, Lyon, Mineral, Ormsby, Pershing, Storey, Washoe, and White Pine Counties.

ATTACHMENT I
Area Served By Regional and Subregional Offices

Region 33 - Peoria, Illinois, in Illinois: Services, Bureau, Carroll, Cass, Champaign, De Kalb, De Witt, Douglas, Ford, Fulton, Grundy, Hancock, Henderson, Henry, Iroquois, Jo Daviess, Kankakee, Kendall, Knox, La Salle, Lee, Livingston, Logan, Macon, Marshall, Mason, McDonough, McHenry, McLean, Menard, Mercer, Morgan, Moultrie, Ogle, Peoria, Piatt, Putnam, Rock Island, Sangamon, Schuyler, Stark, Stephenson, Tazawell, Vermillion, Warren, Whiteside, Winnebago, and Woodford Counties; and Iowa, services Clinton, Des Moines, Dubuque, Jackson, Lee, Louisa Muscatine, and Scott, Counties.

Region 34 - Hartford, Connecticut: Services Connecticut.

FISCAL YEAR 2001 AND 2002
SCHEDULE OF RATES

ATTACHMENT II
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00-CRS-00196

LOCATION (SEE ATTACHMENT 1 GEOGRAPHICAL BOUND)	[-----PAGES-----]										[-DEPO. - PAGES-]			
	ORDINAR	ORDINAR	DAILY	DAILY	CANCEI	CANCEI	ATTENI	ATTENI	SETTLE	SETTLE	FLOPPY	FLOPPY	ORDINAR	ORDINARY
	COPY IN	COPY OU	COPY II	COPY OL	FEE IN	FEE OU	FEE IN	FEE OU	FEE IN	FEE OUT	DISK IN	DISK OU	STENO IN	STENO OUT
	REGION 1	REGION 2	REGION 3	REGION 4	REGION 5	REGION 6	REGION 7	REGION 8	REGION 9	REGION 10	REGION 11	REGION 12	REGION 13	REGION 14
1-BOSTON - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1-BOSTON - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2-NEW YORK - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2-NEW YORK - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
3-BUFFALO - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
3-BUFFALO - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4-PHILADELPHIA - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4-PHILADELPHIA - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
24-PUERTO RICO - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
24-PUERTO RICO - YE2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
22-NEWARK - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
22-NEWARK - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
29-BROOKLYN - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
29-BROOKLYN - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
34-HARTFORD - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
34-HARTFORD - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

FISCAL YEAR 2001 AND 2002
SCHEDULE OF RATES

ATTACHMENT II
DUPLICATED COPY \$1.31 1/

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LOCATION (SEE ATTACHMENT 1 GEOGRAPHICAL BOUND)	[-----PAGES-----]										[-DEPO. - PAGES-]			
	ORDINAR	ORDINAR	DAILY	DAILY	CANCEI	CANCEI	ATTENI	ATTENI	SETTLE	SETTLE	FLOPPY	FLOPPY	ORDINAR	ORDINARY
	COPY IN	COPY OU	COPY II	COPY OL	FEE IN	FEE OU	FEE IN	FEE OU	FEE IN	FEE OUT	DISK IN	DISK OU	STENO IN	STENO OUT
	REGION 1	REGION 2	REGION 3	REGION 4	REGION 5	REGION 6	REGION 7	REGION 8	REGION 9	REGION 10	REGION 11	REGION 12	REGION 13	REGION 14
5-BALTIMORE - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5-BALTIMORE - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
6-PITTSBURGH - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
6-PITTSBURGH - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
7-DETROIT - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
7-DETROIT - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
8-CLEVELAND - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
8-CLEVELAND - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
9-CINCINNATI - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
9-CINCINNATI - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
10-ATLANTA - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
10-ATLANTA - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
11-WINSTON-SALEM - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
11-WINSTON-SALEM - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
30-MILWAUKEE - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
30-MILWAUKEE - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

FISCAL YEAR 2001 AND 2002
SCHEDULE OF RATES

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LOCATION (SEE ATTACHMENT 1 GEOGRAPHICAL BOUND)	[-----PAGES-----]				[-DEPO. - PAGES-]									
	ORDINAR	ORDINAR	DAILY	DAILY	CANCEI	CANCEI	ATTENI	ATTENI	SETTLE	SETTLE	FLOPPY	FLOPPY	ORDINAR	ORDINARY
	COPY IN	COPY OU	COPY II	COPY OL	FEE IN	FEE OU	FEE IN	FEE OU	FEE IN	FEE OUT	DISK IN	DISK OU	STENO IN	STENO OUT
	REGION 1	REGION 2	REGION 3	REGION 4	REGION 5	REGION 6	REGION 7	REGION 8	REGION 9	REGION 10	REGION 11	REGION 12	REGION 13	REGION 14
12-TAMPA - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
12-TAMPA - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
13-CHICAGO - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
13-CHICAGO - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
14-ST. LOUIS - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
14-ST. LOUIS - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
15-NEW ORLEANS - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
15-NEW ORLEANS - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
17-OVERLAND PARK - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
17-OVERLAND PARK - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
18-MINNEAPOLIS - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
18-MINNEAPOLIS - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
25-INDIANAPOLIS - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
25-INDIANAPOLIS - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
26-MEMPHIS - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
26-MEMPHIS - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
33-PEORIA - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
33-PEORIA - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

FISCAL YEAR 2001 AND 2002
SCHEDULE OF RATES

ATTACHMENT II
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LOCATION (SEE ATTACHMENT 1 GEOGRAPHICAL BOUND)	[-----PAGES-----]										[-DEPO. - PAGES-]			
	ORDINAR	ORDINAR	DAILY	DAILY	CANCEI	CANCEI	ATTENI	ATTENI	SETTLE	SETTLE	FLOPPY	FLOPPY	ORDINAR	ORDINARY
	COPY IN	COPY OU	COPY II	COPY OL	FEE IN	FEE OU	FEE IN	FEE OU	FEE IN	FEE OUT	DISK IN	DISK OU	STENO IN	STENO OUT
	REGION 1	REGION 2	REGION 3	REGION 4	REGION 5	REGION 6	REGION 7	REGION 8	REGION 9	REGION 10	REGION 11	REGION 12	REGION 13	REGION 14
16-FORT WORTH - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
16-FORT WORTH - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
19-SEATTLE - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
19-SEATTLE - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
SR36-PORTLAND - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
SR36-PORTLAND - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ALASKA - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ALASKA - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
20-SAN FRANCISCO - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
20-SAN FRANCISCO - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
SR37-HAWAII - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
SR37-HAWAII - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
21-LOS ANGELES - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
21-LOS ANGELES - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
27-DENVER - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
27-DENVER - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
28-PHOENIX - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
28-PHOENIX - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
31-LOS ANGELES - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
31-LOS ANGELES - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
32-OAKLAND - YR1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
32-OAKLAND - YR2	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

- 1/ THE COST FOR "DUPLICATED COPY" IS PRESET AT \$1.31 PER PAGE. SEE PARAGRAPH 15, SECTION C.
- 2/ EXPEDITED COPY WILL BE PAID AT 1.5 TIMES THE PER PAGE RATE BID FOR ORDINARY COPY AND PROMPT COPY WILL BE PAID AT 2 TIMES THE PER PAGE RATE BID FOR ORDINARY COPY.
- 3/ THE ORDINARY STENO RATE WILL BE PAID WHEN A STENOGRAPHER IS ORDERED TO COVER COURT CONFERENCES, COURT HEARINGS, AND COURT TRIALS AND INVESTIGATIVE AND DISCOVERY DEPOSITIONS. WHEN A STENOGRAPHER IS NOT ORDERED FOR COURT CONFERENCES, COURT HEARINGS, AND COURT TRIALS AND INVESTIGATIVE AND DISCOVERY DEPOSITIONS, THE ORDINARY COPY RATE WILL BE PAID. IT IS ANTICIPATED THAT APPROXIMATELY 50% OF THE PROCEEDINGS WILL BE RECORDED BY STENOGRAPHERS AND 50% WILL BE RECORDED BY OTHER THAN STENOGRAPHERS. IN ADDITION, A DEPOSITION AND BANKRUPTCY EXAMINATION HANDLING FEE IN THE AMOUNT OF \$30.00 WILL BE PAID FOR EACH DEPOSITION OR EXAMINATION HANDLED (SEE SECTION C, PARAGRAPH 7).
- 4/ OFFERORS ARE EXPECTED TO BID A COMPETITIVE PRICE FOR FLOPPY DISKETTES. HOWEVER, THE PRICE BID MAY NOT EXCEED THE CEILING PRICE SET BY THE GOVERNMENT OF \$3.00 PER DISKETTE.
- 5/ A SETTLEMENT FEE IS TO BE PAID EACH DAY THE REPORTER APPEARS FOR A HEARING OR DEPOSITION THAT IS HELD AND THE BOARD DECIDES NOT TO REQUEST A COPY OF THE TRANSCRIPT.

ATTACHMENT III - ESTIMATED VOLUME BY REGION

00-CRS-00196

DISTRICT	REGIONAL OFFICE	ORD. IN 1/	ORD. OUT 1/	ORD. ORD.																FLOPPY DISKETTE IN 5/	FLOPPY DISKETTE OUT 5/	DUP. COP PAGES - PUBLIC 6/	WEEKS OF THE MONTH SCHEDULING C - CASES
				PROMP' 2 IN	PROMP' 2 OUT	DAILY 2 IN	DAILY 2 OUT	STENK IN 3	STENK OUT 3	CAN FEI IN	CAN FEE OUT	ATT FEE IN	ATT FEE OUT	FEE SETTLE IN 4/	FEE SETTLE OUT 4/	DEPOS IN	DEPOS OUT						
I	1-BOSTON	4807	737	5117	100	100	100	55	55	56	5	61	5	4	4	5	5	92	8	38589	1S1,2ND,3RD,4TH		
	2-NEW YORK	11514	100	14002	100	100	100	250	250	23	5	126	5	4	4	5	5	188	8	26471	1S1,2ND,3RD,4TH		
	3-BUFFALO	3393	4411	1717	1030	100	100	27	27	38	11	40	25	4	4	5	5	56	38	15215	2ND,4TH		
	4-PHILADELPHIA	12292	100	6719	100	100	100	27	27	101	5	74	5	4	4	5	5	113	8	42981	1S1,2ND,3RD,4TH		
	22-NEWARK	2632	100	5059	100	100	100	27	27	68	5	41	5	4	4	5	5	54	8	14732	1S1,2ND,3RD,4TH		
	24-PUERTO RICO	1374	100	1388	416	100	100	27	27	32	5	27	5	4	4	5	5	33	8	3456			
	29-BROOKLYN	7277	100	10812	100	100	100	27	27	77	5	107	5	4	4	5	5	174	8	29835	1S1,2ND,3RD,4TH		
34-HARTFORD	6056	100	4260	100	100	100	27	27	43	5	40	5	4	4	5	5	56	8	15263	1S1,2ND,3RD,4TH			
II	5-BALTIMORE	2780	379	23682	453	100	100	27	27	19	5	40	5	4	4	5	5	60	8	51847	1S1,2ND,3RD,4TH		
	6-PITTSBURGH	1343	1508	4258	2471	100	100	27	27	37	16	29	13	4	4	5	5	44	20	19598	1S1,3RD,4TH		
	7-DETROIT	8816	2347	7875	1025	100	100	27	27	12	5	63	18	5	4	5	5	99	27	22351	1S1,2ND,3RD,4TH		
	8-CLEVELAND	465	1214	2861	404	100	100	27	27	29	5	24	5	4	4	5	5	29	8	7923	1ST,2ND,3RD		
	9-CINCINNATI	2489	3682	2449	6213	100	100	27	27	5	13	22	24	4	4	5	5	27	36	13545	1S1,2ND,3RD,4TH		
	10-ATLANTA	2468	1853	2036	689	100	100	27	27	14	6	25	10	4	4	5	5	32	15	5234	1S1,2ND,3RD,4TH		
	11-WINSTON-SAL	375	4470	245	11185	100	100	27	27	7	6	9	34	4	4	5	5	8	51	15520	1S1,3RD		
	30-MILWAUKEE	100	2250	928	2895	100	100	27	27	5	7	9	13	4	4	5	5	8	20	16192	1S1,3RD		
	12-TAMPA	3511	1116	2097	2187	100	100	27	27	13	9	25	10	4	4	5	5	35	15	20044	2ND,4TH		
	13-CHICAGO	10096	100	9123	100	100	100	27	27	106	5	60	5	4	4	5	5	86	8	35256	1S1,3RD		
14-ST. LOUIS	3699	1661	3218	100	100	100	27	27	9	5	34	5	8	4	5	5	47	8	8817	2ND,4TH			
III	15-NEW ORLEANS	1823	3527	454	2111	100	100	27	27	5	5	10	17	4	4	5	5	8	25	11452	2ND,4TH		
	17-OVERLAND PARK	2001	1511	2298	1946	100	100	27	27	5	5	22	16	4	4	5	5	24	24	11057	2ND,4TH		
	18-MINNEAPOLIS	236	100	170	2417	100	100	27	27	5	5	9	9	4	4	5	5	8	14	14279	2ND,4TH		
	25-INDIANAPOLIS	3727	2315	1064	351	100	100	27	27	5	5	20	8	4	4	5	5	26	12	7945	2ND,4TH		
	26-MEMPHIS	3398	3737	3918	1077	100	100	27	27	44	26	22	8	4	4	5	5	26	12	21455	2ND		
	33-PEORIA	309	1184	1225	1700	100	100	27	27	7	5	14	10	4	4	5	5	12	15	4208	1ST,3RD		
	16-FORT WORTH	5239	262	1868	2106	100	100	27	27	12	5	26	11	4	4	5	5	33	17	18089	1S1,3RD		
	19-SEATTLE	1685	4481	4548	3471	100	100	27	27	15	5	35	24	4	4	5	5	47	36	16886	1S1,3RD		
SK-36-PORTLAND	760	447	367	325	100	100	27	27	5	5	14	5	4	4	5	5	12	8	9440	1S1,3RD			
IV	ALASKA (RES. OF	795	100	1350	898	100	100	27	27	5	5	21	5	4	4	5	5	23	8	10222			
	20-SAN FRANCISCO	7407	404	2395	2451	100	100	27	27	12	5	31	12	4	4	5	5	41	18	21274	1S1,2ND,3RD,4TH		
	SK-37-HAWAII	100	100	4181	100	100	100	772	772	6	5	23	5	4	4	5	5	26	8	16485			
	21-LOS ANGELES	8071	100	6786	100	100	100	27	27	5	5	61	5	12	4	5	5	99	8	21656	1ST,3RD		
	27-DENVER	6244	2018	374	433	100	100	27	27	74	5	23	9	4	4	5	5	30	14	10671	2ND,4TH		
	28-PHOENIX	13391	100	1990	1076	100	100	27	27	29	5	41	5	4	4	5	5	57	8	21361	1S1,3RD		
	31-LOS ANGELES	4543	463	6718	100	100	100	27	27	38	5	45	5	4	4	5	5	63	8	13552	1S1,3RD		
	32-OAKLAND	7343	3092	2769	2357	100	100	27	27	18	9	43	18	4	4	5	5	60	27	26416	1S1,2ND,3RD,4TH		
		2E+05	50269	150321	52787	3600	3600	1968	1968	984	238	1316	374	144	144	180	180	1836	572	659317			

1/ THE NUMBER OF ORAL ARGUMENT, RULE MAKING, OTHER MISCELLANEOUS OR ADMINISTRATIVE HEARING, CONFERENCES OR MEETINGS REPRESENTS A VERY SMALL PERCENTAGE OF THE CONTRACT AND IS VERY DIFFICULT TO ESTIMATE. ADDITIONALLY, THE LOCATION OF THESE PROCEEDINGS FOR THE PERIOD OF THE CONTRACT IS NOT POSSIBLE TO DETERMINE AT THIS TIME SINCE THESE TYPES OF CASES CAN TAKE PLACE ANYWHERE IN THE CONTIGUOUS UNITED STATES, INCLUDING ALASKA, HAWAII, AND PUERTO RICO AND THE VIRGIN ISLANDS. BASED ON THE INFORMATION FOR THE LATEST 12 MONTH PERIOD (JUN 1999 - MAY 2000) THERE WAS ONE PROCEEDING WHICH PRECLUDE SALES (I.E., 1 ADMINISTRATIVE PROCEEDING, TOTALING 60 PAGES HELD IN THE ATLANTA, (THE ABOVE ESTIMATES FOR ATLANTA INCLUDES THE ACTUAL (60) PAGES).

ALTHOUGH NO ESTIMATES ARE PROVIDED FOR ANY REGIONS OTHER THAN BALTIMORE, EVERY CONTRACTOR IS OBLIGATED TO PROVIDE REPORTING SERVICES FOR THESE TYPES OF PROCEEDINGS II

2/PROMPT COPY DELIVERY IS REQUIRED IN ALL RC, RM, AND RD CASE HEARINGS (SEE PARAGRAPH 2(C), SECTION F).

3/ THE NUMBER OF COURT CONFERENCES, COURT HEARINGS, AND COURT TRIALS AND INVESTIGATIVE AND DISCOVERY DEPOSITIONS IS VERY DIFFICULT TO ESTIMATE. ADDITIONALLY, THE LOCATION OF HEARINGS FOR THE PERIOD OF THE CONTRACT IS NOT POSSIBLE TO DETERMINE AT THIS TIME SINCE THESE TYPES OF CASES CAN TAKE PLACE ANYWHERE IN THE CONTIGUOUS UNITED STATES, INCLUDING ALASKA, HAWAII, AND PUERTO RICO AND THE VIRGIN ISLANDS. IN THE PAST YEAR, APPROXIMATELY 7 COURT CONFERENCES, COURT HEARINGS AND COURT TRIALS AND INVESTIGATIVE AND DISCOVERY DEPOSITIONS REPRESENTING 1077 PAGES WERE TAKEN.

4/ A SETTLEMENT FEE IS TO BE PAID FOR EACH DAY THE REPORTER APPEARS FOR A HEARING, DEPOSITION, ORAL ARGUMENT OR RULE MAKING HEARING CONDUCTED, OR PRETRIAL CONFERENCE THAT IS HELD AND THE AGENCY DECIDES NOT TO REQUEST THE COPY OF THE TRANSCRIPT.

5/EST. BASED ON AN AVERAGE OF 1 DISKETTE PER HEARING.

6/SEE SECTION B, PARAGRAPH 6 (PAGE B-2).

ATTACHMENT IV

Cities in which Regional, Subregional, Resident Offices, or Resident Agents of the Board are located

Regional Offices

Boston, Massachusetts	Overland Park, Kansas
New York, New York	Minneapolis, Minnesota
Buffalo, New York	Seattle, Washington
Philadelphia, Pennsylvania	San Francisco, California
Baltimore, Maryland	Los Angeles, California
Pittsburgh, Pennsylvania	Newark, New Jersey
Detroit, Michigan	San Juan, Puerto Rico
Cleveland, Ohio	Indianapolis, Indiana
Cincinnati, Ohio	Memphis, Tennessee
Atlanta, Georgia	Denver, Colorado
Winston-Salem, North Carolina	Phoenix, Arizona
Tampa, Florida	Brooklyn, New York
Chicago, Illinois	Milwaukee, Wisconsin
St. Louis, Missouri	Oakland, California
New Orleans, Louisiana	Peoria, Illinois
Fort Worth, Texas	Hartford, Connecticut

Subregional Offices

Portland, Oregon
Honolulu, Hawaii

Resident Offices

Birmingham, Alabama	Las Vegas, Nevada
Anchorage, Alaska	Albuquerque, New Mexico
Little Rock, Arkansas	Albany, New York
San Diego, California	Tulsa, Oklahoma
Jacksonville, Florida	Nashville, Tennessee
Miami, Florida	El Paso, Texas
Des Moines, Iowa	Houston, Texas
Grand Rapids, Michigan	San Antonio, Texas
Washington, District of Columbia	

Resident Agents

Northampton, Massachusetts	Knoxville, Tennessee
Missoula, Montana	El Paso, Texas
Providence, Rhode Island	Salt Lake City, Utah

ATTACHMENT V

APPENDIX 1 (Popular Union Name-Official Name-Acronym)

The popular names of AFL-CIO national and international unions (used in running heads in the Board's bound volumes and in citations of Board cases) are followed by their official names and acronyms. The official names are listed alphabetically in appendix 2.

- Actors Equity:** Actors' Equity Association, AFL-CIO, [AEA]
Asbestos Workers: International Association of Heat and Frost Insulators and Asbestos Workers, AFL-CIO [AWIU]
Auto Workers: United Automobile, Aerospace & Agricultural Implement Workers of America International Union, AFL-CIO [UAW]
Bakery Workers: Bakery, Confectionery, Tobacco Workers and Grain Miners International Union, AFL-CIO [BCTGM]
Boilermakers: International Brotherhood of Boilermakers, Iron Ship Builders, Blacksmiths, Forgers and Helpers, AFL-CIO [IBB]
Bricklayers: International Union of Bricklayers and Allied Craftworkers, AFL-CIO, [BAC]
Carpenters: United Brotherhood of Carpenters and Joiners of America, AFL-CIO, [UBC]
Communications Workers: Communications Workers of America, AFL-CIO, [CWA]
Electrical Workers: International Brotherhood of Electrical Workers, AFL-CIO, [IBEW]
Electronic Workers: International Union of Electronic, Electrical, Salaried, Machine and Furniture Workers, AFL-CIO [IUE]
Elevator Constructors: International Union of Elevator Constructors, AFL-CIO, [IUEC]
Flint Glass Workers: American Flint Glass Workers Union, AFL-CIO, [AFGWU]
Food & Commercial Workers: United Food and Commercial Workers International Union, AFL-CIO [UFCW]
Glass & Pottery Workers: Glass, Molders, Pottery, Plastics and Allied Workers International Union, AFL-CIO [GMP]
Graphic Communications Worker: Graphic Communications International Union, AFL-CIO [GCIU]
Hotel & Restaurant Employees: Hotel Employees & Restaurant Employees International Union, AFL-CIO [HERE]
Iron Workers: International Association of Bridge, Structural, Ornamental and Reinforcing Iron Workers, AFL-CIO
Laborers: Laborers' International Union of North America, AFL-CIO [LUNA]
Laundry Workers: Laundry and Dry Cleaning International Union, AFL-CIO
Longshoremen ILA: International Longshoremen's Association, AFL-CIO [ILA]
Longshoremen ILWU: International Longshore and Warehouse Union, AFL-CIO [ILWU]
Machinists: International Association of Machinists and Aerospace Workers, AFL-CIO [IAM]
Mine Workers: United Mine Workers of America, AFL-CIO [UMWA]
Musical Artists: American Guild of Musical Artists, AFL-CIO [AGMA]
Musicians: American Federation of Musicians of the United States and Canada, AFL-CIO [AFM]
Needletrades Employees: Union of Needletrades, Industrial and Textile Employees, AFL-CIO (UNITE!)

ATTACHMENT V

APPENDIX 1 (Popular Union Name-Official Name-Acronym)

Novelty Workers: International Union of Allied Novelty and Production Workers, AFL-CIO
Office Employees: Office and Professional Employees International Union, AFL-CIO [OPEIU]
Operating Engineers: International Union of Operating Engineers, AFL-CIO [IUOE]
PACE: PACE International Union, AFL-CIO [PACE]
Painters: International Union of Painters and Allied Trades of the United States and Canada, AFL-CIO.
Plasterers: Operative Plasterers' and Cement Masons' International Association of the United States and Canada, AFL-CIO [OP&CMIA]
Plate Printers: International Plate Printers, Die Stampers and Engravers Union of North America, AFL-CIO
Plumbers: United Association of Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry of the United States and Canada, AFL-CIO [UA]
Postal Workers: American Postal Workers Union, AFL-CIO [APWU]
Professional Engineers: International Federation of Professional and Technical Engineers, AFL-CIO [IFPTE]
Professional Athletes: Federation of Professional Athletes, AFL-CIO
Radio Employees ARA: American Radio Association, AFL-CIO [ARA]
Roofers: United Union of Roofers, Waterproofers and Allied Workers, AFL-CIO
Screen Actors: Screen Actors Guild, AFL-CIO (SAG)
Seafarers: Seafarers International Union of North America, AFL-CIO [SIU]
Service Employees: Service Employees International Union, AFL-CIO [SEIU]
SEIU District 1199: Service Employees International Union, District 1199, AFL-CIO (SEIU) *Sheet*
Metal Workers: Sheet Metal Workers International Association, AFL-CIO [SMWA]
Stage Employees IATSE: International Alliance of Theatrical State Employees and Moving Picture Technicians, Artists and Allied Crafts of the United States and Canada, AFL-CIO [IATSE]
State County Employees AFSCME: American Federation of State, County and Municipal Employees, AFL-CIO [AFSCME]
Steelworkers: United Steelworkers of America, AFL-CIO [USWA]
Teamsters: International Brotherhood of Teamsters, AFL-CIO [IBT]
Teachers AFT: American Federation of Teachers, AFL-CIO [AFT]
Television Artists AFTRA: American Federation of Television and Radio Artists, AFL-CIO [AFTRA]
Utility Workers: Utility Workers Union of America, AFL-CIO [UWUA]
Variety Artists: American Guild of Variety Artists, AFL-CIO [AGVA]

ATTACHMENT V

APPENDIX 2 (Official Union Name - Popular Name - Acronym)

Actors' Equity Association, AFL-CIO: *Actors Equity* [AEA]
American Federation of Musicians of the United States and Canada, AFL-CIO: *Musicians* [AFM]
American Federation of State, County and Municipal Employees, AFL-CIO: *State County Employees AFSCME*
American Federation of Teachers, AFL-CIO: *Teachers AFT*
American Federation of Television and Radio Artists, AFL-CIO: *Television Artists AFTRA*
American Flint Glass Workers Union, AFL-CIO: *Flint Glass Workers* [AFGWU]
American Guild of Musical Artists, AFL-CIO: *Musical Artists* [AGMA]
American Guild of Variety Artists, AFL-CIO: *Variety Artists* [AGVA]
American Postal Workers Union, AFL-CIO: *Postal Workers* [APWU]
American Radio Association, AFL-CIO: *Radio Employees ARA*
Bakery, Confectionery, Tobacco Workers and Grain Millers International Union, AFL-CIO: *Bakery-Workers* [BCTGM]
Communications Workers of America, AFL-CIO: *Communications Workers* [CWA]
Federation of Professional Athletes, AFL-CIO: *Professional Athletes*
Glass, Molders, Pottery, Plastics and Allied Workers International Union, AFL-CIO: *G/ass & Pottery Worker* [GMP]
Graphic Communications International Union, AFL-CIO: *Graphic Communications Workers* [GCIU]
Hotel Employees & Restaurant Employees International Union, AFL-CIO: *Hotel & Restaurant Employees* [HERE]
International Alliance of Theatrical State Employees and Moving Picture Technicians, Artists and Allied Crafts of the United States and Canada, AFL-CIO: *Stage Employees IATSE*
International Association of Bridge, Structural, Ornamental and Reinforcing Iron Workers, AFL-CIO: *Iron Workers*
International Association of Heat and Frost Insulators and Asbestos Workers, AFL-CIO: *Asbestos Workers* [AWIU]
International Association of Machinists and Aerospace Workers, AFL-CIO: *Machinists* [IAM]
Brotherhood of Boilermakers, Iron Ship Builders, Blacksmiths, Forgers and Helpers, AFL-CIO: *Boilermakers* [IBB]
International Brotherhood of Electrical Workers, AFL-CIO: *Electrical Workers* [IBEW]
International Brotherhood of Teamsters, AFL-CIO: *Teamsters* [IBT]
International Federation of Professional and Technical Engineers, AFL-CIO: *Professional Engineers* [IFPTE]
International Longshore and Warehouse Union, AFL-CIO: *Longshoremen ILWU*
International Longshoremen's Association, AFL-CIO: *Longshoremen ILA*
International Plate Printers, Die Stampers and Engravers Union of North America, AFL-CIO: *Plate Printers*

ATTACHMENT V

APPENDIX 2 (Official Union Name -Popular Name -Acronym)

International Union of Allied Novelty and Production Workers, AFL-CIO: **Novelty Workers**
International Union of Bricklayers and Allied Craftworkers, AFL-CIO: **Bricklayers** [BAC]
International Union of Electronic, Electrical, Salaried, Machine and Furniture Workers,
AFL-CIO: **Electronic Workers** [IUE]
International Union of Elevator Constructors, AFL-CIO: **Elevator Constructors** [IUEC]
International Union of Operating Engineers. AFL-CIO: **Operating Engineers** [IUOE]
International Union of Painters and Allied Trades of the United States and Canada,
AFL-CIO: **Painters**
Laborers' International Union of North America, AFL-CIO: **Laborers** [LIUNA]
Laundry and Dry Cleaning International Union, AFL-CIO: **Laundry Workers**
Office and Professional Employees International Union. AFL-CIO: **Office Employees**
[OPEIU]
Operative Plasterers' and Cement Masons' International Association of the United States and
Canada, AFL-CIO: **Plasterers** [OP&CMIA]
PACE International Union, AFL-CIO: **PACE**
Screen Actors Guild, AFL-CIO: **Screen Actors** [SAG]
Seafarers International Union of North America, AFL-CIO: **Seafarers** [SIU]
Service Employees International Union, AFL-CIO: **Service Employees** [SEIU]
Service Employees International Union, District 1199, AFL-CIO: **SEIU District 1199** [SEIU]
Sheet Metal Workers International Association, AFL-CIO: **Sheet Metal Workers** [SMWIA]
Union of Needletrades, Industrial and Textile Employees, AFL-CIO: **Needletrades Employee**
[UNITE!]
United Association of Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry
of the United States and Canada, AFL-CIO: **Plumbers** [UA]
United Automobile, Aerospace & Agricultural Implement Workers of America International
Union, AFL-CIO: **Auto Workers** [UAW]
United Brotherhood of Carpenters and Joiners of America, AFL-CIO: **Carpenters** [UBC]
United Food and Commercial Workers International Union, AFL-CIO: **Food & Commercial**
Workers [UFCW]
United Mine Workers of America, AFL-CIO: **Mine Workers** [UMWA]
United Steelworkers of America, AFL-CIO: **Steelworkers** [USWA]
United Union of Roofers, Waterproofers and Allied Workers, AFL-CIO: **Roofers**
Utility Workers Union of America, AFL-CIO: **Utility Workers** [UWUA]

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Served	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
R-1-Boston								
	NH/Counties Statewide	94-2339, Rev. 13	6/4/00	\$11.90	\$9.69	\$10.83	\$7.27	\$10.83
	RI/Counties Statewide	94-2467, Rev. 17	6/21/00	\$11.95	\$9.48	\$10.67	\$7.95	\$11.30
	MA/Counties: Barnstable, Bristol, Dukes, Nantucket, Norfolk, &	94-2259, Rev. 10	6/4/00	\$11.31	\$9.98	\$9.98	\$7.18	\$10.13
	MA & RI/MA Counties: Bristol, Norfolk, & Worcester. RI Counties of Providence	94-2253, Rev. 11	6/21/00	\$10.30	\$8.23	\$9.26	\$6.30	\$10.17
	MA/Counties: Bristol, Essex, Middlesex, Norfolk, Plymouth, Suffolk, & Worcester	94-2255, Rev. 14	6/14/00	\$14.72	\$10.00	\$12.40	\$8.18	\$12.63
	MA & NH/MA Counties of Essex. NH Counties of Rockingham.	94-2257, Rev. 11	6/9/00	\$12.24	\$9.91	\$11.14	\$9.63	\$11.06
	MA/Counties: Berkshire, Franklin, Hampden, Hampshire, & Worcester	94-2261, Rev. 12	6/4/00	\$12.16	\$10.59	\$11.84	\$7.41	\$11.99
	MA/Counties of Worcester	94-2263, Rev. 12	6/9/00	\$11.62	\$9.51	\$10.67	\$8.69	\$10.67
	VT/Counties Statewide	94-2537, Rev. 17	6/21/00	\$11.50	\$10.45	\$11.65	\$8.58	\$9.53
	ME/Counties Statewide	94-2241, Rev. 18	6/12/00	\$11.21	\$8.95	\$10.53	\$6.76	\$11.69

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
R-2-New York								
	NY/Counties: Delaware, Dutchess, Orange, Sullivan, & Ulster	94-2379, Rev. 3	6/19/96	\$8.69	\$7.75	\$8.69	\$6.50	\$9.50
	NY/Counties: Bronx, Kings, New York, Putnam, Queens, Richmond, Rockland, & Westchester	94-2375, Rev. 10	6/1/98	\$14.81	\$12.29	\$13.81	\$9.14	\$13.95
R-3-Buffalo								
	NY/Counties: Albany, Columbia, Fulton, Greene, Montgomery, Rensselaer, Saratoga, Schenectady, Schoharie, Warren, & Washington	94-2367, Rev. 13	6/21/00	\$12.45	\$9.72	\$10.97	\$7.14	\$11.12
	NY/Counties: Allegany, Cattaraugus, Chautauqua, Erie, Niagara, & Wyoming	94-2371, Rev. 10	6/1/98	\$12.03	\$9.39	\$10.60	\$10.74	\$9.34
	NY/Counties: Clinton, Essex, Franklin, Jefferson, Lewis, & St. Lawrence	94-2377, Rev. 11	6/14/00	\$13.84	\$10.47	\$11.76	\$8.19	\$11.39

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	NY/Counties: Genesee, Livingston, Monroe, Ontario, Orleans, Schuyler, Seneca, Steuben, Wayne, & Yates	94-2381, Rev. 16	06/13/2000	\$13.52	\$11.10	\$13.31	\$10.56	\$11.74
	NY/Counties: Broome, Cayuga, Chemung, Chenango, Cortland, Hamilton, Herkimer, Madison, Oneida, Onondaga, Oswego, Otsego, Tioga, & Tompkins	94-2383, Rev, 13	6/9/00	\$10.99	\$7.78	\$9.26	\$6.29	\$10.22
R-4-Philadelphia								
	NJ & PA/NJ Counties: Burlington, Camden, & Gloucester. PA Counties: Bucks, Chester, Delaware, Lehigh, Montgomery, Northampton, & Philadelphia	94-2449, Rev. 11	6/20/00	\$12.88	\$13.17	\$14.51	\$8.24	\$13.01
	PA/Counties: Bradford, Carbon, Columbia, Lackawanna, Luzerne, Lycoming, Monroe, Pike, Schuy	94-2453, Rev. 12	6/14/00	\$10.22	\$8.58	\$10.01	\$7.21	\$9.16

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	NJ/Counties: Atlantic, Cape May & Cumberland	94-2345, Rev. 11	6/4/00	\$11.75	\$9.76	\$11.75	\$8.24	\$12.40
	NJ/Counties: Monmouth & Ocean	94-2351, Rev. 13	6/4/00	\$14.89	\$11.19	\$12.48	\$8.66	\$12.41
	DE, MD, & NJ/DE Counties: Kent, New Castle. MD Counties: Caroline, Cecil, Dorchester, Kent, Queen Anne's, & Talbot. NJ Counties: Salem	94-2097, Rev. 11	6/4/00	\$12.84	\$14.16	\$14.89	\$8.24	\$12.40
R-5-Baltimore								
	PA/Counties: Adams & York	94-2455, Rev. 12	6/13/00	\$11.75	\$9.36	\$10.51	\$6.56	\$9.54

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	VA/Counties: Albemarle, Amelia, Brunswick, Buckingham, Caroline, Charles City, Charlotte, Charlottesville, Chesterfield, Colonial Hghts, Culpeper, Cumberland, Dinwiddle, Essex, Fluvanna, Fredericksburg, Goochland, Greensville, Hanover, Henrico, Hopewell, VA Counties: King and Queen, King William, Lancaster, Louisa, Lunenburg, Mecklenburg, Middlesex, New Kent, Northumberland, Nottoway, Orange, Powatan, Prince Edward, Prince George, Richmond, Spotsylvania, Sussex, & Westmoreland.	94-2545, Rev. 14	7/7/00	\$12.70	\$9.15	\$10.27	\$7.48	\$12.54

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	NC & VA/NC Counties: Camden, Chowan, Currituck, Gates, Pasquotank, Perquimans. VA Counties: Chesapeake, Gloucester, Hampton, Isle of Wight, James City, Mathews, Newport News, Norfolk, Poquoson, Portsmouth, Southampton, Suffolk, Surry, & Virginia Beach, VA Counties: Williamsburg & York.	94-2543, Rev. 22	6/4/00	\$12.87	\$10.45	\$11.74	\$7.77	\$11.66

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	VA/Counties: Alleghany, Amherst, Appomattox, Augusta, Batah, Bedford, Bland, Boeteourt, Campbell, Carroll, Craig, Floyd, Franklin, Giles, Halifax, Henry, Highland, Montgomery, Nelson, Patrick, Pittsylvania, Pulaski, Roanoke, Rockbridge, & Wythe. MD/Counties: Anne Arundel, Baltimore, Baltimore City,	94-2247, Rev. 16	6/4/00	\$12.32	\$12.77	\$14.31	\$7.17	\$12.53
	MD, PA, & VA/MD Counties: Allegany, Garrett, & Washington. PA Counties: Franklin. VA Counties: Clarke, Culpeper, Frederick, Greene, Madison, Page, Rappahannock, Rockingham, Shenandoah, & Warren.	94-2249, Rev. 13	6/4/00	\$10.39	\$8.27	\$9.28	\$6.73	\$9.28

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	DE, MD, & VA/DE Counties: Sussex. MD Counties: Somerset, Wicomico, & Worcester. VA Counties: Accomack & Northampton.	94-2095, Rev. 13	6/13/00	\$8.98	\$9.98	\$10.92	\$5.33	\$8.80
	Dist. of Col., MD, & VA/MD Counties: Calvert, Charles, Frederick, Montgomery, Prince George's & St. Mary's	94-2103, Rev. 21	6/9/00	\$13.68	\$13.72	\$15.39	\$9.30	\$12.47
	Kentucky Counties: of Boyd, Carter, Elliott, Floyd, Greenup, Johnson, Lawrence, Lewis, Magoffin, Martin, Pike. Ohio Counties: Monroe, Morgan, Noble, Washington, West Virginia.	94-2573, Rev. 14	7/10/00	\$13.41	\$10.68	\$11.99	\$7.53	\$11.91
R-6-Pittsburgh								

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	OH & PA/OH Counties: Belmont, Harrison, Jefferson, & Tuscarawas. PA Counties: Allegheny, Armstrong, Beaver, Bedford, Blair, Butler, Cambria, Cameron, Centre, Clarion, Clearfield, Clinton, Crawford, Elk, Erie, Fayette, Forest, Fulton, Greene, Huntingdon. PA Counties: Indiana, Jefferson, Lawrence, McKean, Mercer, Potter, Somerset, Venango, Warren, Washington, & Westmoreland.	94-2451, Rev. 10	6/1/98	\$11.12	\$10.42	\$11.64	\$7.50	\$12.61
R-7-Detroit	MI/Counties: Lenawee & Washtenaw.	94-2269, Rev. 14	6/21/00	\$14.41	\$10.71	\$12.81	\$10.81	\$10.93

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Served	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	MI/Counties: Alcona, Alpena, Antrim, Arenac, Benzie, Charlevoix, Cheboygan, Crawford, Emmet, Grand Traverse, Iosco, Kalkaska, Leelanau, Manistee, Missaukee, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle, Roscommon, & Wexford.	94-2271, Rev. 12	6/16/00	\$10.73	\$11.59	\$12.73	\$7.53	\$9.84
	MI/Counties: Genesee, Lapeer, Livingston, Macomb, Monroe, Oakland, St. Clair, & Wayne.	94-2273, Rev. 20	1/13/00	\$11.62	\$13.06	\$8.95	\$13.71	\$13.25
	MI/Counties: Bay, Clare, Clinton, Gladwin, Gratiot, Huron, Isabella, Lake, Mason, Mecosta, Midland, Montcalm, Muskegon, Newaygo, Oceana, Osceola, Saginaw, Sanilac, Shiawassee, & Tuscola.	94-2275, Rev. 13	6/21/00	\$14.04	\$9.08	\$11.89	\$8.35	\$11.89

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	MI/Counties: Allegan, Barry, Berrien, Branch, Calhoun, Cass, Eaton, Hillsdale, Ingham, Ionia, Jackson, Kalamazoo, Kent, Ottawa, St. Joseph, & Van Buren.	94-2277, Rev. 11	6/14/00	\$13.64	\$12.41	\$13.81	\$7.90	\$12.34
	MI/Counties: Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon, & Schoolcraft.	94-2279, Rev. 12	6/5/00	\$11.10	\$8.07	\$9.89	\$7.67	\$9.73
R-8-Cleveland	IN & OH/IN Counties: Adams, Allen, Blackford, De Kalb, Grant, Huntington, Jay, LaGrange, Noble, Steuben, Wabash, Wells, & Whitley. OH Counties: DeFiance, Paulding, & Williams.	94-2189, Rev. 11	6/16/00	\$10.43	\$9.21	\$10.28	\$6.42	\$9.28

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Served	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	Ohio Counties of Belmont, Harrison, Jefferson, Tuscarawas. Penn. Counties of Allegheny, Armstrong, Beaver, Cambria, Cameron, Centre, Clarion, Venago, Warren, Washington, Westmoreland.	94-2451, Rev.15	6/5/00	\$11.51	\$10.78	\$12.05	\$7.76	\$13.05
	OH/Counties: Ashland, Ashtabula, Carroll, Columbiana, Cuyahoga, Erie, Geauga, Huron, Lake, Lorain, Mahoning, Medina, Portage, Richland, Stark, Summit, Trumbull, & Wayne	94-2415, Rev. 16	6/26/00	\$13.17	\$9.33	\$10.47	\$7.50	\$13.54
	OH/Counties: Coshocton, Crawford, Delaware, Fairfield, Fayette, Franklin, Guernsey, Holmes, Knox, Licking, Madison, Marion, Morrow, Mushingum, Perry, Pickaway, & Union.	94-2417, Rev. 14	7/5/00	\$12.87	\$9.26	\$10.29	\$7.64	\$13.20

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	OH/Counties: Allen, Auglaize, Hancock, Hardin, Mercer, Putnam, Van Wert, & Wyandot.	94-2421, Rev. 10	6/21/00	\$12.73	\$10.19	\$11.44	\$7.66	\$11.44
	OH/Counties: Fulton, Henry, Lucas, Ottawa, Sandusky, Seneca, & Wood.	94-2425, Rev. 9	6/21/00	\$10.82	\$8.86	\$9.67	\$6.80	\$11.03
R-9-Cincinnati								
	IN, KY, & OH/IN Counties: Dearborn, Franklin, Ohio, Ripley, & Switzerland. KY Counties: Boone, Bracken, Campbell, Carroll, Gallatin, Grant, Kenton, Mason, & Pendleton. OH Counties: Brown, Butler, Clermont, Hamilton, & Warren.	94-2413, Rev. 12	6/13/00	\$12.12	\$9.05	\$10.55	\$8.40	\$12.69

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	IN & OH/IN Counties: Randolph, Union, & Wayne. OH Counties: Champaign, Clark, Clinton, Darke, Greene, Logan, Miami, Montgomery,	94-2419, Rev. 15	6/14/00	\$12.04	\$9.16	\$10.96	\$8.07	\$12.21
	OH/Counties: Adams, Athens, Gallia, Highland, Hocking, Jackson, Lawrence, Meigs, Pike, Ross, Scioto, & Vinton.	94-2423, Rev. 11	6/21/00	\$10.98	\$10.56	\$11.76	\$7.55	\$10.17
R-10-Atlanta								
	GA/Counties: Atkinson, Baker, Ben Hill, Berrien, Brooks, Calhoun, Clinch, Coffee, Colquitt, Cook, Decatur, Dougherty, Echols, Grady, Irwin, Lanier, Lee, Lowndes, Mitchell, Randolph, Sumter, Terrell, Thomas, Tift, Turner, Ware,	94-2131, Rev. 12	6/1/98	\$8.91	\$8.58	\$9.18	\$6.06	\$8.50

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	GA/Counties: Banks, Barrow, Bartow, Butts, Carroll, Chattooga, Cherokee, Clarke, Clayton, Cobb, Coweta, Dawson, De Kalb, Douglas, Fannin, Fayette, Floyd, Forsyth, Franklin, Fulton, Gilmer, Gordon, Greene, Gwinnett, Habersham, Hall, Haralson, Henry, GA Counties: Jackson, Lumpkin, Madison, Morgan, Murray, Newton, Oconee, Oglethorpe, Paulding, Pickens, Polk, Rabun, Rockdale, Spalding, Stephens, Towns, Union, Walton, White, & Whitfield.	94-2133, Rev. 17	6/23/00	\$12.03	\$10.75	\$12.53	\$7.37	\$12.72

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Served	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	GA & SC/GA Counties: Burke, Columbia, Elbert, Emanuel, Glascocock, Hart, Jefferson, Jenkins, Lincoln, McDuffie, Richmond, Taliaferro, Warren, & Wilkes. SC Counties: Aiken, Allendale, Bamberg, Barnwell, Edgefield, & McCormick.	94-2135, Rev. 14	6/21/00	\$10.90	\$9.43	\$10.68	\$7.02	\$9.43
	AL & GA/AL Counties: Chambers, Lee, Randolph, & Russell. GA Counties: Chattahoochee, Harris, Heard, Marion, Meriwether, Muscogee, Quitman, Schley, Stewart, Talbot, Taylor, Troup, & Webster.	94-2137, Rev. 16	6/22/00	\$10.87	\$9.93	\$10.52	\$6.96	\$8.52

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	GA/Counties: Baldwin, Bibb, Bleckley, Crawford, Crisp, Dodge, Dooly, Hancock, Houston, Jasper, Johnson, Jones, Lamar, Laurens, Macon, Monroe, Montgomery, Peach, Pike, Pulaski, Putnam, Telfair, Treutlen, Twiggs, Upson, Washington, Wheller, Wilcox, Wilkson	94-2139, Rev. 19	6/9/00	\$12.46	\$10.64	\$11.75	\$6.89	\$9.98
	GA & SC/GA Counties: Bryan, Bulloch, Candler, Chatham, Effingham, Evans, Liberty, Screven, Tattnall, & Toombs. SC Counties: Hampton & Jasper.	94-2141, Rev. 19	6/12/00	\$10.35	\$8.25	\$9.26	\$7.65	9.94

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	GA & TN/GA Counties: Catoosa, Dade, & Walker. TN Counties: Bledsoe, Bradley, Coffee, Franklin, Grundy, Hamilton, Marion, McMinn, Meigs, Polk, Rhea, Sequatchie, & Van Buren.	94-2491, Rev. 14	6/14/00	\$11.52	\$9.92	\$9.97	\$7.15	\$10.26
	TN/Counties: Anderson, Blount, Campbell, Claiborne, Cumberland, Fentress, Grainger, Hamblen, Jefferson, Knox, Loudon, Monroe, Morgan, Pickett, Roane, Scott, Sevier, & Union.	94-2493, Rev. 12	6/16/00	\$9.80	\$8.59	\$9.65	\$6.11	\$10.25
	AL/Counties: Bibb, Blount, Cullman, Fayette, Greene, Hale, Jefferson, Lamar, Marengo, Perry, Pickens, Shelby, St. Clair, Tuscaloosa, & Walker.	94-2003, Rev. 15	6/20/00	\$13.00	\$10.84	\$12.18	\$5.75	\$10.60

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Served	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	AL/Counties: Calhoun, Cherokee, Clay, Cleburne, De Kalb, Etowah, & Talladega.	94-2001, Rev. 15	6/21/00	\$10.35	\$10.84	\$11.07	\$7.74	\$7.74
	Alabama Counties: Colbert, Franklin, Jackson, Lawrence, Limestone, Madison, Marion, Marshall, Morgan, Winston Tennessee. Counties Giles, Lawrence, Lincoln, Moore, Wayne.	94-2007, Rev, 17	6/4/00	\$11.00	\$10.89	\$12.34	\$7.39	\$9.94
	TN & VA/TN Counties: Carter, Cocke, Greene, Hancock, Hawkins, Johnson, Sullivan, Unicoi, & Washington. VA Counties: Buchanan, Dickenson, Grayson, Lee, Russell, Scott, Smyth, Tazewell, Washington, & Wise.	94-2499, Rev. 12	7/10/00	\$11.21	\$7.08	\$7.97	\$6.18	\$7.97

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Served	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	Alabama Counties: Chambers, Lee, Randolph, Russell, Georgia. Chattahoochee, Harris, Heard, Marion, Meriweather, Muscogee, Quitman, Schley, Stewart, Talbot, Taylor, Troup, Webster.	94-2137, Rev.12	6/1/98	\$10.50	9.59	10.16	6.72	8.23
	Alabama Counties of Sumter Mississippi Counties of Clarke, Forrest, Greene, Jasper, Jones, Kemper, Lauderdale, Neshoba, Newton Perry, Wayne.	94-2299, Rev, 14	7/13/00	\$10.88	8.46	9.06	5.49	9.56
R-11-Winston-Salem								

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Served	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	KY, OH, & WV/KY Counties: Boyd, Carter, Elliott, Floyd, Greenup, Johnson, Lawrence, Lewis, Magoffin, Martin, & Pike. OH Counties: Monroe, Morgan, Noble, & Washington. WV/Counties statewide.	94-2573, Rev. 14	7/10/00	\$13.41	\$10.68	\$11.99	\$7.53	\$11.91
	NC & SC/NC Counties: Alexander, Anson, Cabarrus, Catawba, Cleveland, Gaston, Iredell, Lincoln, Mecklenburg, Rowan, Stanly, Union & Wilkes. SC Counties: Chesterfield, Lancaster, & York.	94-2391, Rev. 12	6/21/00	\$12.53	\$10.35	\$10.90	\$7.63	\$12.53

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	NC/Counties: Alleghany, Ashe, Avery, Buncombe, Burke, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rutherford, Swain, Transylvania, Watauga, &	94-2389, Rev. 13	1/12/00	\$8.73	\$9.76	\$7.95	\$7.68	\$10.42
	NC/Counties: Alleghany, Ashe, Avery, Buncombe, Burke, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rutherford, Swain, Transylvania, Watauga, &							

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	NC/Counties: Bertie, Durham, Edgecombe, Franklin, Granville, Halifax, Hertford, Nash, Northampton, Orange, Person, Vance, Wake, & Warren.	94-2401, Rev. 12	6/4/00	\$12.45	\$10.72	\$12.23	\$7.83	\$10.66
	NC/Counties: Alamance, Caswell, Chatham, Davidson, Davie, Forsyth, Guilford, Montgomery, Randolph, Rockingham, Stokes, Surry, & Yadkin.	94-2397, Rev. 13	6/15/00	\$11.84	\$9.39	\$10.54	\$6.83	\$9.04

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Served	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	NC Counties: Scotland, Tyrrell, Washington, Wayne, & Wilson. SC Counties: Dillon, Horry, Marion, & Marlboro.NC & SC/NC Counties: Beaufort, Bladen, Brunswick, Carteret, Columbus, Craven, Cumberland, Dare, Duplin, Greene, Harnett, Hoke, Hyde, Johnston, Jones, Lee, Lenoir, Martin, Moore, New Hanover, Onslow, Pamlico, Pender, Pitt, Richmond, Robeson, Sampson	94-2393, Rev. 17	6/5/00	\$10.40	\$7.20	\$8.09	\$6.74	\$8.09
	SC/Counties: Abbeville, Anderson, Cherokee, Greenville, Greenwood, Laurens, Oconee, Pickens, Spartanburg, & Union.	94-2479, Rev. 15	6/21/00	\$11.23	\$9.43	\$10.59	\$7.00	\$8.73

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	SC/Counties: Darlington, Florence, & Lee.	94-2477, Rev. 11	6/5/00	\$10.00	\$10.46	\$12.00	\$6.90	\$9.83
	SC/Counties: Calhoun, Chester, Clarendon, Fairfield, Kershaw, Lexington, Newberry, Orangeburg, Richland, Saluda, & Sumter.	94-2475, Rev. 14	6/4/00	\$12.26	\$9.57	\$10.73	\$8.09	\$8.88
	SC/Counties: Beaufort, Berkeley, Charleston, Colleton, Dorchester, Georgetown, & Williamsburg.	94-2473, Rev. 18	6/9/00	\$11.75	\$11.15	\$11.53	\$7.25	\$9.56

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	North Carolina Counties of Camden, Chowan, Currituck, Gates, Pasquotank, Perquimans. Virginia Counties of Gloucester, Isle of Wight, James City, Mathews, Southampton, Surry, York, Chesapeake, Hampton, Newport News, Norfolk, Posquosonm Portsmouth, Suffolk, Virginia Beach, Williamsburg	94-2543, Rev. 22	6/4/00	\$12.87	\$10.45	\$11.74	\$7.77	\$11.66

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	Virginia Countries: Alleghany, Amherst, Appomattox, Augusta, Bath, Bedford, Bland, Botecourt, Campbell, Carroll, Craig, Floyd, Franklin, Giles, Halifax, Henry, Highland, Montgomery, Nelson, Patrick, Pittsylvania, Pulaski, Roanoke, Rockbridge, Wythe.	94-2547 Rev. 12	6/4/00	\$11.26	\$8.32	\$10.55	\$6.94	\$9.98
R-12-Tampa								
	AL & GA/AL Counties: Barbour, Coffee, Dale, Geneva, Henry & Houston. GA Counties: Clay, Early, Miller & Seminole.	94-2005, Rev. 3	4/25/96	\$9.66	\$9.37	\$10.03	\$4.32	\$8.33

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	AL & TN/AL Counties: Colbert, Franklin, Jackson, Lauderdale, Lawrence, Limestone, Madison, Marion, Marshall, Morgan & Winston. TN Counties: Giles, Lawrence, Lincoln, Moore, & Wayne.	94-2007, Rev. 17	6/4/00	\$11.00	\$10.89	\$12.34	\$7.39	\$9.94
	FL/Counties of Volusia.	94-2109, Rev. 13	6/4/00	\$11.18	\$9.55	\$10.97	\$6.20	\$8.85
	FL/Counties: Broward, Glades, Hendry, Martin, Okeechobee, Palm Beach, & St. Lucie.	94-2111, Rev. 15	6/5/00	\$14.30	\$11.59	\$11.59	\$8.61	\$11.39
	FL/Counties: Alachua, Bradford, Citrus, Dixie, Gilchrist, Lake, Levy, Marion, Sumter, & Union.	94-2113, Rev. 15	6/9/00	\$11.13	\$10.09	\$10.66	\$6.56	\$10.56
	FL & GA/FL Counties: Baker, Clay, Columbia, Duval, Flagler, Hamilton, Lafayette, Madison, Nassau, Putnam, St. Johns, Suwannee, & Taylor. GA Counties: Camden & Charlton.	94-2115, Rev. 24	6/15/00	\$11.85	\$12.07	\$12.80	\$7.32	\$11.56

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	FL/Counties: Brevard & Indian River.	94-2117, Rev. 15	6/9/00	\$11.16	\$10.14	\$10.14	\$8.28	\$9.84
	FL/Counties: Collier, Dade & Monroe.	94-2119, Rev. 16	6/16/00	\$14.94	\$14.36	\$15.10	\$7.09	\$12.50
	FL/Counties: Bay, Calhoun, Escambia, Franklin, Gadsden, Gulf, Holmes, Jackson, Jefferson, Leon, Liberty, Okaloosa, Santa Rosa, Wakulla, Walton, & Washington	94-2121, Rev. 14	6/14/00	\$10.17	\$8.47	\$10.63	\$5.78	\$9.04
	FL/Counties: Orange, Osceola, & Seminole.	94-2123, Rev. 14	6/9/00	\$11.52	\$10.59	\$11.23	\$7.42	\$12.09
	FL/Counties: Charlotte, De Soto, Hardee, Hernando, Highlands, Hillsborough, Lee, Manatee, Pasco, Pinellas, Polk, & Sarasota.	94-2125, Rev. 12	6/4/00	\$12.52	\$12.07	\$12.93	\$7.41	\$10.25
R-13-Chicago								
	IL/Counties: Boone, Cook, De Kalb, Du Page, Kane, Lake, Lee, McHenry, Ogle, Stephenson, & Winnebago	94-2167, Rev. 18	6/21/00	\$13.40	\$11.75	\$13.20	\$10.38	\$14.43

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	IL/Counties: Grundy, Iroquois, Kankakee, Kendall, La Salle, Livingston, & Will.	94-2171, Rev. 12	6/16/00	\$12.48	\$8.99	\$11.16	\$7.16	\$10.41
	IN/Counties: Benton, Jasper, La Porte, Lake, Newton, Porter, Pulaski, & Starke.	94-2191, Rev. 12	6/20/00	\$11.73	\$8.57	\$9.63	\$7.50	\$9.63
R-14-St. Louis								
	IL/Counties: Adams, Brown, Cass, Greene, Logan, Macoupin, Menard, Montgomery, Morgan, Pike, Sangamon, &	94-2177, Rev. 13	6/13/00	\$9.97	\$9.45	\$10.32	\$5.90	\$9.87
	IL/Counties: Christian, Clark, Coles, Crawford, Cumberland, Jasper, Macon, Moultrie, & Shelby.	94-2169, Rev. 12	6/12/00	\$9.97	\$9.45	\$10.32	\$5.90	\$9.87
	IL/Counties: Champaign, De Witt, Douglas, Edgar, Ford, McLean, Piatt, & Vermilion.	94-2165, Rev. 14	6/12/00	\$9.85	\$9.86	\$10.77	\$6.33	\$9.41

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	MO/Counties: Barry, Barton, Benton, Bollinger, Butler, Camden, Cape Girardeau, Carter, Cedar, Christian, Dade, Dallas, Dent, Douglas, Dunklin, Greene, Hickory, Howell, Iron, Jasper, Laclede, Lawrence, Madison, Maries, McDonald, Miller, Mississippi	94-2311, Rev. 14	6/21/00	\$9.85	\$8.48	\$9.69	\$6.24	\$8.79

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	IL/Counties: Alexander, Bond, Calhoun, Clay, Clinton, Effingham, Fayette, Franklin, Hamilton, Jackson, Jefferson, Jersey, Johnson, Madison, marion, Massac, Monroe, Perry, Pope, Pulaski, Randolph, St. Clair, Saline, Union, Washington, Wayne, Willianson. Missouri of Counties: Audrain, Boone, Callway, Clark, Cole, Crawford, Franklin, Gasconade, Jefferson, Knox, Lewis, Lincoln, Marion, Monroe, Montgomery, Osage, Pike, Ralls, Randolph, St. Charles, Ste Genevieve, St. Francois, St. Louis, Scotland, Shelby, Warren, Washington	94-2309 Rev. 19	7/20/00	\$11.45	\$10.46	\$11.66	\$8.29	\$11.88

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	II/ Counties: Edwards, Gallatin, Hardin, Lawrence Richland, Wabash, White. Indiana Counties: Brown, Crawford, Daviess, Dubois, Gibson, Greene, Jackson, Knox, Lawrence, Martin, Monroe, Orange, Owen, Pike, Washington.	94-2183 Rev. 7	6/1/98	\$8.70	\$9.68	\$10.52	\$5.99	\$8.60
R-15-New Orleans								
	LA/Counties: Acadia, Allen, Avoyelles, Beauregard, Caldwell, Catahoula, Concordia, Evangeline, Franklin, Grant, La Salle, Natchitoches, Rapides, Sabine, Tensas, Vernon & Winn	94-2229, Rev. 14	6/21/00	\$12.66	\$9.47	\$10.12	\$7.33	\$9.44

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Served	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	LA/Counties: Ascension, Assumption, East Baton Rouge, East Feliciana, Iberia, Iberville, Livingston, Pointe, Coupee, St. Helena, St. James, St. Landry, St. Martin, St. Mary, Tangipahoa, West Baton Rouge, & West Feliciana.	94-2231, Rev. 15	6/15/00	\$13.28	\$9.14	\$10.34	\$7.37	\$9.22
	LA/Counties: Jefferson, La Fourche, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany, Terrebonne, & Washington.	94-2233, Rev. 15	6/4/00	\$12.22	\$11.10	\$11.25	\$5.83	\$9.89

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Served	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	AR, LA, & TX/AR Counties: Columbia, Hempstead, Howard, Lafayette, Little River, Miller, Nevada, & Sevier. LA Counties: Bienville, Bossier, Caddo, Clairborne, De Soto, East Carroll, Jackson, Lincoln, Madison, Morehouse, Ouachita, Red River, Richland	94-2235, Rev. 17	6/4/00	\$13.47	\$10.36	\$11.25	\$7.26	\$10.73
	LA Counties: Union, Webster, & West Carroll. TX Counties: Bowie, Camp, Cass, Cherokee, Franklin, Gregg, Harrison, Marion, Morris, Panola, Red River, Rusk, Titus, & Upshur.	94-2235, Rev. 7	5/16/96	\$11.31	\$8.75	\$9.50	\$5.90	\$9.50

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	MS/Counties: Adams, Amite, Attala, Claiborne, Copiah, Covington, Franklin, Hinds, Holmes, Humphreys, Issaquena, Jefferson, Jefferson Davis, Lamar, Lawrence, Leake, Lincoln, Madison, Marion, Pike, Rankin, Scott, Sharkey, Simpson, Smith, Walthall, Warren MS/Counties: Wilkinson & Yazoo.	94-2297, Rev. 15	6/5/00	\$9.44	\$9.88	\$10.48	\$6.33	\$9.22
	AL & MS/AL Counties: Sumter. MS Counties: Clarke, Forrest, Greene, Jasper, Jones, Kemper, Lauderdale, Neshoba, Newton, Perry, & Wayne.	94-2299, Rev. 14	7/13/00	\$10.88	\$8.46	\$9.06	\$5.49	\$9.56
	MS/Counties: George, Hancock, Harrison, Jackson, Pearl River, & Stone.	94-2301, Rev. 14	6/5/00	\$11.00	\$7.93	\$9.02	\$6.46	\$9.06

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	AL/Counties: Baldwin, Choctaw, Clarke, Conecuh, Covington, Escambia, Mobile, Monroe, & Washington.	94-2009, Rev. 16	6/13/00	\$11.95	\$8.66	\$10.89	\$5.74	\$9.50
	Alabama Counties of Barbour , Coffee, dale, Geneva, Henry, Houston. Georgia Counties of Clay, Early, Miller, Seminole.	94-2005, Rev. 13	6/16/00	11.02	9.7	10.38	\$5.65	9.58
	Florida Counties: Bay, Calhoun, Escambia, Franklin, Gadsden, Gulf, Holmes, Jackson, Jefferson, Leon, Liberty, Okaloosa, Santa Rosa, Wakulla, Walton, Washington.	94-2121, Rev. 14	6/14/00	10.17	8.47	10.63	5.78	9.04
R-16-Fort Worth								
	TX/Counties: Bastrop, Blanco, Burleson, Burnet, Caldwell, Fayette, Hays, Lampass, Lee, Liano, Mason, Milam, San Saba, Travis, & Williamson.	94-2503, Rev. 12	6/15/00	\$12.47	\$8.91	\$14.44	\$6.91	\$10.31

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	LA & TX/LA Counties: Calcasieu, Cameron, Jefferson Davis, Lafayette, Vermillion. TX Counties: Angelina, Hardin, Jasper, Jefferson, Nacogdoches, Newton, Orange, Polk, Sabine, San Augustine, Shelby, & Tyler.	94-2505, Rev. 14	6/16/00	\$14.73	\$9.66	\$11.52	\$8.84	\$11.52
	TX/Counties: Aransas, Bee, Calhoun, Goliad, Jim Wells, Kleberg, Live Oak, Nueces, Refugio, San Patricio, & Victoria.	94-2507, Rev. 15	6/21/00	\$11.60	\$7.49	\$8.40	\$6.58	\$8.18
	TX/Counties: Collin, Cooke, Dallas, Delta, Denton, Ellis, Fannin, Henderson, Hopkins, Hunt, Kaufman, Lamar, Navarro, Rains, Rockwall, Smith, Van Zandt, &	94-2509, Rev. 16	6/22/00	\$12.17	\$11.06	\$11.78	\$8.07	\$12.84

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	NM & TX/NM Counties: Chaves, Dona Ana, Eddy, Grant, Hidalgo, Lincoln, Luna, Otero, & Sierra. TX Counties: Culberson, El Paso, & Hudspeth.	94-2511, Rev. 16	6/20/00	\$11.31	\$9.87	\$10.58	\$6.54	\$8.85
	TX/Counties: Erath, Hood, Jack, Johnson, Montague, Palo Pinto, Parker, Somervell, Tarrant, & Wise.	94-2513, Rev. 16	6/20/00	\$11.99	\$11.00	\$11.78	\$8.07	12.84

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	TX Counties: Randall, Reagan, Reeves, Roberts, Runnels, Schleicher, Scury, Shackelford, Sherman, Stephens, Sterling, Stonewall, Sutton, Swisher, Taylor, Terrell, Terry, Throckmorton, Tom Green, Upton, Ward, Wheeler, Winkler, Yoakum, & Young.TX/Counties : Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Grimes, Harris, Houston, Jackson, Lavaca, Liberty, Madison, Matagorda, Montgomery, San Jacinto, Trinty, Walker, Waller, Washington, &	94-2515, Rev. 18	6/22/00	\$12.96	\$10.23	\$12.09	\$7.80	\$11.76

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	Counties: Curry, Lea, Quay, Roosevelt, & Union. OK Counties: Beaver, Cimarron, & Texas. TX Counties: Andrews, Armstrong, Bailey, Borden, Brewster, Briscoe, Brown, Callahan, Carson, Castro, Childress, Cochran, Coke, Coleman TX Counties: Hockley, Howard, Hutchinson, Irion, Jeff Davis, Jones, Kent, Kimble, King, Knox, Lamb, Lipscomb, Loving, Lubbock, Lynn, Martin, McCulloch, Menard, Midland, Mitchell, Moore, Motley, Nolan, Ochiltree, Oldham, Parmer, Pecos, Potter, PresidioT+B145X Counties: Collingsworth, Comanche,	94-2517, Rev. 18	6/4/00	\$13.39	\$10.44	\$10.85	\$6.45	\$11.73

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	T+B145X Counties: Collingsworth, Comanche, Concho, Cottle, Crane, Crockett, Crosby, Dallam, Dawson, Deaf Smith, Dickens, Donley, Eastland, Ector, Fisher, Floyd, Foard, Gaines, Garza, Glasscock, Gray, Hale, Hall, Hansford, Hardeman, Hartley,	94-2519, Rev. 11	6/21/00	\$8.62	\$6.84	\$7.42	\$5.33	\$8.23
	T+B145X Counties: Collingsworth, Comanche, Concho, Cottle, Crane, Crockett, Crosby, Dallam, Dawson, Deaf Smith, Dickens, Donley, Eastland, Ector, Fisher, Floyd, Foard, Gaines, Garza, Glasscock, Gray, Hale, Hall, Hansford, Hardeman, Hartley,	94-2521, Rev. 19	6/4/00	\$11.36	\$9.27	\$10.33	\$6.99	\$10.73

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	T+B145X Counties: Collingsworth, Comanche, Concho, Cottle, Crane, Crockett, Crosby, Dallam, Dawson, Deaf Smith, Dickens, Donley, Eastland, Ector, Fisher, Floyd, Foard, Gaines, Garza, Glasscock, Gray, Hale, Hall, Hansford, Hardeman, Hartley,	94-2523, Rev. 12	6/13/00	\$13.22	\$10.45	\$13.36	\$7.94	\$10.63
	T+B145X Counties: Collingsworth, Comanche, Concho, Cottle, Crane, Crockett, Crosby, Dallam, Dawson, Deaf Smith, Dickens, Donley, Eastland, Ector, Fisher, Floyd, Foard, Gaines, Garza, Glasscock, Gray, Hale, Hall, Hansford, Hardeman, Hartley,	94-2525, Rev. 15	6/4/00	\$13.34	\$12.61	\$13.36	\$7.21	\$10.15

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	T+B145X Counties: Collingsworth, Comanche, Concho, Cottle, Crane, Crockett, Crosby, Dallam, Dawson, Deaf Smith, Dickens, Donley, Eastland, Ector, Fisher, Floyd, Foard, Gaines, Garza, Glasscock, Gray, Hale, Hall, Hansford, Hardeman, Hartley,	94-2517, Rev.14	6/1/98	12.94	10.09	10.48	6.23	11.33
	T+B145X Counties: Collingsworth, Comanche, Concho, Cottle, Crane, Crockett, Crosby, Dallam, Dawson, Deaf Smith, Dickens, Donley, Eastland, Ector, Fisher, Floyd, Foard, Gaines, Garza, Glasscock, Gray, Hale, Hall, Hansford, Hardeman, Hartley,	94-2235, Rev.17	6/4/00	13.47	10.36	11.35	7.26	10.73
R-17-Overland Park								

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	KS/Counties: Allen, Barber, Barton, Bourbon, Butler, Chase, Chautauqua, Cherokee, Cheyenne, Clark, Comanche, Cowley, Crawford, Decatur, Edwards, Elk, Ellis, Ellsworth, Finney, Ford, Gove, Graham, Grant, Gray, Greeley, Greenwood, Hamilton, Harper, Harvey	94-2215, Rev. 4	5/3/96	\$11.35	\$9.17	\$10.30	\$6.82	\$10.30
	KS/Counties: Haskell, Hodgeman, Jewell, Kearny, Kingman, Kiowa, Labette, Lane, Lincoln, Logan, Marion, McPherson, Meade, Mitchell, Montgomery, Morton, Neosho, Ness, Norton, Osborne, Pawnee, Phillips, Pratt, Rawlins, Reno, Rice, Rooks, Rush, Russell, Scott	94-2215, Rev. 12	6/13/00	\$12.26	\$9.49	\$10.66	\$7.51	\$10.66

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	KS/Counties: Sedgwick, Seward, Sheridan, Sherman, Smith, Stafford, Stanton, Stevens, Sumner, Thomas, Trego, Wallace, Wichita, Wilson, & Woodson.	94-2215, Rev. 9	6/1/98	\$11.85	\$9.17	\$10.30	\$7.26	\$10.30
	KS/Counties: Brown, Clay, Cloud, Coffey, Dickson, Geary, Jackson, Jefferson, Lyon, Marshall, Morris, Nemaha, Osage, Ottawa, Pottawatomie, Republic, Riley, Saline, Shawnee, Wabaunsee, & Washington.	94-2213, Rev. 19	6/21/00	\$12.85	\$9.18	\$10.37	\$6.84	\$9.51

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	KS & MO/KS Counties: Anderson, Atchison, Doniphan, Douglas, Franklin, Johnson, Leavenworth, Linn, Miami, & Wyandotte. MO Counties: Adair, Andrew, Atchison, Bates, Buchanan, Caldwell, Carroll, Cass, Charlton, Clay, Clinton, Cooper, Daviess, De Kalb, MO Counties: Gentry, Grundy, Harrison, Henry, Holt, Howard, Jackson, Johnson, Lafayette, Linn, Livingston, Macon, Mercer, Nodaway, Pettis, Platte, Putnam, Ray, Saline, Schuyler, Sullivan, & Worth.	94-2307, Rev. 16	6/4/00	\$11.67	\$9.48	\$11.12	\$8.16	\$11.76

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	Counties: Alexander, Bond, Calhoun, Clay, Clinton, Effingham, Fayette, Franklin, Hamilton, Jackson, Jefferson, Jersey, Johnson, Madison, Marion, Massac, Monroe, Perry, Pope, Pulaski, Randolph, Saline, St. Clair, Union, Washington, WayneIL & MO/IL Counties: Washington. MO Counties: Audrain, Boone, Callaway, Clark, Cole, Crawford, Franklin, Gasconade, Jefferson, Know, Lewis, Lincoln, Marion, Monroe, Montgomery, Osage, Pike, Ralls, Randolph, Scotland, Shelby, St. Charles, St. Francois MO Counties: St. Louis, Ste Genevieve, Warran,	94-2309, Rev. 6	12/12/95	\$11.01	\$10.11	\$11.27	\$6.98	\$10.41

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	NE/Counties: Jefferson, Kearney, Keith, Keya Paha, Knox, Lincoln, Logan, Loup, McPherson, Merrick, Nance, Nuckolls, Perkins, Phelps, Platte, Polk, Red Willow, Rock, Saline, Seward, Sherman, Thayer, Thomas, Valley, Webster, Wheeler, & York.NE/Counties: Adams, Antelope, Arthur, Blaine, Boone, Boyd, Brown, Buffalo, Chase, Cherry, Clay, Custer, Dawson, Dundy, fillmore, Franklin, Frontier, Furnas, Garfield, Gosper, Grant, Greeley, Hall, Hamilton, Harlan, Hayes, Hitchcock, Holt, Hooker, Howard	94-2323, Rev. 13	6/21/00	\$9.21	\$7.49	\$8.40	\$5.78	\$7.72

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	IO & NE/IO Counties: Adams, Buena Vista, Cass, Cherokee, Clay, Crawford, Dickinson, Fremont, Harrison, Ida, Lyon, Mills, Monona, Montgomery, O'Brien, Osceola, Page, Plymouth, Pottawattamie, Sac, Shelby, Sioux, & Woodbury. NE Counties: Burt, Butler, NE/Counties: Cass, Cedar, Colfax, Cuming, Dakota, Dixon, Dodge, Douglas, Gage, Johnson, Lancaster, Madison, Nemaha, Otoe, Pawnee, Pierce, Richardson, Sarpy, Saunders, Stanton, Thurston, Washington, & Wayne.	94-2325, Rev. 15	6/13/00	\$11.12	\$9.80	\$11.90	\$8.08	\$9.97

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Served	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	OK/Counties: Alfalfa, Atoka, Beckham, Blaine, Bryan, Caddo, Canadian, Carter, Cleveland, Coal, Custer, Dewey, Ellis, Garfield, Garvin, Grady, Grant, Harper, Hughes, Johnston, Kingfisher, Lincoln, Logan, Love, Major, Marshall, McClain, Murray, Noble	94-2431, Rev. 5	6/19/96	\$10.75	\$8.41	\$9.08	\$6.38	\$8.80
	OK/Counties: Oklahoma, Payne, Pontotoc, Pottawatomie, Roger Mills, Seminole, Washita, Woods, & Woodward.	94-2431, Rev. 15	6/14/00	\$12.32	\$8.80	\$9.88	\$8.70	\$9.14

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	OK/Counties: Adair, Cherokee, Choctaw, Craig, Creek, Delaware, Haskell, Kay, Latimer, Le Flore, Mayes, McCurtain, McIntosh, Muskogee, Nowata, Okfuskee, Okmulgee, Osage, Ottawa, Pawnee, Pittsburg, Pushmataha, Rogers, Sequoyah, Tulsa, Wagoner, & Washington	94-2433, Rev. 14	1/12/00	\$12.46	\$9.22	\$10.35	\$6.55	\$10.43
R-18-Minneapolis								

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	MN/Counties: Benton, Big Stone, Blue Earth, Brown, Chippewa, Cottonwood, Dodge, Douglas, Faribault, Fillmore, Freeborn, Goodhue, Grant, Houston, Jackson, Kandiyohi, Lac Qui Parle, Le Suerur, Lincoln, Lyon, Martin, McLeod, Meeker, Mille Lacs, MorrisonMN/Counti es: Mower, Murray, Nicollet, Nobles, Olmsted, Pipestone, Pope, Redwood, Renville, Rice, rock Sherburne, Sibley, Stearns, Steele, Stevens, Swift, todd, Traverse, Wabasha, Waseca, Watonwan, Winona, & Yellow	94-2289, rev. 14	6/4/00	\$12.63	\$10.00	\$10.86	\$6.79	\$10.86
	SD/Counties statewide.	94-2485, Rev. 12	6/13/00	\$9.68	\$7.40	\$8.31	\$6.29	\$9.55
	ND/Counties statewide	94-2407, Rev. 10	6/13/00	\$10.61	\$8.05	\$8.85	\$6.84	\$9.43

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	MN & WI/MN Counties: Altkin, Becker, Beltrami, Carlton, Cass, Clay, Clearwater, Cook, Crow Wing, Hubbard, Itasca, Kanabec, Kittson, Koochiching, Lake, Lake of the Woo, Mahnomen, Marshall, Norman, Otter Tail, Pennington, Pine, Polk, Red Lake, Roseau, St. Louis, Wadena, & Wilkin. WI Counties: Ashland, Bayfield, Burnett, Douglas, Iron, Price, Rusk, Sawyer, Taylor, & Washburn.	94-2285, Rev. 13	6/5/00	\$12.53	\$7.83	\$8.57	\$6.29	\$8.57
	MN & WI/MN Counties: Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Washington, & Wright. WI Counties: Pierce, Polk, & St. Croix.	94-2287, Rev. 16	6/26/00	\$14.13	\$11.47	\$12.88	\$10.60	\$13.46

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	IL & IO/IL Counties: Bureau, Carroll, Henderson, Henry, Jo Daviess, Mercer, Rock Island, Warren, & Whiteside. IO Counties: Des Moines, Henry, Lee, Louisa, Muscatine, & Scott.	94-2175, Rev. 17	6/4/00	\$10.82	\$10.18	\$11.36	\$7.65	12.48
	IO/Counties: Adair, Appanoose, Audubon, Boone, Calhoun, Carroll, Cerro Gordo, clarke, Dallas, Davis, Decatur, Emmet, Franklin, Greene, Guthrie, Hamilton, Hancock, Hardin, Humboldt, Jasper, Kossuth, Lucas, Madison, Mahaska, Marion, Marshall, Monroe IO/Counties: Palo Alto, Pocahontas, Polk, Poweshiek, Ringgold, Story, Taylor, Union, Wapello, Warren, Wayne, Webster, Winnebago, Worth & Wright.	94-2205, Rev. 14	6/13/00	\$10.30	\$10.09	\$11.42	\$6.60	\$10.11

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	WI/Counties: Adams, Barron, Buffalo, Chippewa, Clark, Crawford, Dunn, Eau Claire, Grant, Jackson, Juneau, La Crosse, Monroe, Pepin, Richland, Trempealeau, Vernon, & Wood.	94-2577, Rev. 15	6/14/00	\$10.41	\$7.69	\$10.33	\$5.95	\$10.33
	IO/Counties: Allamakee, Benton, Black Hawk, Bremer, Buchanan, Butler, Cedar, Chickasaw, Clayton, Clinton, Delaware, Dubuque, Fayette, Floyd, Grundy, Howard, Iowa, Jackson, Jefferson, Johnson, Jones, Keokuk, Linn, Mitchell, Tama, Van Buren, Washington, Winnebago.	94-2203, Rev. 14	6/16/00	\$10.02	\$8.60	\$9.52	\$7.68	\$10.08

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	Minnesota Counties: Benton, Big Stone, Blue Earth, Brown, Chippewa, Cottonwood, Dodge, Douglas, Faribault, Fillmore, Freeborn, Goodhue, Grant, Houston, Jackson, Kandiyou, Lac Qui Parle, Le Suer, Lincoln, Lyon, McLeod, Martin, Meeker, Mille Lacs, Morrison, Mower, Murray, Nicollet, Nobles, Olmstead, Pipestone, Pope, Redwood, Renville, Rice, Rock, Sherburne, Sibley, Stearns, Steele, Stevens, Swift, Todd, Traverse, Wabasha, Waseca, Watonwan, Winona, Yellow Midecine.	94-2289 Rev. 14	6/4/00	12.63	10	11.24	8.08	12.93
R-19-Seattle								
	MT/Counties statewide.	94-2317, Rev. 8	6/1/98	\$8.60	\$9.11	\$10.11	\$5.72	\$9.93
	WA/Counties: Clallam, Grays Harbor, Jefferson, Kitsap, & Mason.	94-2559, Rev. 17	6/13/00	\$12.87	\$12.69	\$14.25	\$7.78	\$12.36

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	WA/Counties: Island, San Juan, & Skagit.	94-2561, Rev. 18	6/14/00	\$12.87	\$12.04	\$13.52	\$8.79	\$12.46
	WA/Counties: King, Snohomish, & Whatcom.	94-2563, Rev. 16	6/4/00	\$12.87	\$12.04	\$13.52	\$8.56	\$12.64
	WA/Counties: Adams, Asotin, Chelan, Columbia, Douglas, Ferry, Garfield, Grant, Kittitas, Lincoln, Okanogan, Pend Oreille, Spokane, Stevens, & Whitman.	94-2565, Rev. 11	6/4/00	\$10.40	\$9.19	\$10.22	\$5.97	\$10.09
	WA/Counties: Lewis, Pierce, & Thurston	94-2567, Rev. 15	6/21/00	\$12.17	\$11.45	\$13.01	\$7.64	\$10.98
	OR & WA/OR Counties: Baker, Grant, Harney, Malheur, Morrow, Umatilla, Union, Wallow, & Wheeler. WA Counties: Benton, Franklin, Walla Walla, & Yakima.	94-2569, Rev. 12	6/16/00	\$11.23	\$9.34	\$11.25	\$7.21	\$10.04
	Idaho: All Counties	94-2159, Rev. 13	6/13/00	\$15.67	\$13.25	\$14.73	\$7.13	\$9.26
	Alaska: All Counties	94-2017, Rev. 21	6/4/00	\$17.07	\$13.59	\$15.27	\$10.56	\$14.25

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
Alaska Resident Office								
	AK/Counties statewide.	94-2017, Rev. 7	3/11/96	\$16.49	\$13.13	\$14.75	\$8.86	\$12.96
Subregion 36 -								
	OR/Counties: Benton, Coos, Crook, Curry Deschutes, Douglas, Jackson, Jefferson, Josephine, Klamath, Lake, Lane, Lincoln, & Linn.	94-2439, Rev. 13	6/14/00	\$11.02	\$10.03	\$10.03	\$6.38	\$8.94
	OR & WA/OR Counties: Baker, Grant, Harney, Malheur, Morrow, Umatilla, Union, Wallowa, & Wheeler. WA Counties: Benton, Franklin, Walla Walla, & Yakima.	94-2569, Rev. 5	3/11/96	\$10.85	\$9.02	\$10.87	\$6.97	\$9.70

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	OR & WA/OR Counties: Clackamas, Clatsop, Columbia, Gilliam, Hood River, Marion, Multnomah, Polk, Sherman, Tillamook, Wasco, Washington, & Yamhill. WA Counties: Clark, Cowlitz, Klickitat, Pacific, Skamania,	94-2441, Rev. 14	6/23/00	\$11.87	\$9.89	\$11.11	\$7.08	\$11.18
R-20-San Francisco								
R-20 California	Alpine, Amador, Butte, Colusa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Modocino, Modoc, Nevada, Placer, Plumas, Sacramento, Shasta, Sierra, Siskiyou, Sutter, Tehama, Trinity, Yolo, Yuba	94-2055, Rev. 14	6/4/00	\$14.22	\$10.35	\$11.63	\$8.50	\$13.71
	California Counties: Marin, San Francisco, San Mateo.	94-2059. Rev.10	6/5/98	\$14.34	\$14.28	\$16.44	\$8.97	\$13.90
	California Counties: Napa, Solano, Sonoma.	94-2069.Rev 10	6/5/98	\$11.99	\$8.30	\$9.32	\$8.62	\$11.27
Subregion 37 -								

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	HI/Counties statewide	94-2153, Rev. 6	6/6/96	\$9.80	\$7.79	\$8.75	\$6.96	\$11.50
R-21-Los Angeles								
	CA/Counties: Los Angeles & Orange.	94-2047, Rev. 14	6/4/00	\$14.66	\$12.14	\$13.63	\$8.07	\$13.79
	CA/Counties: Riverside & San Bernardino.	94-2053, Rev. 15	6/4/00	\$12.90	\$9.51	\$10.67	\$7.87	\$13.40
	CA/Counties: Imperial & San Diego	94-2057, Rev. 21	6/4/00	\$15.05	\$11.52	\$12.95	\$7.20	\$12.79
R-22-Newark								
	NJ/Counties: Bergen & Passaic.	94-2347, Rev. 11	6/21/00	\$15.22	\$11.73	\$13.02	\$8.57	\$14.98
	NJ/Counties: Hunterdon, Middlesex, Somerset, & Warren.	94-2349, Rev. 14	6/15/00	\$13.97	\$9.19	\$10.33	\$7.33	\$13.96
	NJ/Counties: Essex, Hudson, Morris, Sussex, & Union.	94-2353, Rev. 14	6/9/00	\$15.85	\$13.59	\$14.63	\$10.64	\$13.42
	NJ/Counties: Mercer	94-2355, Rev. 8	6/1/98	\$11.55	\$11.20	\$12.04	\$8.03	\$10.07
R-24-Puerto Rico								
	PR/Counties statewide	94-2461, Rev. 10	6/1/98	\$8.38	\$6.43	\$7.22	\$5.15	\$8.00
	VI/Counties statewide	94-2553, Rev. 7	6/1/98	\$8.58	\$7.04	\$7.91	\$5.01	\$7.60
R-25-Indianapolis								

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	IN/Counties: Marshall & St. Joseph	94-2197, Rev. 9	6/16/00	\$10.19	\$7.86	\$9.34	\$6.68	\$8.24
	IN/Counties: Carroll, Cass, Clinton, Fulton, Howard, Miami, Tipton, & White.	94-2195, Rev. 12	6/21/00	\$9.75	\$9.43	\$10.49	\$7.11	\$8.06
	IN/Counties: Bartholomew, Boone, Clay, Decatur, Delaware, Fayette, Fountain, Hamilton, Hancock, Hendricks, Henry, Johnson, Madison, Marion, Montgomery, Morgan, Parke, Putnam, Rush, Shelby, Sullivan, Tippecanoe, Vermillion, Vigo, & Warren.	94-2193, Rev. 19	6/22/00	\$11.48	\$9.68	\$12.38	\$7.50	\$11.28

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	IN, KY, & TN/IN Counties: Perry, Posey, Spencer, Vanderburgh, & Warrick. KY Counties: Butler, Caldwell, Christian, Crittenden, Daviess, Hancock, Henderson, Hopkins, Livingston, Logan, Lyon, McLean, Muhlenberg, Ohio, Topdd, Trigg, Union, Warren KY Counties: Webster. TN Counties: Montgomery & Stewart.	94-2187, Rev. 13	6/20/00	\$11.22	\$10.12	\$10.77	\$7.91	\$8.98
	IN/Counties: Elkhart & Kosciusko.	94-2185, Rev. 11	6/21/00	\$10.56	\$8.04	\$9.34	\$6.55	\$9.04

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	IL & IN/IL Counties: Edwards, Gallatin, Hardin, Lawrence, Richland, Wabash, & White. IN Counties: Brown, Crawford, Daviess, Dubois, Gibson, Greene, Jackson, Knox, Lawrence, Martin, Monroe, Orange, Owen, Pike, & Washington.	94-2183, Rev. 3	6/3/96	\$8.70	\$9.68	\$10.52	\$5.99	\$8.60
R-26-Memphis								

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	MS/Counties: Alcorn, Bolivar, Calhoun, Carroll, Chickasaw, Choctaw, Clay, Coahoma, Grenada, Itawamba, Lafayette, Lee, Leflore, Lowndes, Monore, Montgomery, Noxubee, Oktibbeha, Panola, Pontotoc, Prentiss, Quitman, Sunflower, Tallahatchie, Tate, Tishomingo, MS/Counties: Tunica, Union, Washington, Webster, Winston, & Yalobusha.	94-2295, Rev. 13	6/4/00	\$11.92	\$11.40	\$11.38	\$7.55	\$8.95

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

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	AR/Counties: Baxter, Boone, Clay, Cleburne, Conway, Faulkner, Fulton, Garland, Greene, Hot Spring, Independence, Izard, Jackson, Lawrence, Lonoke, Marion, Monroe, Montgomery, Perry, Pope, Prairie, Pulaski, Randolph, Saline, Searcy, Sharp, Stone, AR/Counties: Van Buren, White, Woodruff, & Yell.	94-2033, Rev. 15	6/5/00	\$11.14	\$9.11	\$11.04	\$8.23	\$10.25
	AR/Counties: Arkansas, Ashley, Bradley, Calhoun, Chicot, Clark, Cleveland, Dallas, Desha, Drew, Grant, Jefferson, Lincoln, Ouachita, Phillips, Pike, & Union.	94-2035, Rev. 14	6/4/00	\$9.11	\$9.12	\$10.32	\$5.61	\$8.75
	AR/Counties: Benton, Carroll, Crawford, Franklin, Johnson, Logan, Madison, Newton, Polk, Scott, Sebastian, & Washington.	94-2037, Rev. 17	1/9/00	\$9.75	\$7.47	\$8.38	\$6.11	\$8.33

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	IN & KY/IN Counties: Clark, Floyd, Harrison, Jefferson, Jennings, & Scott. KY Counties: Breckinridge, Bullitt, Edmonson, Grayson, Hardin, Hart, Henry, Jefferson, Larue, Meade, Nelson, Oldham, Shelby, Spencer, & Trimble.	94-2223, Rev. 13	6/4/00	\$12.81	\$10.30	\$11.54	\$6.56	\$9.52
	KY/Counties: Anderson, Bath, Bell, Bourbon, Boyle, Breathitt, Casey, Clark, Clay, Estill, Fayette, Fleming, Franklin, Garrad, Green, Harlan, Harrison, Jackson, Jessamine, Knott, Knox, Laurel, Lee, Leslie, Letcher, Lincoln, Madison, Marion, McCreary	94-2221, Rev. 15	7/14/00	\$10.82	\$9.21	\$10.35	\$6.78	\$9.34

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	KY/Counties: Menifee, Mercer, Montgomery, Morgan, Nicholas, Owen, Owsley, Perry, Powell, Pulaski, Robertson, Rockcastle, Rowan, Scott, Taylor, Washington, Wayne, Whitley, Wolfe, Woodford.	94-2221, Rev. 4	6/19/96	\$10.45	\$8.04	\$9.02	\$6.55	\$9.02
	KY & TN/KY Counties: Adair, Allen, Barren, Clinton, Cumberland, Logan Metcalf, Monroe, Russell, Simpson, Todd, & Warrent. TN Counties: Bedford, Cannon, Cheatham, Clay, Davidson, De Kalb, Dickson, Hickman, Houston, Humphreys, Jackson, Lewis, Macon	94-2497, Rev. 15	6/4/00	\$11.64	\$8.46	\$9.50	\$6.90	\$12.61

NOTE: All rates are hourly.

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WAGE DETERMINATION

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	TN Counties: Marshall, Maury, Perry, Putnam, Robertson, Rutherford, Smith, Sumner, Trousdale, Warren, White, Williamson, & Wilson.	94-2497, Rev. 16	6/4/00	\$10.80	\$9.89	\$10.74	\$6.53	\$10.00
	AR, KY, MS, & TN/AR Counties: Craighead, Crittenden, Cross, Lee, Mississippi, Poinsett, St.Francis. KY Counties: Ballard, Calloway, Carlisle, Fulton, Graves, Hickman, Marshall, & McCracken. MS Counties: Benton, De Soto, Marshall & Tippah.	94-2495, Rev. 12	6/1/98	\$10.43	\$9.56	\$10.38	\$6.31	\$10.32

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB	State & County(ies)	WAGE DETERMINATION	DATE OF LAST	COURT	STENO.	STENO.	GENERAL	WORD
REGIONS	Serviced	NO. (Including Revision)	REVISION	REPORTER	I	II	CLERK I	PROCESSOR II
	TN Counties: Benton, Carroll, Chester, Crockett, Decatur, Dyer, Fayette, Gibson, Hardeman, Hardin, Haywood, Henderson, Henry, Lake, Lauderdale, Madison, McNairy, Obion, Shelby, Tipton, & Weakley. Tennessee Counties: Anderson, Blount, Campbell, Clairborne, Cumberland, Fentress, Grainger, Hamblen, Jefferson, Knox, Loudon, Monroe, Morgan, Pickett, Roane, Scott, Sevier, Union.	94-2493, Rev. 9	6/1/98	\$9.47	\$8.30	\$9.32	\$5.90	\$9.90
R-27-Denver								
	MT/Counties statewide.	94-2317, Rev. 13	6/16/00	\$9.89	\$10.48	\$11.63	\$6.58	\$10.28
	CO/Counties: Cheyenne, El Paso, Kit Carson, Lincoln, & Teller.	94-2079, Rev. 14	6/28/00	\$11.55	\$8.72	\$11.10	\$8.08	\$10.22

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	CO/Counties: Adams, Arapahoe, Boulder, Clear Creek, Denver, Douglas, Elbert, Gilpin, Grand Jackson, Jefferson, Larimer, Logan, Morgan, Park, Phillips, Sedgwick, Summit, Washington, Weld & Yuma.	94-2081, Rev. 13	6/13/00	\$13.48	\$11.21	\$13.72	\$7.90	\$11.40
	CO/Counties: Alamosa, Archuleta, Baca, Bent, Chaffee, Conejos, Costilla, Crowley, Custer, Delta, Dolores, Eagle, Fremont, Garfield, Gunnison, Hinsdale, Huerfano, Kiowa, La Plata, Lake, Las Animas, Mesa, Mineral, Moffat, Montezuma, Montrose, Otero, Ouray. CO/Counties: Pitkin, Prowers, Pueblo, Rio Blanco, Rio Grande, Routt, Saguache, San Juan, & San Miguel	94-2083, Rev. 13	6/13/00	\$11.39	\$10.16	\$10.68	\$6.55	\$9.32

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Served	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	UT/Counties statewide	94-2531, Rev. 14	6/15/00	\$11.00	\$10.35	\$11.63	\$6.68	\$11.42
	NE & WY/NE Counties: Banner, Box Butte, Cheyenne, Dawes, Deuel, Garden, Kimball, Morrill, Scotts Bluff, Sheridan, Sioux. WY Counties statewide.	94-2587, Rev. 15	7/7/00	\$10.82	\$10.88	\$12.06	\$6.49	\$8.52
	ID/Counties statewide.	94-2159, Rev. 13	6/13/00	\$15.67	\$13.25	\$14.73	\$7.13	\$9.26
R-28-Phoenix								
	AZ/Counties: Cochise, Graham, Greenlee, Pima, & Santa Cruz.	94-2025, Rev. 20	6/5/00	\$10.15	\$8.04	\$9.00	\$5.68	\$10.40
	AZ/Counties: La Paz & Yuma	94-2027, Rev. 12	6/4/00	\$15.05	\$11.52	\$12.95	\$7.20	\$12.79
	AZ/Counties: Apache, Coconino, Gila, Maricopa, Navajo, Pinal, & Yavapai.	94-2023, Rev. 17	6/16/00	\$10.90	\$8.87	\$9.97	\$6.66	\$10.86

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ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	NM/Counties: Bernalillo, Catron, Cibola, Colfax, De Baca, Guadalupe, Harding, Los Alamos, McKinley, Mora, Rio Arriba, San Juan, San Miguel, Sandoval, Santa Fe, Socorro, Taos, Torrance, & Valencia.	94-2361, Rev. 13	6/9/00	\$10.04	\$9.09	\$10.21	\$6.24	\$9.35
		94-2553, Rev.10	6/4/00	\$8.88	7.29	8.19	5.33	7.87
R-29-Brooklyn								
	NY/Counties: Nassau & Suffolk	94-2373, Rev. 15	1/15/00	\$12.87	\$10.81	\$16.95	\$10.48	\$17.47
R-30-Milwaukee								
	WI/Counties: Columbia, Dane, Dodge, Green, Iowa, Jefferson, Lafayette, Rock, & Sauk.	94-2579, Rev. 11	6/21/00	\$10.90	\$8.87	\$10.01	\$7.21	\$10.90
	WI/Counties: Kenosha, Milwaukee, Ozaukee, Racine, Walworth, Washington, Waukesha.	94-2581, Rev. 12	6/13/00	\$12.82	\$10.64	\$11.94	\$7.78	\$13.74

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	WI/Counties: Brown, Calumet, Door, Florence, Fond Du Lac, Forest, Green Lake, Kewaunee, Langlade, Lincoln, Manitowoc, Marathon, Marinette, Marquette, Menominee, Occonto, Oneida, Outagamie, Portage, Shawano, Sheboygan, Vilas, Waupaca, Waushara, & Winnebago	94-2575, Rev. 12	6/20/00	\$10.51	\$9.27	\$11.13	\$6.73	\$9.70
R-31-Los Angeles								
	CA/Counties: Kern	94-2043, Rev. 14	6/4/00	\$14.22	\$9.93	\$11.50	\$6.80	\$11.46
	CA/Counties: San Luis Obispo & Santa Barbara	94-2063, Rev. 12	6/4/00	\$14.31	\$12.80	\$14.80	\$8.61	\$13.41
	CA/Counties: Ventura	94-2071, Rev. 14	6/13/00	\$15.45	\$12.29	\$13.80	\$9.67	\$13.65
R-32-Oakland								
	CA/Counties: Fresno, Madera, Mariposa, & Merced.	94-2045, Rev. 13	6/4/00	\$11.28	\$9.44	\$10.58	\$7.38	\$9.42
	CA/Counties: Monterey & San Benito	94-2049, Rev. 12	1/11/00	\$11.55	\$9.19	\$10.33	\$6.45	\$10.33

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Serviced	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	CA/Counties: Alameda & Contra Costa	94-2051, Rev. 16	6/4/00	\$15.29	\$11.33	\$12.70	\$10.17	\$14.14
	CA/Counties: Santa Clara & Santa Cruz	94-2061, Rev. 13	6/12/00	\$13.18	\$9.36	\$10.51	\$9.06	\$12.73
	CA/Counties: Calaveras, San Joaquin, Stanislaus, & Tuolumne	94-2067, Rev.14	6/12/00	\$12.45	\$9.92	\$11.14	\$7.18	\$7.83
	CA/Counties: Inyo, Kings, & Tulare	94-2073, Rev. 12	6/4/00	\$12.01	\$9.55	\$10.73	\$6.48	\$10.73
	AR & NV/AR Counties: Mohave. NV Counties: Clark, Esmeralda, Lincoln, & Nye	94-2331, Rev. 15	6/16/00	\$12.62	\$10.78	\$12.11	\$7.62	\$11.83
	CA & NV/CA Counties: Lassen & Mono. NV Counties: Carson City, Churchill, Douglas, Elko, Eureka, Humboldt, Lander, Lyon, Mineral, Ormsby, Pershing, Storey, Washoe, & White Pine	94-2333, Rev. 15	6/4/00	\$10.61	\$9.27	\$10.40	\$7.51	\$10.96
R-33-Peoria								

NOTE: All rates are hourly.

ATTACHMENT VI
WAGE DETERMINATION

NLRB REGIONS	State & County(ies) Served	WAGE DETERMINATION NO. (Including Revision)	DATE OF LAST REVISION	COURT REPORTER	STENO. I	STENO. II	GENERAL CLERK I	WORD PROCESSOR II
	IL/Counties: Fulton, Hancock, Knox, Marshall, Mason, McDonough, Peoria, Putnam, Schuyler, Stark, Tazewell, &	94-2173, Rev. 15	6/15/00	\$10.95	\$7.98	\$8.92	\$5.66	\$10.62
R-34-Hartford								
	CT/Counties: Hartford, Litchfield, Middlesex, New London, & Tolland	94-2087, Rev. 16	6/4/00	\$10.62	\$10.64	\$11.95	\$9.34	\$12.39
	CT/Counties statewide	94-2089, Rev. 16	6/4/00	\$14.00	\$11.45	\$13.10	\$9.15	\$12.16

NOTE: All rates are hourly.

ATTACHMENT VII

PROJECTED MONTHLY CASH FLOW STATEMENT (PROPOSED CONTRACT - REGION _____)													
COMPANY NAME _____								FOR THE PERIOD _____					
MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
<u>1. CASH ON HAND</u>													
CASH ON HAND													
<u>2. CONTRACT RECEIPTS</u>													
DUPLICATED COPY PAYMENTS													
BANK LOANS													
OTHER (SPECIFY BELOW)													
3. TOTAL CASH RECEIPTS													
4. TOTAL AVAILABLE CASH													
<u>5. DISBURSEMENTS</u>													
MATERIALS AND COMPONENTS													
SUB-CONTRACTS													
OTHER SERVICES (SPECIFY BELOW)													
DIRECT LABOR													
MANUFACTURING OVERHEAD													
GENERAL AND ADMIN EXP													
OFFICERS SALARIES													
PAYROLL TAXES													
INCOME TAXES													
BANK LOANS													
CAPITAL ADDITIONS/ACQUISITIONS													
OTHER SPECIFY BELOW)													
6. TOTAL DISBURSEMENTS													
7. CASH POSITION - END OF PERIOD													

PROJECTED MONTHLY CASH FLOW STATEMENT (TOTAL BUSINESS, INCLUDING PROPOSED CONTRACT(S))													
COMPANY NAME _____								FOR THE PERIOD _____					
MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
<u>1. CASH ON HAND</u>													
CASH ON HAND													
<u>2. CONTRACT RECEIPTS</u>													
DUPLICATED COPY PAYMENTS													
BANK LOANS													
OTHER (SPECIFY BELOW)													
<u>3. TOTAL CASH RECEIPTS</u>													
<u>4. TOTAL AVAILABLE CASH</u>													
<u>5. DISBURSEMENTS</u>													
MATERIALS AND COMPONENTS													
SUB-CONTRACTS													
OTHER SERVICES (SPECIFY BELOW)													
DIRECT LABOR													
MANUFACTURING OVERHEAD													
GENERAL AND ADMIN EXP													
OFFICERS SALARIES													
PAYROLL TAXES													
INCOME TAXES													
BANK LOANS													
CAPITAL ADDITIONS/ACQUISITIONS													
OTHER SPECIFY BELOW)													
<u>6. TOTAL DISBURSEMENTS</u>													
<u>7. CASH POSITION - END OF PERIOD</u>													

ATTACHMENT VII**INSTRUCTIONS FOR PREPARATION OF NLRB MONTHLY CASH FLOW PROJECTION**

Prepare one copy for the proposed contract only and one set for the total business, including the proposed contract(s).

In filling out the NLRB Cash Flow Statement, the first month shown should be the month of assumed award, identifying the month and year in each column. Amounts shown on the form should be rounded to the nearest dollar.

LINE BY LINE INSTRUCTIONS

1. Cash on Hand (beginning) – for the first month only, report cash available for proposed contract and for total workload. For succeeding months, bring Line 7 forward to Line 1 of the following month.
2. Cash Receipts – report all cash to be received from all sources. All cash receipts are to be reported at net amount only; that is net of all discounts, allowances, retained percentages, and other deductions (explain any unusual amounts and its source).
3. Total Cash Receipts – represents total of cash received from all sources reported under Line 2.
4. Total Available Cash – represents total of Line 1 (Cash on Hand) plus Line 3 (Total Cash Receipts).
5. Disbursements: (Note, disbursements must be accurate and not underestimated)
 - a. Material and Components – report payments to be made for these items.
 - b. Subcontracts – report payments to be made to any subcontractors (including Free Lance Reporters) in accordance with Section H, paragraph 2, of the solicitation.
 - c. Other services – report payments to be made for these items.
 - d. Direct Labor – report gross wages to be paid to employees on the company's payroll.
 - e. Manufacturing Overhead – report all other manufacturing expenses to be paid; exclude those items that do not involve a disbursement of cash, such as depreciation and amortization expenses.

ATTACHMENT VII

INSTRUCTIONS FOR PREPARATION OF NLRB MONTHLY CASH FLOW PROJECTION

- f. General and Administrative Expenses – report all other expenses to be paid not listed in the categories shown above; exclude items such as depreciation not involving disbursement of cash.
 - g. Officers' Salaries – report all payments to officers of corporations or withdrawal by partners or owners of business.
 - h. Payroll Taxes (Employers' Share) – report employers' share of all Federal, State, and local payroll taxes.
 - i. Income Taxes (Federal and State) – report all income taxes to be paid by business, both Federal and State.
 - j. Disbursement Against Loans – report all payments, both principal and interest, to be made on loans due to Banks and others.
 - k. Capital additions and other acquisitions, including tooling, etc., - report all payments to be made on the purchase of equipment or other fixed assets, including monthly installment payments and other payments on purchases of this nature. Also, include special tooling, jigs, etc., directly chargeable to the proposed contract.
 - l. Other Disbursements – represents all other cash disbursements to be made where provisions for same have not been made in any of the categories listed above.
- 6. Total Disbursement – represents total of all items listed under Number 5.
 - 7. Cash Position (ending) – represents cash balance or deficiency (Line 4 minus Line 6).

ATTACHMENT VIII
QUESTION 9 FOR
SECTION M -
TECHNICAL

[illegible]

NOTE 1: INDICATE WITH A CHECKMARK IF THE EQUIPMENT IS RECORDING EQUIPMENT OR BACKUP EQUIPMENT. ALSO INDICATE WITH A CHECKMARK IF THE COMPUTER HAS THE CAPABILITY TO PRODUCE FLOPPY DISKETTES.

NOTE 2: IF ADDITIONAL EQUIPMENT IS NEEDED, PROVIDE QUOTES, COST AND DATE AVAILABLE.

PART IV

REPRESENTATIONS & INSTRUCTIONS

SECTION K

REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF OFFERORS

K1. 52.203-02 CERTIFICATE OF INDEPENDENT PRICE DETERMINATION (APR 1985):

(a) The offeror certifies that---

(1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to (i) those prices, (ii) the intention to submit an offer, or (iii) the methods or factors used to calculate the prices offered;

(2) The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a formally advertised solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory---

(1) Is the person in the offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or

(2) (i) Has been authorized, in writing, to act as agent for the following principles in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above

_____ [insert full name of person(s) in the offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the offeror's organization];

(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above.

(c) If the offeror deletes or modifies subparagraph (a)(2) above, the offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

(End of Provision)

K2. 52-209-01 QUALIFICATION REQUIREMENT (FEB 1995)

- (a) Definition: "Qualification requirement", as used in this clause, means a Government requirement for testing or other quality assurance demonstration that must be completed before award.
- (b) One or more qualification requirements apply to the supplies or services covered by this contract. For those supplies or services requiring qualification, whether the covered product or service is an end item under this contract or simply a component of an end item, the product, manufacturer, or source must have demonstrated that it meets the standards prescribed for qualification before award of this contract. The product, manufacturer, or source must be qualified at the time of award whether or not the name of the product, manufacturer, or source is actually included on a qualified products list, qualified manufacturers list, or qualified bidders list. Offerors should contact the Board activity designated below to obtain all requirements that they or their products or services, or their subcontractors or their products or services, must satisfy to become qualified and to arrange for an opportunity to demonstrate their abilities to meet the standards specified for qualification.

NATIONAL LABOR RELATIONS BOARD
PROCUREMENT AND FACILITIES BRANCH
1099 14th STREET, NW, SUITE 6100
WASHINGTON, DC 20570

- (c) If an offeror, manufacturer, source, product or service covered by a qualification requirement has already met the standards specified, the relevant information noted below should be provided.

Offeror's Name _____
Manufacturer's Name _____
Source's Name _____
Item Name _____
Service Identification _____
Test Number _____ **(To the Extent Known)**

- (d) Even though a product or service subject to a qualification requirement is not itself an end item under this contract, the product, manufacturer, or source must nevertheless be qualified at the time of award of this contract. This is necessary whether the Contractor or a subcontractor will ultimately provide the product or service in question. If, after award, the CO discovers that an applicable qualification requirement was not in fact met at the time of award, the CO may either terminate this contract for default or allow

performance to continue if adequate consideration is offered and the action is determined to be otherwise in the Government's best interests.

- (e) Requirement but is not yet on a qualified products list, qualified manufacturers list, or qualified bidders list, the offeror must submit evidence of qualification with its offer in order to receive consideration. If this is a sealed bid acquisition and the product, manufacturer, or offeror that is already qualified or is to be qualified before award is not identified, either above or elsewhere in the bid, the CO must reject the bid. Unless determined to be in the Government's interests, this acquisition must not be delayed in order to provide an offeror with an opportunity to meet the standards specified or qualification.
- (f) Any change in location or ownership of the plant where a previously qualified product or service was manufactured or performed requires reevaluation of the qualification. Similarly, any change in location or ownership of a previously qualified manufacturer or source requires reevaluation of the qualification. The reevaluation must be accomplished before the date of award.

(End of clause)

**K3. 52.212-03 OFFEROR REPRESENTATIONS AND CERTIFICATIONS—
COMMERCIAL ITEMS (JAN 1997)**

(a) *Definitions.* As used in this provision:

"Emerging small business" means a small business concern whose size is no greater than 50 percent of the numerical size standard for the standard industrial classification code designated.

"Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

"Women-owned small business concern" means a small business concern—

- (1) Which is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
- (2) Whose management and daily business operations are controlled by one or more women.

"Women-owned business concern" means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

(b) *Taxpayer identification number (TIN)*(26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offer is required to provide this information to a central contractor registration database to be eligible for award.)

- (1) All offerors must submit the information required in paragraphs (b)(3)

through (b)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with the IRS records to verify the accuracy of the offeror's TIN.

(3) *Taxpayer Identification Number (TIN).*

☐ TIN: _____.

☐ TIN has been applied for.

☐ TIN is not required because:

☐ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of a Federal government ;

(4) *Type of organization.*

☐ Sole proprietorship;

☐ Partnership;

☐ Corporate entity (not tax-exempt);

☐ Corporate entity (tax-exempt);

☐ Government entity (Federal, State, or local);

☐ Foreign government;

☐ International organization per 26 CFR 1.6049-4;

☐ Other _____

(5) *Common parent.*

☐ Offeror is not owned or controlled by a common parent:

☐ Name and TIN of common parent:

Name _____

TIN _____

(c) Offerors must complete the following representations when the resulting contract is to be performed inside the United States, its territories or possessions, Puerto Rico, and the Trust Territory of the Pacific Islands, or the District of Columbia. Check all that apply.

(1) *Small business concern.* The offeror represents as part of its offer that ☐ is, ☐ is not a small business concern.

(2) *Small disadvantaged business concern.* [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, for general statistical purposes, that it ☐ is, ☐ is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) *Women-owned small business concern.* [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it ☐ is, ☐ is not a women-owned small business concern.

NOTE: Complete paragraphs (c)(4) and (c)(5) only if this solicitation is expected to exceed the simplified acquisition threshold.

(4) *Women-owned business concern (other than small business concern).*
[Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it ☐ is, ☐ is not a women-owned business concern.

(5) *Tie bid priority for labor surplus area concerns.* If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:

(6) *Small Business Size for the Small Business Competitiveness Demonstration Program and for the Targeted Industry Categories under the Small Business Competitiveness Demonstration Program.* *[Complete only if the offeror has represented itself to be a small business concern under the size standards for this solicitation.]*

(i) *[Complete only for solicitations indicated in an addendum as being set-aside for emerging small businesses in one of the four designated industry groups (DIGs).]* The offeror represents as part of its offer that it ☐ is, ☐ is not an emerging small business.

(ii) *[Complete only for solicitations indicated in an addendum as being for one of the targeted industry categories (TICs) or four designated industry groups (DIGs).]* Offeror represents as follows:

(A) Offeror's number of employees for the past 12 months (check the Employees column if size standard stated in the solicitation is expressed in terms of number of employees); or

(B) Offeror's average annual gross revenue for the last 3 fiscal years (check the Average Annual Gross Number of Revenues column if size standard stated in the solicitation is expressed in terms of annual receipts).
(Check one of the following):

NUMBER OF EMPLOYEES	AVERAGE ANNUAL GROSS REVENUES
<input type="checkbox"/> 50 or fewer	<input type="checkbox"/> \$1 million or less
<input type="checkbox"/> 51 - 100	<input type="checkbox"/> \$1,000,001 - \$2 million
<input type="checkbox"/> 101 - 250	<input type="checkbox"/> \$2,000,001 - \$3.5 million
<input type="checkbox"/> 251 - 500	<input type="checkbox"/> \$3,500,001 - \$5 million
<input type="checkbox"/> 501 - 750	<input type="checkbox"/> \$5,000,001 - \$10 million
<input type="checkbox"/> 751 - 1,000	<input type="checkbox"/> \$10,000,001 - \$17 million
<input type="checkbox"/> Over 1,000	<input type="checkbox"/> Over \$17 million

(7) *[Complete only if the solicitation contains the clause at FAR 52.219-23, Notice of Price Evaluations Adjustment for Small Disadvantaged Business Concerns, or Far 52.219-25, Small Disadvantaged Business Participation Program – Disadvantaged Status and Reporting, and the offeror desires a benefit based on its disadvantaged status.]*

(i) *General.* The offeror represents that either –

(A) It ☐ is, ☐ is not certified by the Small Business Administration as a small disadvantaged business concern and identified, on the date of this Representation, as a certified small disadvantaged business concern in the database maintained by the Small Business Administration (PRO-Net), and that no material change in disadvantaged

ownership and control has occurred since its certification, and where the concern is owned by one or more individuals claiming disadvantaged status, the net worth of each individual upon whom the certification is based does not exceed \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); or

(B) It [] has, [] has not submitted a completed application to the Small Business Administration or a Private Certifier to be certified as a small disadvantaged business concern in accordance with 13 CFR 124, Subpart B, and a decision on that application is pending, and that no material change in disadvantaged ownership and control has occurred since its application as submitted.

(ii) *Joint Ventures under the Price Evaluation Adjustment for Small Disadvantaged Business Concerns.* The offeror represents, as part of its offer, that it is a joint venture that complies with the requirements in 13 CFR 124.1002(f) and that the representation in paragraph (c)(7)(i) of this provision is accurate for the small disadvantaged business concern that is participating in the joint venture. *[The offeror shall enter the name of the small disadvantaged business concern that is participating in the joint venture:*

_____.]

(d) *Representations required to implement provisions of Executive Order 11246---*(1)

Previous contracts and compliance. The offeror represents that –

(i) It [] has, [] has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; and

(ii) It [] has, [] has not filed all required compliance reports.

(2) *Affirmative Action Compliance.* The offeror represents that –

(i) It [] has developed and has on file, [] has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR Subparts 60-1 and 60-2), or

(ii) It [] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) *Certification Regarding Payments to Influence Federal Transactions* (31 U.S.C. 1352). (Applies only if the contract is expected to exceed \$100,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract.

(f) *Buy American Act—Trade Agreements—Balance of Payments Program Certificate.* (Applies only if FAR clause 52.225-9, Buy American Act—Trade Agreement—Balance of Payments Program, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product (as defined in the clause entitled “Buy American Act—Balance of Payments Program---Supplies”) and that the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products.

(2) Foreign End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[List as necessary]

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)(1) *Buy American Act—North American Free Trade Agreement-Israeli Trade Act-Balance of Payments Program Certificate.* (Applies only if FAR clause 52.225-21, Buy American Act-North American Free Trade Agreement-Israeli Trade Act-Balance of Payments Program, is included in this solicitation.)

(i) The offeror certifies that each end product being offered, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product as defined in the clause entitled “Buy American Act—North American Free Trade Agreement-Israeli Trade Act-Balance of Payments Program,” and that the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States.

(ii) The offeror certifies that the following supplies are NAFTA country end products or Israeli end products as defined in the clause of this solicitation entitled “Buy American Act—North American Free Trade Agreement-Israeli Trade Act-Balance of Payments Program,”:

NATFA Country or Israeli End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[List as necessary]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) of this provision) as defined in the clause of this solicitation entitled “Buy American Act—North American Free Trade Agreement-Israeli Trade Act-Balance of Payments Program.” The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products.

Other Foreign End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[List as necessary]

(2) *Buy American Act—North American Free Trade Agreement-Israeli Trade Act-Balance of Payments Program Certificate, Alternate I (Feb 2000)*. If Alternate I to the clause at 52.225-2 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of this basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled “Buy American Act—North American Free Trade Agreement-Israeli Trade Act-Balance of Payments Program”:

Canadian End Products:

Line Item No.

[List as necessary]

(3) *Buy American Act—North American Free Trade Agreement-Israeli Trade Act-Balance of Payments Program Certificate, Alternate II (Feb 2000)*. If Alternate II to the clause at 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of this basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled “Buy American Act—North American Free Trade Agreement-Israeli Trade Act-Balance of Payments Program”:

Canadian or Israeli End Products:

Line Item No.

Country of Origin

_____	_____
_____	_____
_____	_____

[List as necessary]

(4) *Trade Agreements Certificate*. (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(4)(ii) of this provision, is a U.S.-made, designated country, Caribbean Basin country, or NATFA country end product, as defined in the clause of this solicitation entitled “Trade Agreements.”

(ii) The offeror shall list as other end products those end products that are not U.S.-made, designated country, Caribbean Basin country, or NATFA country end products.

Other End Products:

Line Item No.

Country of Origin

_____	_____
_____	_____
_____	_____

[List as necessary]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items subject to the Trade Agreements Act, the Government will evaluate offers of U.S.-made, designated country, Caribbean Basin country, or NAFTA country end products without regard to the restrictions of the Buy American Act or the Balance of Payments Program. The Government will consider for award only offers of U.S.-made, designated country, Caribbean Basin country, or NAFTA country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) *Certification Regarding Debarment, Suspension or Ineligibility for Award (Executive Order 12549).* The offeror certifies, to the best of its knowledge and belief, that –

(1) The offeror and/or any of its principals [] are, [] are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and

(2) [] Have, [] have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and [] are, [] are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

(End of provision)

Alternate I (Oct 1998).

(8) (Complete if the offeror has represented itself as disadvantaged in paragraph (c)(2) or (c)(7) of this provision.) [*The offeror shall check the category in which its ownership falls*]:

_____ Black American.

_____ Hispanic American.

_____ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

_____ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

_____ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

_____ Individual/concern, other than one of the preceding.

Alternate II (Oct 1998).

(iii) *Address.* The offeror represents that its address [] is, [] is not a region for which a small disadvantaged business procurement mechanism is authorized and its address has not change since its certification as a small disadvantaged business concern or submission of its application for certification. The list of authorized small disadvantaged business procurement mechanisms and regions is posted at <http://www.arnet.gov/References/sdbadjustments.htm>. The offeror shall use the list in effect on the date of this solicitation. “Address,” as used in this provision, means the address of the offeror as listed on the Small Business Administration’s register of small disadvantaged business concerns or the address on the completed application that the concern has submitted to the Small Business Administration or a Private Certifier in accordance with 13 CFR part 124, subpart B. For joint ventures, “address” refers to the address of the small disadvantaged business concern that is participating in the joint venture.

Alternate III (Jan 1999).

(9) *HUBZone small business concern [Complete only if the offeror represented itself as a small business concern in the paragraph (c)(1) of this provision.]* The offeror represents as part of its offer that –

(i) It [] is, [] is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal place of ownership, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126.; and

(ii) It [] is, [] is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (c)(9)(I) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. *[The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: _____.]*
Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

K3. 52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (MAY 1999)

(a)(1) The standard industrial classification (SIC) code for this acquisition is **7338**.

(2) The small business size standard is **\$5M.**

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture is 500 employees.

(a) *Representations.* (1) The offeror represents as part of its offer that it [] is, [] is not a small business concern.

(2) *[Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.]* The offeror represents, for general statistical purposes, that it [] is, [] is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) *[Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.]* The offeror represents as part of its offer that it [] is, [] is not a women-owned small business concern.

(b) Definitions.

“Small business concern,” as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

“Women-owned small business concern,” as used in this provision, means a small business concern –

(1) Which is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

(c) *Notice.* (1) If this solicitation is for supplies and has been set-aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm’s status as a small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall –

(i) Be punished by imposition of fine, imprisonment, or both;

(ii) Be subject to administrative remedies, including suspension and debarment; and

(iii) Be ineligible for participation in programs conducted under the authority of the

Act.

(End of provision)

Alternate I (Nov 1999).

(4) *[Complete only if the offeror represented itself as a small business concern in the paragraph (b)(1) of this provision.]* The offeror represents as part of its offer that –

(j) It ☐ is, ☐ is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal place of ownership, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126.; and

(ii) It ☐ is, ☐ is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(4)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. *[The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: _____.]* Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

Alternate II (Nov 1999). [Complete if the offeror has represented itself as disadvantaged in paragraph (b)(2) of this provision.] The offeror shall check the category in which its ownership falls:

- _____ Black American.
- _____ Hispanic American.
- _____ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

_____ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

_____ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

_____ Individual/concern, other than one of the preceding.

K4. 52.222-22 PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FEB 1999)

The offeror represents that –

- (a) It [] has, [] has not participated in a previous contract or subcontract subject the Equal Opportunity clause of this solicitation;
- (b) It [] has, [] has not filed all required compliance reports; and
- (c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards.

(End of provision)

K5. 52.222-25 AFFIRMATIVE ACTION COMPLIANCE (APR 1984)

The offeror represents that –

- (a) It [] has developed and has on file, [] has not developed and does not have on file, at each establishment, affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2); or
- (b) It [] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(End of provision)

K6. 52.223-13 CERTIFICATION OF TOXIC CHEMICAL RELEASE REPORTING (OCT 1996)

(a) Submission of this certification is a prerequisite for making or entering into this contract imposed by Executive Order 12969, August 8, 1995.

(b) By signing this offer, the offeror certifies that—

(1) As the owner or operator of facilities that will be used in the performance of this contract that are subject to the filing and reporting requirements described in section 313 of the Emergency Planning and Community Right-to-Know Act of 1986 (EPCRA) (42 U.S.C. 11023) and section 6607 of the Pollution Prevention Act of 1990 (PPA) (42 U.S.C. 13106), the offeror will file and continue to file for such facilities for the life of the contract the Toxic Chemical

Release Inventory Form (Form R) as described in section 313(a) and (g) of EPCRA and section 6607 of PPA; or

(2) None of its owned or operated facilities to be used in the performance of this contract is subject to the Form R filing and reporting requirements because each such facility is exempt for at least one of the following reasons: [*Check each block that is applicable.*]

☐ (i) The facility does not manufacture, process, or otherwise use any toxic chemicals listed under section 313(c) of EPCRA, 42 U.S.C. 11023(c):

☐ (ii) The facility does not have 10 or more full-time employees as specified in section 313(b)(1)(A) of EPCRA, 42 U.S.C. 11023(b)(1)(A);

☐ (iii) The facility does not meet the reporting thresholds of toxic chemicals established under section 313(f) of EPCRA, 42 U.S.C. 11023(f) (including the alternate thresholds at 40 CFR 372.27, provided an appropriate certification form has been filed with EPA);

☐ (iv) The facility does not fall within Standard Industrial Classification Code (SIC) designations 20 through 39 as set forth in section 19.102 of the Federal Acquisition Regulation; or

☐ (v) The facility is not located within any State of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the United States Virgin Islands, the Northern Mariana Islands, or any other territory or possession over which the United States has jurisdiction.

(End of provision)

K7. 52.252-01 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): <http://www.gsa.gov/far/current/html/toc.html>.

K6. FEDERAL ACQUISITIONS REGULATION (48 CFR CHAPTER 1) PROVISIONS

52.203-11	CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTION	APR 1991
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SECTION L

INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

L1. PREPARATION OF PROPOSALS

Offerors must submit their offer on a 3 ½" floppy diskette, formatted in Microsoft Word for Windows, version 6.0 and Microsoft Excel (see Section J, Attachment II, Schedule of Rates), in addition to the paper original copy. The diskette must be an exact image of the paper original copy. The information required by the cover sheet, SF 33, Schedule of Rates for each Fiscal Year (Section J), Section H, paragraph (2)(c); sample transcript pages, and the Representation and Certifications (Section K) must be on the same floppy diskette. The Evaluation Criteria Factors (Section M) must be provided on a separate floppy diskette, excluding required information that is not computerized (such as taxes). The offeror must provide a paper copy of any information that cannot be copied on a floppy diskette. The offeror must provide a written explanation of any information that is not contained on the floppy diskette(s). Failure to submit all requested information may eliminate your offer from this process. Offerors not considered for award will be notified.

L2. AWARD WITHOUT DISCUSSIONS

In accordance with FAR 52.215-1, Instructions to Offerors – Competitive Acquisitions (FEB 2000), the Government may award a contract on the basis of initial offers received, without discussions. Therefore, each initial offer must contain the offeror's best terms from a cost or price and technical standpoint.

L3. 52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a **fixed price** contract resulting from this solicitation.

(End of provision)

The quantities specified in the contract are estimates only and do not guarantee the volume of work that will be actually done or that the workload will be evenly distributed throughout the base year or option year. Due to the nature of the Board's work, it is not unusual to have high fluctuations from one (1) month to another. For example, one (1) or two (2) large cases can cause the volume work to increase sharply in a given period of time. If the Government's requirements do not result in the quantities described in the contract, that fact will not constitute the basis for an equitable price adjustment.

L4. 52.233-02 SERVICE OF PROTEST (NOV 1996):

(a) Protests, as defined in Section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the General Accounting Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from **the Procurement and Facilities Branch, Washington, DC 20570.**

(b) The copy of any protest must be received in the office designated above within one day of filing a protest with the GAO.

(End of provision)

L5. 52.252-01 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available.

(End of provision)

L6. FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) PROVISIONS

52.204.6	CONTRACTOR IDENTIFICATION NUMBER – DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER	JUN 1999
52.212-1	INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS	MAR 2000
52.214-4	FALSE STATEMENTS IN BIDS	APR 1984
52.214-34	SUBMISSION OF OFFERS IN THE ENGLISH LANGUAGE	APR 1991
52.214-35	SUBMISSION OF OFFERS IN U.S. CURRENCY	APR 1991
52.215-1	INSTRUCTION TO OFFERORS – COMPETITIVE ACQUISITION – ALTERNATE I	JUN 1999
52.216-27	SINGLE OR MULTIPLE AWARDS	OCT 1995
52-232-38	SUBMISSION OF ELECTRONIC FUNDS TRANSFER INFORMATION WITH OFFER	MAY 1999

SECTION M

EVALUATION FACTORS FOR AWARD

M1. 52.212-2 EVALUATION – COMMERCIAL ITEMS (JAN 1999)

- (a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers: see below.
- (b) Technical and past performance, when combined are equal (see below). the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).
- (c) A written notice of award of acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, will result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of provision)

M2. EVAULATION FACTORS FOR AWARD

It is in the best interest of the Board and the Government to award contracts only to responsible and capable bidders who possess the experience and capability to comply with the requirements of this solicitation. The Board reserves the right to reject any or all bids or any part thereof, to waive any minor informality or irregularity in bids received.

In evaluating proposals submitted under this solicitation, the Evaluation Team will use a "best value" approach to determine which offer is most advantageous to the Government (see Section C.2 Definitions). The Evaluation Team will select the proposal that it determines offers the best value to the Government, to include price and other factors. In making this selection, the Evaluation Team is more interested in obtaining superior technical capabilities and meeting the delivery schedules than in making an award at the lowest cost. The Evaluation Team will also identify risks, benefits, and the likelihood of success associated with the winning proposals. The first four (4) factors are of approximate equal weight and together are significantly more important than cost. Bidders, who fail to submit the requested information in the solicitation by floppy diskette, as well as an original hard copy by the due date, will be eliminated from the process.

The capability statement must include the following:

- a. an executive summary (synopsis of your proposal);
- b. brief history of your company;

- c. your experience in delivering similar services. This section must demonstrate your experience and ability to provide skilled personnel, and the ability to manage requirements which are the same or similar to those addressed in the solicitation.; and
- d. an organization chart.

M3. MANAGEMENT

NOTE: If your firm is planning to use subcontractors to provide the services, FAR 52.219-14 LIMITATION ON SUBCONTRACTING (DEC 1996) applies to this requirement.

1. **Fully** describe the background and experience of your firm and your proposed subcontractor(s), which demonstrates your capacity to perform this requirement in its entirety.
2. Has your firm or any of your partners and your proposed subcontractor(s) operated under another name? If so, provide the previous name and the length of the firm's existence.
3. When using answering services and/or machines, describe how often messages will be retrieved and how information will be disseminated to the proper person.
4. Fully describe how your firm and your proposed subcontractor(s) plan to handle changes in the hearing calendar (i.e., cancellations, additional hearings, emergencies, late arrivals, no shows, equipment failures, etc.).
5. Provide a list of the responsible person(s) the Region may call for:
 - a. scheduling hearings and reporting cancellations;
 - b. verifying hearing calendars;
 - c. reporting late arrivals;
 - d. failure of arrives;
 - e. late delivery of transcripts;
 - f. contract issues; and
 - g. other miscellaneous inquiries.
6. Describe how your firm and your proposed subcontractor(s) will prevent:
 - a. no shows of reporters;
 - b. late arrival of reporters;
 - c. unprepared reporters, (i.e., no recording equipment, backup equipment, etc.);
 - d. poor quality of transcripts, (i.e., unreadable, misspelled words, incorrect punctuation, etc.); and
 - e. untimely delivered of transcripts;

M4. TECHNICAL

NOTE: Your firm must provide a brief description for meeting the solicitation's objectives. The description must include, at a minimum, the skill sets of the personnel your firm is proposing. The Evaluation Team will evaluate how well your firm's information reflects an understanding of the requirement as described in the solicitation. The Evaluation Team will also scrutinize

your firm's methodologies to predict the success of your firm's approach (i.e., delivery schedule, geographical location, certification of authenticity of each volume of original transcript, etc.).

1. Describe your firm's approach for meeting a 3-day delivery schedule for work inside and outside of the geographical area in which your firm is located.
2. Describe your firm's approach for meeting a 10-day delivery schedule for work inside and outside of the geographical area in which your firm is located.
3. Describe your firm's approach for handling reporting of multiple simultaneous hearings dealing with a:
 - a. 3-day delivery schedule;
 - b. 10-day delivery schedule; and
 - c. daily delivery.
4. Describe your firm's approach for using stenographers to cover depositions anywhere in the geographical areas for the Region(s) in which you are proposing to provide service.
5. Provide the names and addresses of key personnel that are qualified stenographers and notaries your firm will use to record and transcribe testimony.
6. Describe your firm's approach for ensuring:
 - a. quality control;
 - b. certification of authenticity of each volume of original transcript;
 - c. adherence to the standards and procedures of the requirement; and
 - d. when a reporter covers a hearing but is not responsible for the transcribing, preparation, and delivery of the transcript.
7. Describe your firm's approach for processing and delivering request(s) for duplicated copy sales for a:
 - a. 3-day delivery schedule;
 - b. 10-day delivery schedule; and
 - c. daily.
8. Describe your firm's approach of ensuring monthly duplicated copy sales reports are accurately submitted in accordance with Section C, paragraph 15(e) in the solicitation.
9. Provide a list of all equipment used by your firm and your proposed subcontractor(s) to meet the specifications of this contract (see Attachment VIII, Section J).
10. Provide (on a floppy diskette) two (2) pages of transcript, along with a hard copy, created using the suggested professional CATS application or Summation compatible software application that your firm and your proposed subcontractor(s) intend to use:
 - a. the diskette is to be submitted in a sample of the protective, reusable container, properly bound, (see Section C, paragraph 14(e)(4)); and
 - b. a sample of the tabs and markers (see Section C, paragraph 12(e)).

11. The Board notifies the Contractor three (3) day in advance of hearings and depositions.
Explain how your firm will handle hearings and depositions with less than a 3-day notice.

M5. PAST PERFORMANCE – Within the last two (2) years

NOTE: Your firm must clearly demonstrate to the Board that you possess the resident corporate experience necessary to perform this work. Your firm must also demonstrate successful performance of these specific work types for other contracts, current or past, or similar size and scope and customer satisfaction with your firm's performance. This must be done by describing current and past work of a similar or identical nature in such a manner that an evaluation can be made of the performance history and the relevance of this experience to the requirements of the solicitation. Your firm must list current or previous contracts of a similar nature to this proposed contract. It is incumbent upon your firm to provide accurate and current information, as the Board may contact each reference to verify the information received. The information received from any reference will be taken into consideration in evaluating your firm and proposed subcontractor(s).

1. Provide references, other than the Board, of consistent timely delivery of transcripts.
2. Provide references of all completed federal contracts. Include names of agency, addresses, point of contact, telephone number, contract number, period of performance, and value of contract.
3. Provide references of all completed state and non-federal contracts. Include names of agency, addresses, point of contact, telephone number, contract number, period of performance, and value of contract.
4. If your firm and your proposed subcontractor(s) has been terminated, debarred or withdrawn from a contract explain the circumstance(s) and the outcome.
5. Fully explain any disputes involving withheld, deferred or adjusted payments to your proposed subcontractor(s) or your employees.
6. List and explain all contracts involving litigation or unresolved disagreements relating to performance or payment including, the nature of the litigation or unresolved discrepancies.

M6. FINANCIAL RESPONSIBILITY – Within the last two-2 years

NOTE: If statements do not apply to your firm or your proposed subcontractor(s), *a negative certification must be submitted with your offer.*

1. Explain all business related agreements (i.e. joint ventures, capital investment, management interest, participation agreements in bidding and loans, etc.) which your firm or your proposed subcontractor(s) or any of your principals have entered into with any other reporting and/or duplicating entity, or its principals.
2. Provide from your firm and your proposed subcontractor(s) notarized copies of any firm credit commitments specifying the terms of financial assistance to be received, if internal financial resources are inadequate. Private parties and other non-financial institutions are not usually considered as a reliable source of funds and are discouraged. The preferred source of

external funding is a financial institution. Loans must be formally approved by the lending institution, in written form, stating the amount of the loan, repayment terms, and whether the loan was extended solely for the proposed contract(s).

3. Provide full personal financial information, when personal funds of the owner(s) of your firm or your proposed subcontractor(s) are to be considered supplemental financial resources of the firm. The available funds must be evidenced by a bank or other statement for verification and formally committed to the firm in a written documented form.
4. List all proposed subcontracting agreements and arrangements. Provide the name, full address, and proposed region(s) where the service will be performed.
5. Provide analyses of changes in net worth for your firm and your proposed subcontractor for the last two (2) fiscal years and from the end of the last fiscal year through the last quarter of the current fiscal year, which is available.
6. Provide detailed estimated cash flow statements (see Attachment VII, Section J) for the following:
 - a. the proposed contract(s) each geographical area separate; and
 - b. the total business including the proposed contract(s) (see enclosed instruction sheet).
7. Provide financial statements for the last three (3) fiscal years for your firm and your proposed subcontractor(s). If audited financial statements exist; submit copies of such statements including auditor's comments and exceptions. The financial statements must include:
 - a. Balance Sheet;
 - b. Statement of Cash Flow;
 - c. Statement of Income and/or Income Statement;
 - d. Personal Financial Statement; and/or
 - e. Any records showing assets, liabilities, equity, income, and expense.

NOTE: If Personal Financial Statement is submitted, this statement must be prepared and verified by an external source.

8. Provide the names, telephone number and current cash balances, for all accounts at financial institutions. A letter must be written to all your financial institutions notifying them to release to the Board any and all information concerning cash, overdrafts, loans or any other obligations or assets that your firm, your proposed subcontractor(s) and your principals have on the date your firm submits its bid. Copies of the authorization letters to your financial institutions must be included in your bid.
9. For Accounts Receivable, provide a complete list of balances due from the U.S. Government.
10. For Accounts Receivable, provide a complete list of all accounts receivable by name, amount, and age receivable as to current, 30-60 days, 61-90 days, and over 91 days.

11. Explain any encumbered assets to which your firm or your proposed subcontractor(s) have full title, or which are pledged as collateral on any loans.
12. Provide a complete list of all Accounts Payable by vendor and amounts, and explain any past due amounts for (> or = 60 days).
13. For Accounts Payable, provide a complete list of all loans, indicating the purpose for borrowing the amount, the initial amount, the balance due, interest rate, terms of payment, date of next payment, accrued interest and amount past due, if applicable.
14. For Accounts Payable, fully explain any contingent liabilities, include taxes, which may or may not be listed as payables.
15. Provide a complete list of total tax liability due to the IRS and State. The list must include the total taxes owed by your firm and your proposed subcontractor(s) and/or from the IRS Form 1040 for the last tax year and the estimated taxes owed for the current tax year, if applicable. Indicate the amount of the unpaid withheld federal and state taxes, other tax liability, and the periods, which they represent. Also explain why the taxes were not paid timely.
16. Provide a complete list of the total payroll withholding taxes not paid to the IRS (indicate employer share of FICA). Explain the reason why the withholding(s) are not timely paid to the IRS.
17. Provide a complete profit and loss statements (income statement) within the last two (2) fiscal years and one (1) from the end of the last fiscal year through the last quarter of the current fiscal year. Submit an estimated income statement for the contract year assuming your firm and proposed subcontractor(s) have been awarded a NLRB contract(s). If audited statements exist, submit complete copies of such statements, including the auditor's comments and exceptions (see statement 12).
18. In support of the profit and loss statements, provide a full description of the type of expenses that are included in each statement heading. Explain all legal and professional expenses.
19. Provide information on all direct and indirect payments made to or received from business principal(s) and/or spouse(s) during the statement periods. Indicate whether personal funds will be used in the business.
20. Provide copies of your corporate or sole proprietorship Federal and State tax returns as filed for the last two (2) years.
21. Provide a detailed listing of all pending litigation, which could materially affect the financial condition of the company. Provide a Proforma Balance Sheet and Income Statement for the current period.

M7. COST

The Evaluation Team will use historical data to determine whether the price is fair and reasonable. Discounts for prompt payment will not be evaluated.

The items used for price evaluation (Attachment III) are estimates of projected requirements based on current experience, and do not represent a guarantee or commitment by the Board as to the quantity of work to be performed.

The number of court conferences, court hearings, and court trials and investigative and discovery depositions and their number of transcript pages represents a very small percentage of the contract and is very difficult to estimate. Additionally, the location of hearings for the period of the contract is impossible to determine at this time, since these types of cases take place anywhere in the contiguous United States, including Washington, DC, Alaska, Hawaii, Puerto Rico, and the Virgin Islands. In the past year, approximately seven (7) court conferences, court hearings, and/or court trials and investigative and discovery depositions, representing approximately 1,077 transcript pages were taken.

The number of oral argument, rule making, other miscellaneous or administrative hearings, conferences and/or meetings represents a very small percentage of the contract and is very difficult to estimate. Additionally, the location of hearings for the period of the contract is impossible to determine at this time since these types of cases take place anywhere in the contiguous United States, including Washington, DC, Alaska, Hawaii, Puerto Rico, and the Virgin Islands. Within the last twelve (12) month period June 1999 – May 2000 there was one proceeding which preclude sales (i.e., one (1) administrative hearings totaling 60 pages held in Atlanta, GA). The estimates (page 67) for Atlanta includes the actual 60 transcript pages. Although no estimates are provided for any regions other than Atlanta, every Contractor is obligated to provide reporting services for these types of proceedings in every region.

Prices will be evaluated by multiplying the estimated requirements (Attachment III, excluding the estimated volume for duplicated copies sold) times the price bid for the applicable item. These figures represent estimates that could vary from month to month or year to year. The deposition and bankruptcy examination handling fee will not be evaluated for the purpose of award.

M8. 52.252-01 Solicitation Provisions Incorporated by Reference (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full test. Upon request, the CO will make the full test available.

(End of Provision)

M9. FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) PROVISIONS

52.214-22	EVALUATION OF BIDS FOR MULTIPLE AWARDS	JUL 1990
52-217-3	EVALUATION EXCLUSIVE OF OPTIONS	APR 1984
52.217-4	EVALUATION OF OPTIONS EXCERCISED AT TIME OF CONTRACT AWARD	JUN 1988